

FREMONT COUNTY BOARD OF HEALTH MEETING

August 26, 2025

The Fremont County Board of Health meeting for August was held on August 26, 2025, at 2:00 p.m. in the Fremont County Administration Building, 615 Macon Avenue, Room 208, Cañon City, Colorado.

The following Board Members were in attendance:

Debbie Bell – Commissioner
Dwayne McFall – Commission
Kevin J. Grantham – Commissioner

The following staff were in attendance:

Tony Carochi – County Administrator
Shawn Sutton – Assistant County Administrator
Eric Bellas – County Attorney
Paula Buser – Public Health Director
Amy Jamison – Environmental Health Specialist
Domoni A. Toler – Minutes Secretary

I) Roll Call:

The meeting was called to order by BOH Chairman Bell at 2:00 p.m.

II) Approval of Minutes from July 29, 2025:

Chair Bell called for any changes or corrections to the July 29, 2025, Minutes. No changes or corrections were suggested.

Commissioner McFall made a motion to approve the Minutes of July 29, 2025, as drafted; Commissioner Grantham seconded the motion. Call for vote, all Ayes. The Fremont County Board of Health Minutes of July 29, 2025, are approved.

III) Approval of Agenda:

Chairman Bell called for any changes or additions to today's Agenda. No changes or additions were suggested.

Commissioner Grantham made a motion to approve the Agenda; Commissioner McFall seconded the motion. Call for vote, all Ayes. The Agenda is approved.

IV) **Approval of Financial Reports:**

The budget reports for the period ending July 31, 2025 were provided and discussed. Paula advised that expenses are being controlled, and Public health is well ahead of what was budgeted. There is about \$125,000.00 billed out for services provided and not yet received, which is pretty typical with how the State has always paid. Public Health will probably come in well over budget in revenue this year because Paula budgeted conservatively. The fund balance grew a little over \$90,000.00 from June to July and is currently at a little over 2.5M.

Commissioner McFall made a motion to approve the Financial Reports; Commissioner Grantham seconded the motion. Call for vote, all Ayes. The Financial Reports are accepted.

V) **Citizens not already scheduled on the Agenda may address the Board at this time:**

None.

VI) **Old Business:**

1. **Retail Food Establishment Fees:** The Retail Food Establishment License Fee spreadsheet, the 2025 Funding Snapshot spreadsheet and the Funding Detail Spreadsheets summarizing the cost to provide services by the Environmental Health Department were provided. After much discussion, the Board unanimously agreed to increase the retail food establishment license fee schedule to conform to SB 25-285. Amy has gone to great lengths to communicate this possibility to the local establishments and notes that there has not been an increase in these fees since 2017. Amy advised that she would send out an email in the next few days to all establishments and they will get a letter with their license renewals as well.

Commissioner Grantham made a motion to adopt an increase in the Retail Food Establishment License Fee Schedule to be the same as the State's fee schedule (SB 25-285) beginning September 1, 2025; Commissioner McFall seconded the motion. Call for vote, all Ayes. The increase in the Retail Food Establishment License Fee Schedule to conform to the State's fee schedule as set forth in SB 25-285, effective September 1, 2025, is approved.

VII) **New Business:**

1. **Signature on Annual Personal Identifying Information (PII) Certification Document:** This is an annual certification pursuant to §24-74-105, C.R.S.

Commissioner McFall made a motion to authorize Chair Bell's signature on the annual PII Certification; Commissioner Grantham seconded the motion. Call for vote, all Ayes. The Annual PII Certification is approved for signature.

VIII) **Directors' Reports:**

1. **Environmental Health Report – Amy Jamison:**

- **New Establishments:**

- **Momo's Food Truck:** A Plan Review has been received
- **Anithesis:** A Plan Review has been received, and it will be located at the Royal Gorge Mansion.
- **Christ First Community Church:** A consultative visit was completed for a retail food establishment license. Non-Profits can do up to 52 events per year without being licensed and they have about reached their limit and have decided to get licensed.

- **Inspection #'s (including re-inspections and interventions):**

- **Retail Food:** 21 routine inspections; 4 re-inspections; 3 consultative visits; and 3 temporary event inspections.
- **Child Care:** 1 follow-up inspection.
- **Body Art:** 1 routine inspection.
- **Other:** 1 landfill inspection.

A Completed Inspections Report was provided to the Board.

- **Complaints:**

- **Hampton Inn:** Amy received another complaint today and other members of the Board have received calls regarding mold, bedding not being laundered, issues with the food service, the elevator not working and no front desk staff available. After much discussion, it was decided that Amy would contact Hilton Corporate and inform them of the many complaints that have been received and the duration of the complaints.

- **Program Updates:**

- Amy conducted another Certified Food Protection Manager (CFPM) Session in August 2025 and all five participants who attended passed.
- Three deceased bats were encountered this past month; one in Canon City, one in Howard and one in Cotopaxi. There was possible human and pet exposure, so all three bats were tested and all three came back negative.

Commissioner Grantham made a motion to accept the Environmental Health Report; Commissioner McFall seconded the motion. Call for vote, all Ayes. The Environmental Health Report is accepted.

2. **Public Health Report – Paula Buser:**

- **Clinic and Program Updates:**

- The BOH Program Data Report was provided and discussed.
- The year-to-date traffic in the clinic is up 14% and continues to be steady.
- The Child Care Health Consultant duties continue to be very busy. Annual lead screenings at Star Point were conducted in July and screenings at Head Start will be done in September. Medication administration training for Head Start staff was done on August 6, 2025 and oral health screenings were done at Rocky Mountain Children's Discovery Center and will be done at the Florence and Penrose preschools as well.
- The back-to-school clinic at Harrison School was a success with 31 students and one staff member receiving vaccinations.
- Public Health attended the Cotopaxi back-to-school event and community outreach continues to be a large part of what Public Health does.
- There was a positive West Nile Virus in a local horse from a large horse farm reported on August 21, 2025. The horse had traveled out of state to Wyoming in the last thirty days and was unvaccinated. There were also two human cases in older adults who were not related to each other.
- It is hoped that the Vital Records Clerk will be back next Tuesday. Everyone at Public Health has done a nice job of stepping in to help in her absence.
- Public Health is in the running for another performance award for exceptional service and compliance in their Vital Records department.
- The Kindred Kids 2024-2025 End of Year Report and Grant Report (Profit and Loss) were provided to the Board and discussed.
- CDPHE recognized Public Health in their "Big Wins" email, which was provided to the Board. Public Health was recognized for their Data Walk and Hot Spot Mapping Program.

- **Grants/Funding Updates:**

- The Grant Spending Report and FY26 vs. FY25 Grant Funding Snapshot spreadsheet were provided and discussed. The budget is drafted for a small deficit, but Paula feels it is as solid as it could be, and she budgeted conservatively. Public Health basically received the funding they were expecting, including federal funding which was received in pieces and took a little longer to receive.

- The 2026 salary budget has been prepared with minimum impact on the fund balance, unless PHEP funding is not received, which would then impact the fund balance by approximately \$30,000.00.
- There still remain some competitive funding opportunities out there to apply for.

- **Program Highlights:**

- Detera is well stocked in the community, and the community is appreciative of the product. The Prevention Program Coordinator will be taking over this project.

- **Other:**

- The first human case of New World Screwworm (NWS) has been reported in the United States. With US oversight and surveillance, NWS is currently being contained in livestock in Mexico. However, should it get into cows and find its way to the United States, it will decimate the beef industry, and the cost of beef will rise tremendously.
- Paula's last meeting is today as she is retiring. Paula advised she felt as though she left the clinic better than she found it and thanked the Board for the opportunity. The Board thanked Paula and wished her a happy retirement.

Commissioner McFall made a motion to accept the Public Health Report; Commissioner Grantham seconded the motion. Call for vote, all Ayes. The Public Health Report is accepted.

The meeting was adjourned at 2:58 p.m.