

FREMONT COUNTY BOARD OF HEALTH MEETING

July 28, 2026

The Fremont County Board of Health meeting for July was held on July 28, 2026, at 2:00 p.m. in the Fremont County Administration Building, 615 Macon Avenue, Room 208, Cañon City, Colorado.

The following Board Members were in attendance:

Dwayne McFall – Commissioner
Debbie Bell – Commissioner

The following staff were in attendance:

Tony Carochi – County Administrator
Shawn Sutton – Assistant County Administrator
Eric Bellas – County Attorney
Richard Gutierrez – Public Health Director
Amy Jamison – Environmental Health Specialist
Autumn Dever – Office, Grant and Financial Administrator
Wyatt Sanders – Building Official
Domoni A. Toler – Minutes Secretary

I) Roll Call:

The meeting was called to order by Board of Health Chairman McFall at 2:00 p.m.

II) Approval of Minutes from June 30, 2026:

Chairman McFall called for any changes or corrections to the June 30, 2026, Minutes. No changes or corrections were suggested.

Commissioner Bell made a motion to approve the Minutes of June 30, 2026, as drafted; Commissioner McFall seconded the motion. Call for vote, all Ayes. The Fremont County Board of Health Minutes of June 30, 2026, are approved.

III) Approval of Agenda:

Chairman McFall called for any changes or additions to today's Agenda. No changes or additions were suggested.

Commissioner Bell made a motion to approve the Agenda; Commissioner McFall seconded the motion. Call for vote, all Ayes. The Agenda is approved.

IV) **Approval of Financial Reports – Autumn Dever:**

1. **June 2026 Information:**

- The Fund Balance and Budget Reports were provided and discussed.
- Autumn advised as follows:
 - The April services provided but not yet reimbursed total \$10,944.55. (ELC2.3 funds not yet paid).
 - The May services provided but not yet reimbursed total \$64,605.35. (\$8,392.05 Health Equity/ICSP; \$10,886.72 PDD; \$8,185.86 PHEP; \$30,462.12 SBLOCK; \$13,870.50 STEPP). However, as of today, all have been paid except for one grant for approximately \$30,000.00.
- The June fund balance is \$2,712,360.66, which is a \$60,557.58 increase from May. This is because Public Health received an upfront payment for the Opioid Prevention Grant that was partnered with CSU Extension for the HealthRocks! Program (\$35,265.00), and payment on three months of ELC2.3 reimbursements was finally received.

2. **Grants/Funding Updates:**

- The Grant Spending Report for June 2026 was provided and discussed.
- For the Immunization Core Services Program (ICSP), information on the additional funding was received as follows: State funds = \$36,343.00, Federal funds = \$13,655.00; Total = \$49,998.00 in additional funds. With the State funds already awarded (\$13,427.00), the overall total amount is \$63,425.00. This is a \$1,421.00 decrease from FY26. The contract amendments are currently being processed. The Federal award went up \$516.00, and the State award went down \$1,937.00.
- The ELC2.3 Grant close-out has been approved by CDPHE and all payments have been received. A copy of the email from CDPHE was provided to the Board.
- Since the FY26 grant cycle just ended, Autumn is working on an annual report and hopes to have it completed by the next Board of Health meeting.

Commissioner Bell made a motion to approve the Financial Reports; Commissioner McFall seconded the motion. Call for vote, all Ayes. The Financial Reports are accepted.

V) **Citizens not already scheduled on the Agenda may address the Board at this time:**

None.

VI) **Old Business:** None.

VII) **New Business:**

1. **CB Builders OWTS Variance Request, 1506 Pine Street, Canon City, Colorado – Wyatt Sanders:**

A copy of a letter from CB Builders, Inc. and an estimate from Ray Lippis Excavating, Inc. for installation of a 100' 8" sewer main were provided to the Board. The homeowners are requesting an OWTS Variance because the required upgrade to the existing sewer infrastructure is a significant financial burden. Mr. Sanders explained the circumstances surrounding the request and advised that the soil will accommodate the OWTS. Mr. Sanders recommended the Variance be approved.

Commissioner Bell made a motion to approve the OWTS Variance request for 1506 Pine Street, Canon City, Colorado; Commissioner McFall seconded the motion. Call for vote, all Ayes. The OWTS Variance request for 1506 Pine Street, Canon City, Colorado is approved.

VIII) **Directors' Reports:**

1. **Environmental Health Report – Amy Jamison:**

• **New Establishments:**

- Plans have been received for Lagrees Canon Market, a special event vendor, a caterer and Pho M&M.
- Smashed and Stacked (mobile unit) had a change of ownership and is now Frontier Grill.

• **Inspection #'s (including re-inspections and interventions):**

- **Retail Food:** 21 routine inspections; 2 re-inspections; 2 complaint inspections; 1 compliance assistance and 1 consult visit.
- **Child Care:** 1 routine inspection.
- **Body Art:** 5 routine inspections and 2 closure notifications received.

A Completed Inspections Report was provided to the Board.

• **Complaints/Closures:**

- **Wendy's-Complaint:** A complaint was received stating employees were touching the french fries without gloves when putting them in the bag. Amy advised that they do a pretty good job but every now and then someone will come over to help expedite the process and are not wearing gloves, thinking they are helping, but they are not.

- **Carl's Jr.-Complaint:** An employee complaint was received stating the employee had to locate the handwashing sink on their own, and there are three handwashing sinks at Carl's Jr., and no one told the employee where they are located. Amy observed the handwashing sinks and they were all well labeled, although they are not required to be labeled, they are required to post a sign stating that employees must wash their hands. During Amy's routine inspection she observed that the restaurant is not particularly clean, but the handwashing and handling of food while she was there was done satisfactorily.
- **Quality Inn-Complaint:** A complaint was received that there was vomit on the wall, the complainant woke up to dead bugs and provided a picture of a ghastly looking chair, and several other pictures were forwarded to Amy. It was noted that dead bugs indicate that Quality Inn's pest control is working. Amy spoke to the manager and inspected one of the two rooms complained about, as well as two additional random rooms, and they all looked pretty decent. Some of their furniture is old but they are currently remodeling the hotel.

- **Program Updates/Other:**

- Amy attended a two-day training course on the new school regulations and how the State wants the inspection process done at a school.
- There was a stray cat brought in that was experiencing rabies symptoms. Amy reached out to the State as to whether or not to test the cat. The cat was tested and the results came back negative.
- There were seven bat calls this month with four sent to the lab. Two came back negative and the other two were just sent last night. Two did not need testing and one person was bitten by a bat, however, the bat was not available for testing. The person that was bit captured the bat and it was to be picked up the next day for testing, but the bat got loose. Over a three-day period, Rick, Amy and Sarah continually encouraged the individual to receive treatment and advised of the risks associated with not getting treatment. Public Health even offered some financial assistance resources for payment of the treatment as it seemed the cost of treatment may have been an issue. A letter was then sent via certified mail, return receipt requested, advising the individual again of the risks of not receiving treatment.
- Receiving seven bat calls so far this year, all in June and July, seems to be above "average". There were five bats tested in 2024, and all five came back negative. In 2025, nine samples were tested; seven were bats and two were cats.

Commissioner Bell made a motion to accept the Environmental Health Report; Commissioner McFall seconded the motion. Call for vote, all Ayes. The Environmental Health Report is accepted.

2. **Public Health Report – Richard Gutierrez:**

- **Clinic and Program Updates:**

- TB testing has increased due to the CNA and nursing programs at the PCC Fremont Campus starting to pick up with fall enrollment.
- The Fremont County Health Fair, in partnership with Cigna and possibly Common Spirit, for County employees, is tentatively scheduled for September 24, 2026, at Garden Park. Public Health will offer flu shots and will have their program coordinators there speaking about their programs. There may also be a lab available to do blood draws as well as food truck vendors.
- Back to School Clinics began today through Thursday at Harrison School.

- **Program Highlights:**

- **STEPP Program Update:**

- Brandy continues to work with Michelle on the Youth Action Board activities.
- Brandy is working with her State Grant Monitor to obtain information on the Tobacco Focused Community Assessment and finalizing her Implementation Plan.

- **PDD Program Update:**

- The DUI Task Force meeting was postponed until July 22, 2026. Their next meeting is scheduled for August 12, 2026.
- The Youth Action Board meeting was postponed until July 29, 2026, at Garden Park.
- Michelle has been working with her State Grant Monitor to finalize her Implementation Plan for this year.
- Michelle presented at the Traffic Safety Summit in Grand Junction on July 15, 2026 with Matt Duncan who is a traffic engineer contracted with CDOT.
- Michelle is currently on vacation and will return on August 10, 2026.

- **Opioid Program Update:**

- Rick will attend the Region 15 Opioid Governance Leadership Committee Meeting on July 29, 2026.

- The Region 15 Leadership Committee recently reviewed and approved two Attestation Agreements for Park County and one Amended Attestation Agreement for Chaffee County.
- **PHEP Program Update:**
 - COVID numbers remained at 1 in June, which was the same as in May, and flu numbers also remained at 0, which was the same as in May.
 - There have been no Cyclospora cases reported in Fremont County.
 - Pueblo County was awarded the Grant to streamline animal bite reporting and foodborne illness reporting, however, an onboarding meeting has not yet occurred. Public Health is waiting on Pueblo County to advise on next steps to participate in the regional request.
 - In the last month, as a result of the Aspen Acres Fire, in collaboration with partners in the South Regional Health Care Coalition and CDPHE, Public Health assisted as follows:
 - Placement of five vulnerable residents with Forget Me Not Memory Care, as well as their return after the evacuation orders were lifted.
 - Evacuation of 63 residents from the Bruce McCandless Colorado State Veterans Nursing Home as well as their return after the evacuation orders were lifted.
 - Arranged for showers for a four-hour block with Planet Fitness and borrowed towels from Hildebrand Care Center.
 - Coordinated with Canon City High School, Fremont County Transit and the Canon City Police Department to make showers available to those temporarily housed at the Pathfinder Park Event Center.
 - Helped staff at the EOC call center.
 - While much of this work would fall under the PHEP program, there were a lot of other staff that assisted and others at Public Health stepped up at the clinic to help while Rick was out of the office assisting the evacuees. Rick is very proud and grateful to all of his staff for stepping up.
 - Discussion was had regarding recognition of Lisa Kline and those at the Bruce McCandless Colorado State Veterans Nursing Home for the impressive preparedness they showed during this emergency. Rick intends to work with Mr. Bellas on a Proclamation to present at a future BOCC meeting.

- **Vital Records Department Update:**

- Sydney has been training Sarah and transitioning more of her time away from the front desk and working in Vital Records.

- **Other:**

- Rick has received confirmation that Public Health has been included as a sub-recipient of the Rural Health Transformation Program (RHTP) Grant applied for by St. Thomas More Hospital through their Metabolic Program Grant.
- Royal Gorge Custom Tattoos & Piercings continues to operate in a non-compliance status. Discussion was held regarding how to legally proceed.
- Rick would like to begin holding monthly staff meetings to increase communication and morale and allow formal training opportunities. In order to make those meetings inclusive to all employees, Rick requested the Board's permission to open the lobby at 9:00 a.m. on the last Thursday of each month. The intention would be to keep that day consistent each month so that the public can get used to a later opening time on that day, as well as having a permanent sign on the door and a permanent post on the website.

Commissioner Bell made a motion to allow Public Health to hold monthly staff meetings on the 4th Thursday of each month and close the building from 7:00 a.m. until 9:00 a.m.; Commissioner McFall seconded the motion. Call for vote, all Ayes. The monthly staff meetings as proposed are approved.

Commissioner Bell made a motion to accept the Public Health Report; Commissioner McFall seconded the motion. Call for vote, all Ayes. The Public Health Report is accepted.

The meeting was adjourned at 2:54 p.m.