

**RESOLUTION NO. \_\_\_\_\_, SERIES OF 2024**

**RESOLUTION SETTING HOURLY FEE FOR  
RESEACH AND RETRIEVAL OF PUBLIC DOCUMENTS**

**WHEREAS**, public records are open for inspection pursuant to the provisions of the Colorado Open Records Act, specifically §24-72-203, C.R.S.; and

**WHEREAS**, County employees respond promptly and diligently to requests for public records; and

**WHEREAS**, compliance with certain requests for public records requires substantial employee time and County resources; and

**WHEREAS**, the County is authorized by §24-12-205(6), C.R.S. to impose a fee for any time spent beyond the first hour for the research and retrieval of public records; and

**WHEREAS**, every five years the director of research of the Colorado legislative council is required to adjust the maximum hourly fee which may be charged for research and retrieval of public documents in accordance with the percentage change over the period in the United States department of labor, bureau of labor statistics, consumer price index for Denver-Aurora-Lakewood for all items and all urban consumers; and

**WHEREAS**, the maximum fee for the research and retrieval of public documents has been adjusted to \$41.37 as of July 1, 2024; and

**WHEREAS**, the County's cost incurred in complying with requests for public records has also increased substantially during the preceding five years, and it is now appropriate for the County to adjust the fee it imposes for research and retrieval of public documents.

**NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS FOR FREMONT COUNTY AS FOLLOWS:**

- a. There shall be no fee imposed for the first hour of County employee time spent in responding to a request for public documents pursuant to the Colorado Open Records Act.
- b. The County shall charge a fee of \$40.00 per hour for time spent beyond the first hour in responding to a request for public documents.
- c. The County may require payment of the estimated fee for retrieval of public documents in advance.

- d. If the time required for research and retrieval of public documents exceeds the estimate, an additional fee will be due. If the time required for research and retrieval is less than the original estimate, the balance shall be refunded to the requestor.
- e. The Fremont County Colorado Open Records Act policy shall be updated to reflect the fee set by this resolution.

Commissioner \_\_\_\_\_ moved for adoption of the foregoing Resolution, seconded by Commissioner \_\_\_\_\_ and approved by roll call vote as follows:

Debbie Bell	AYE	NAY	ABSTAIN	ABSENT
Kevin Grantham	AYE	NAY	ABSTAIN	ABSENT
Dwayne McFall	AYE	NAY	ABSTAIN	ABSENT

The Resolution was declared to be duly adopted.

Date: \_\_\_\_\_

BOARD OF COUNTY COMMISSIONERS  
OF FREMONT COUNTY

ATTEST:

By: \_\_\_\_\_  
Chairman

By: \_\_\_\_\_  
Clerk to the Board