

FREMONT COUNTY BOARD OF HEALTH MEETING

June 30, 2026

The Fremont County Board of Health meeting for June was held on June 30, 2026, at 2:00 p.m. in the Fremont County Administration Building, 615 Macon Avenue, Room 208, Cañon City, Colorado.

The following Board Members were in attendance:

Kevin J. Grantham – Commissioner
Debbie Bell – Commissioner

The following staff were in attendance:

Shawn Sutton – Assistant County Administrator
Eric Bellas – County Attorney
Richard Gutierrez – Public Health Director
Amy Jamison – Environmental Health Specialist
Autumn Dever – Office, Grant and Financial Administrator
Domoni A. Toler – Minutes Secretary

I) Roll Call:

The meeting was called to order by BOH Vice Chairman Grantham at 2:00 p.m.

II) Approval of Minutes from May 26, 2026:

Vice Chairman Grantham called for any changes or corrections to the May 26, 2026, Minutes. No changes or corrections were suggested.

Commissioner Bell made a motion to approve the Minutes of May 26, 2026, as drafted; Commissioner Grantham seconded the motion. Call for vote, all Ayes. The Fremont County Board of Health Minutes of May 26, 2026, are approved.

III) Approval of Agenda:

Vice Chairman Grantham called for any changes or additions to today's Agenda. No changes or additions were suggested.

Commissioner Bell made a motion to approve the Agenda; Commissioner Grantham seconded the motion. Call for vote, all Ayes. The Agenda is approved.

IV) **Approval of Financial Reports – Autumn Dever:**

1. **April 2026 Information:**

- The Fund Balance and Budget Reports were provided and discussed.
- Autumn advised as follows:
 - The January services provided but not yet reimbursed total \$11,656.93 (ELC2.3 funds not yet paid).
 - The February services provided but not yet reimbursed total \$8,129.77 (ELC2.3 funds not yet paid).
 - The March services provided but not yet reimbursed total \$28,640.26 (\$7,671.95 - ELC2.3; \$8,379.14 - PDD; \$12,589.17 - STEPP).
 - The April services provided but not yet reimbursed total \$60,999.18 (however, only \$8,874.54 remains outstanding as of today).
- The May fund balance is \$2,651,803.08. This is a \$32,705.76 decrease from April as a result of only a couple grants being reimbursed in May and the grant coordinators making large purchases through June.

2. **Grants/Funding Updates:**

- The Grant Spending Report for May 2026 was provided and discussed.
- The final Financial Risk Management System (FRMS) Report dated May 18, 2026, was provided to the Board and discussed. It was noted that upon requesting Custer County's audit information, they are at a medium risk resulting from an audit completed over a year ago, and Fremont County Public Health has been able to go from a medium risk to a low risk in just six months, which is quite an accomplishment.
- Today, June 30, 2026, is the end of the FY26 grant cycle and the FY27 grant cycle opens tomorrow. Rick and Autumn have been working on the FY27 grant budgets and only have one remaining budget to complete. Normally the budgets are completed by this time of year, but with the State either not advising on grant amounts or changing the amounts, it has been challenging to complete budgets for an entire year. This year most of the changes have been decreased amounts, which is why it is so important to have a solid fund balance and watch it closely.

Commissioner Bell made a motion to approve the Financial Reports; Commissioner Grantham seconded the motion. Call for vote, all Ayes. The Financial Reports are accepted.

V) **Citizens not already scheduled on the Agenda may address the Board at this time:**

None.

VI) **Old Business:** None.

VII) **New Business:**

1. **Custer County Public Health Agency MOU – Rick Gutierrez:** An updated MOU for the FY27 STEPP work that is contracted to Custer County was provided to the Board and discussed. The changes from last year include an updated contract amount and increased responsibilities of the Custer County Public Health Agency.

Commissioner Bell made a motion to approve Custer County Public Health Agency MOU; Commissioner Grantham seconded the motion. Call for vote, all Ayes. The Custer County Public Health Agency MOU is approved for signature.

VIII) **Directors' Reports:**

1. **Environmental Health Report – Amy Jamison:**

- **New Establishments:**

- **Gimpy's:** Mobile unit.
- **Fat Joe's:** Located where Kopper Kettle was previously located.
- **Rustic Valley Burgers:** Mobile unit/food cart.
- **Quail Ridge Event Center.**
- **Soda on the Rocks:** Mobile unit serving dirty sodas.
- **Speedo Burrito:** Mobile unit.
- **Baked and Loaded:** Mobile unit serving loaded potatoes.

- **Inspection #'s (including re-inspections and interventions):**

- **Retail Food:** 30 routine inspections; 1 complaint inspection and 1 compliance assistance inspection.
- **Compliance Assistance at Alta in Florence:** During Amy's inspection at Subway, their walk-in refrigerator was not operational, so all of their food was being moved into Alta's walk-in refrigerator, at which time it was discovered that Alta's walk-in refrigerator was not operational either.
- **Past-Due Follow-Up Inspection for Camp Trident:** Camp Trident in Cotopaxi is inspected as a childcare facility. They have a week-long camp for boys ages 13 to 17 and the boys stay in a remote cabin which is on a well. They have a TUP through Planning & Zoning and since they are considered a childcare facility, they must meet the drinking water requirements even though they mostly use bottled water for drinking. The State indicated that a variance could be applied for or water quality requirements must be met. Amy spoke with the operator this morning who informed her that the camp will not be offered this year and that bacterial testing has been done, however, they are not meeting all of the other requirements. Amy plans to follow up next week.

A Completed Inspections Report was provided to the Board.

- **Complaints/Closures:**

- **Carl's Jr.-Complaint:** A complaint was received that they were serving moldy bread and a picture of the bread was sent to Amy. The manager was aware and provided Amy with a receipt showing they returned the bread to their supplier and they were doing what they could to mitigate the situation. Amy received a second complaint thereafter, and since they are due for their routine inspection shortly, Amy intends to address the second complaint at that time.
- **Days Inn-Complaint:** A bed bug complaint was received and Amy discussed with their manager how they handle such an issue.
- **Taco Bell-Complaint:** Amy received two complaints that the dining room is very dirty, trash is overflowing and the complainant looked back in the kitchen and could see food on the floor. Amy stopped in there this morning, and it is not the cleanest place, but it was not that dirty either. Amy also checked their pest control records and they were in order.

- **Program Updates/Other:**

- Amy conducted another Certified Food Protection Manager (CFPM) Session with 11 participants in attendance and 10 passed.
- The FDA conducted a Risk Factor Inspection Study at The Owl on May 27, 2026, and Amy got to observe the FDA's inspection process.
- A cat in Cotopaxi was caught by some dogs, and the owner tried to help the cat and then was attacked by the cat and then the cat died. The cat was tested and the test came back negative.
- A small raccoon was trapped in a ditch, and the raccoon was rescued and then killed by the rescuer's dog. The raccoon was tested and the test came back negative.

Commissioner Bell made a motion to accept the Environmental Health Report; Commissioner Grantham seconded the motion. Call for vote, all Ayes. The Environmental Health Report is accepted.

2. **Public Health Report – Richard Gutierrez:**

- **Clinic and Program Updates:**

- Mountain View Core Knowledge School has confirmed it will host a flu clinic, which brings the total to five additional clinics to be held this fall.
- Public Health nurses will be offering flu shots at the Fremont County Health Fair, which is tentatively scheduled for September 24, 2026, and will be held in the big conference room at Garden Park.

- Last Thursday, Cheyenne, Brandy and Rick went to Kids Club and Cheyenne presented on handwashing, Brandy presented on the tobacco cessation program and Rick touched on the multiple programs offered by Public Health.

- **Program Highlights:**

- **STEPP Program Update:**

- Brandy is working with Michelle on the Youth Action Board activities.
- Brandy has been working on the 4th Quarter Progress Report, End of Year Report and End of Grant Cycle Report, which are all due today, and she is preparing for the next grant cycle.
- Brandy has been working with her State Grant Monitor on obtaining information for the Tobacco Focused Community Assessment for next year.

- **PDD Program Update:**

- The DUI Task Force meeting was held on June 10, 2026. The group presented the Trevor Staszak Guardian of the Upper Arkansas Region Award on June 4, 2026, to Chaffee County Sheriff's Deputy, Kevin McClosky, who made 31 DUI arrests in 2025. Their next meeting is scheduled for July 8, 2026.
- Michelle is putting together approved resource packets to give to the officers to provide to individuals arrested for a DUI so that they have those resources upon arrest.
- The Youth Action Board meeting was held on June 24, 2026, at Garden Park. Michelle is putting together binders for students and advisor binders for adults. Their next meeting is scheduled for July 29, 2026. Initially, meetings were not going to be held during the summer, but the youth have requested that the meetings continue through the summer.
- Michelle has been working on her 4th Quarter Progress Report, End of Year Report and planning for the next grant cycle.
- Michelle will be presenting at the Traffic Safety Summit in Grand Junction the week of July 13, 2026.

- **SBLOCK Program Update:**

- Sarah had an End of Grant Reporting Meeting with the State last Thursday that went really well, and they are very satisfied with the work she has done.

- Michelle and Sarah attended the Sustainability Summit on June 11, 2026.
 - Michelle and Sarah continue to distribute cups and stationery to all three School Districts and other community partners as a thank you for their participation over the years.
 - Sarah attended the Montana Summer Institute, which is a National Prevention and Public Health Conference that emphasizes strategies that build on community strengths rather than focusing solely on problems and risk.
 - Today is the last day of the SBLOCK program.
- **Opioid Program Update:**
 - Rick attended the Region 15 Opioid Governance Leadership Committee Meeting on June 16, 2026, in Fremont County. There were conversations regarding the voting process and the attestation agreement proposals and Rick advised the Board about the issues the group is having with voting structure.
 - Rick and Autumn met with the CSU Extension representatives to discuss a potential funding request, and a meeting is scheduled with Serenity Recovery Connections tomorrow to also discuss potential collaboration through Region 15 funding. Rick advised the Board that these groups may be coming to a future Board of Health meeting to present their requests.
- **PHEP Program Update:**
 - COVID numbers decreased from 8 in April to 1 in May, and flu numbers have decreased from 2 hospitalizations in April to 0 in May.
 - Public Health continues to work with Pueblo County on a Grant to streamline animal bite reporting and foodborne illness reporting. Pueblo County was awarded the Grant, and they are awaiting a grantee onboarding meeting at which time it is anticipated they will reach out to Rick with the next steps on how to participate in the regional request.
- **Vital Records Department Update:**
 - Linda Sand retired effective June 6, 2026, and the service recognition Resolution was adopted at the June 9, 2026, BOCC meeting. Thanks to all of those who assisted in the drafting of that Resolution.

- **Other:**

- The end of the grant cycle is today and preparation for the next grant cycle has begun.
- Rick finally had his OPHP Director's Orientation on June 25, 2026. Autumn did an excellent job in preparing Rick for the orientation.
- Rick and Rick Kamerzell with St. Thomas More Hospital have been working on some potential ideas to involve Public Health in the Rural Health Transformation Program (RHTP) Grant that was discussed last month. The Hospital is working on a proposal for a metabolic program and Cheyenne and Rick discussed different ideas and provided the Hospital with a decent list to provide to their grant writer.
- Royal Gorge Custom Tattoos & Piercings appears to still be operating in non-compliance. Rick and Amy are working with Mr. Bellas on next steps to remedy the situation.
- Rick has spent some time volunteering at the EOC in conjunction with the Aspen Acres Fire and has collaborated with Mykel Kroll to offer support in any way possible.
- Rick reached out to the Pueblo and Custer County Public Health Departments to see if there is anything Fremont County Public Health can do to help them during the Aspen Acres Fire.
- Rick advised that with the upcoming budget changes in the next fiscal year, it is anticipated that the scope of Sarah's collaboration in EPR work will increase through the Infrastructure Grant because the PHEP Grant is to the point that it does not pay for her time.
- The Office Technician (front desk) position was filled by Sarah Simmons who will start on July 6, 2026. Sarah currently works as an office assistant for Apex Twin Enviro and she has served as a Board member for the Orchard of Hope Foundation and CASA and has years of office and customer service experience. Public Health looks forward to working with her.

Commissioner Bell made a motion to accept the Public Health Report; Commissioner Grantham seconded the motion. Call for vote, all Ayes. The Public Health Report is accepted.

The meeting was adjourned at 2:52 p.m.