

**FREMONT COUNTY BOARD OF HEALTH MEETING**  
**June 25, 2024**

The Fremont County Board of Health meeting for June was held on June 25, 2024, at 2:00 p.m. in the Fremont County Administration Building, 615 Macon Avenue, Room 208, Cañon City, Colorado.

**The following Board Members were in attendance:**

Debbie Bell – Commissioner  
Dwayne McFall – Commissioner  
Kevin J. Grantham – Commissioner

**The following staff were in attendance:**

Tony Carochi – County Administrator  
Eric Bellas – County Attorney  
Amy Jamison – Environmental Health Officer  
Paula Buser – Public Health Director  
Domoni A. Toler – Minutes Secretary

I) **Roll Call:**

The meeting was called to order by BOH Chairman Grantham at 2:00 p.m.

II) **Approval of Minutes from May 21, 2024:**

Chair Grantham called for any changes or corrections to the May 21, 2024, Minutes. No changes or corrections were suggested.

*Commissioner McFall made a motion to approve the Minutes of May 21, 2024, as drafted; Commissioner Bell seconded the motion. Call for vote, all Ayes. The Fremont County Board of Health Minutes of May 21, 2024, are approved.*

III) **Approval of Agenda:**

Chair Grantham called for any changes or additions to today's Agenda. No changes or additions were suggested.

*Commissioner Bell made a motion to approve the Agenda; Commissioner McFall seconded the motion. Call for vote, all Ayes. The Agenda is approved.*

IV) **Approval of Financial Reports:**

- The May 2024 Budget Report and Fund Balance Report were provided and discussed. Paula advised that revenues are still exceeding expenses, and the fund balance continues to grow. At this time, the surplus is approximately \$208,000.00 whereas last year at this time it was approximately \$42,000.00. The Public Health Department is right on track with revenue and a little under on expenses.

*Commissioner McFall made a motion to approve the Financial Reports; Commissioner Bell seconded the motion. Call for vote, all Ayes. The Financial Reports are accepted.*

V) **Citizens not already scheduled on agenda may address the Board at this time:**

None.

VI) **Old Business:**

None.

VII) **New Business:**

1. **A Dose of Hope:** The Naloxone Access Project Proposal labeled by Paula as “A Dose of Hope” was presented and discussed. The Naloxone Fact Sheet and A Dose of Hope flyer were provided and discussed. The Public Health Department would like to provide free Naloxone, and possibly in the future also provide free Fentanyl test strips, placed in a discrete area in their lobby for the public to access. This project will be funded with the local opioid grant funds. The proposal is to start by doing some beta testing and partner with DHS and Loaves and Fishes before reaching out to others in the community. Thereafter, put out some public service announcements, create a web page on the Public Health Department’s website and provide the QR code and training videos. Paula is not aware of any public access to Naloxone, and she believes this project falls within the realm of public health and will offer people hope for a second chance.

*Commissioner Bell made a motion to approve the A Dose of Hope Project Proposal; Commissioner McFall seconded the motion. Call for vote, all Ayes. The A Dose of Hope Project Proposal is approved.*

2. **Request for Quarterly Staff Collaboration:** As a result of the staff development sessions held over the Spring, the feedback provided was that staff would like to have more time to collaborate as a team. Paula proposes that staff meet quarterly on September 10, 2024, November 25, 2024, March 17, 2025, and a June 2025 date to be determined, from 7:00 a.m. until 8:00 a.m. and not open the doors to the public until 8:00 a.m. on those dates. Paula noted that the Public Health Department does not usually have appointments between 7:00 a.m. and 8:00 a.m. Paula will provide the June 2025 date by or before the May 2025 Board of Health meeting.

*Commissioner McFall made a motion to approve the proposed quarterly staff collaboration time; Commissioner Bell seconded the motion. Call for vote, all Ayes. Quarterly staff collaboration time as proposed is approved.*

VIII) **Directors' Reports:**

1. **Environmental Health Report – Amy Jamison:**

- **New Establishments:** There were no new establishments to report, however, Amy received two plan reviews yesterday and Sally's Bakery is getting close to opening within the next month or so.
- **Inspection #'s (including re-inspections and interventions):**
  - **Retail Food:** 22 routine inspections, 2 re-inspections.
  - **Childcare:** 3 routine inspections.
  - **Body Art:** 1 routine inspection.
- **Complaints:** None.
- **Other:**
  - **Rabies:** A bat was found in a home in Canon City and was sent for rabies testing. The results came back negative.
  - **Colorado Food Protection Manager (CFPM) Exam:** Amy proctored her second exam. Six people participated and they all passed the exam. Amy has another exam set for next month.
  - **Lead Inspector/Risk Assessor Training:** Amy passed the training exam, but she still must take the state exam. She can then check on families that have children with elevated blood lead levels. Previously, this service had to be contracted out to Pueblo County to do the testing, and the State paid them to do the testing. Now the testing can be done by the Public Health Department.

*Commissioner Bell made a motion to accept the Environmental Health Report; Commissioner McFall seconded the motion. Call for vote, all Ayes. The Environmental Health Report is accepted.*

2. **Public Health Report – Paula Buser:**

- **Clinic and Program Updates:**
  - The Program Data Report was provided and discussed.
  - The Loaves and Fishes DMV2Go event was held yesterday and was very successful.

- The childcare consultant work at SPIN and Early Head Start is going well.
  - The Public Health Department is starting to forecast for flu vaccines to see how many vaccines will be needed and those numbers must be reported by June 30, 2024.
  - The school-based vaccination clinic is coming up July 30 – August 1, 2024.
  - Paula believes bringing services into the community raises awareness of what is available at the Public Health Department.
- **Grants/Funding Updates:**
    - The Grant Spending Report was provided and discussed. The Public Health Department is below 5% on most of the end-of-the year grants and Paula is feeling optimistic about the FY25 finances. The pay budget and grant budget are both completed and continued work is being done on the operational budget. The Public Health Department opted in to extend the IMM3 Grant for \$143,000.00, and even if that is not received, the financial forecast remains stable.
    - The Region 15 Prevention Group voting members approved the use of the Request for Application (RFA) System within entities for those who apply for funding to enhance the sustainability of prevention programs because it was agreed that \$50,000.00 per county is not enough to sustain a program. The Public Health Department hopes to make an impact with the use of the opioid grant funding to assist those who are already doing the work while holding them accountable for the funds provided.
- **Community Outreach:**
    - The Loaves and Fishes Low and No-Cost Vaccine Clinic was held on June 24, 2024, from 11:00 a.m. until 3:00 p.m.
    - Safety Jam was held on June 8, 2024.
    - Paula met with Lori Jenkins at CAC about funding opportunities.
    - Multiple Narcan training sessions have taken place.
    - Paula is getting some financial management training through NACCHO, she attended the Colorado Public Health Administrative Directors Conference, took a public communications training course in Pueblo a few weeks ago, and took a National Incident Management System (NIMS) class, all in an effort to continue to add tools to her tool kit.
    - Dwayne suggested the Public Health Department have a booth at the County Fair on Family Day, August 2, 2024.

- **Other:**
  - **H5N1/HPAI:** The CDPHE Update and HPAI (H5N1) Situation Report were provided and discussed. H5N1 has been detected in dairy cow farms in Colorado and CDPHE is leaving it up to the Department of Agriculture to communicate any information the public needs. The Public Health Department is not communicating any information to the public at this time.

*Commissioner McFall made a motion to accept the Public Health Report; Commissioner Bell seconded the motion. Call for vote, all Ayes. The Public Health Report is accepted.*

The meeting was adjourned at 2:41 p.m.