

AIRPORT ADVISORY BOARD MEETING MINUTES
County Administration Building, 615 Macon Ave, Canon City, CO 81212
September 3, 2019
8:00 am

Members Present:

- Jim Wick (Chairman)
- Lu Toxvard (Vice Chairman)
- Dan Meeks (Secretary)
- Skip Moreau (Safety)

Members Absent:

- Leonard Mino
- Tom Schilf
- Rich LeDoux

Other Officials Present:

- Debbie Bell (Commissioner)
- Sony Bryant (County Manager)
- Wes Brandt (Airport Manager)

Others Present:

- Jason & Athena Dawson (Royal Gorge Skydive)
- Darren Lewis (Royal Gorge Skydive)

Meeting called to order at 8:00 a.m. by Chairman Jim Wick.

Everyone welcomed.

Minutes from previous Board meeting considered for board approval.
Motion to approve previous meeting's minutes was approved.

Commissioners' Report by Debbie Bell

- Commissioners are working on the budget
 - Tax revenue is up which helps the airport
- Commissioners & Wes Brandt to review hangar conditions and working with the hangar owners.

Airport Manager's Report (Wes Brandt)

- Aug 22 FAA Airport Compliance Inspection passed with a minor sign issue.
- Fuel Sales normal. Last year's sales were a bit higher due to increased fire fighter aircraft activity.
- Core samples taken for next years runway & taxiway rehabilitation project.
 - Next comes design & bidding phases.
 - Runway has hump which may be shaved down more level.

Air Show Preparation Status (Lu Toxvard)

- Dan Meeks briefed preparation of brochure & posters.
- Lu Toxvard briefed completion of FAA forms with help from Bob Evans (Air Boss)
- Lu also covered Announcer, Emergency Response Plan, Security Plan, EAA Chapter Breakfast & Booth, Fire Fighting Pilatus Aircraft, Helicopter Rides, Performer Lodging, more Sponsors needed.
- "Flight-for-Life helicopter & F4 Simulator (planned but were no-shows).
- Dan briefed Sound System setup.
- Lu will be Volunteer Point-of-Contact.

- Civil Air Patrol managed parking.
- Friday Rehearsal (NOTAM not TFR)

STANDING COMMITTEE REPORTS:

Safety & Security Report (Skip Moreau)

- Sunny Bryant explained that Airshow volunteers covered by County Secondary Insurance.
- Airport Gates now kept closed to limit vehicle access.
 - Skydiver Companies express a concern but actually not a problem.
 - Skydiver Companies now direct customers to use park lots outside of security fencing.
- There was a minor trash dumpster fire caused by unknown source.
- Airport dog died when his collar became entangled with another dog's collar.
 - County said there already is a County-wide Dog Lease Law and will be enforced at the airport in the future.
 - Meeks and Wick suggested publishing meeting minutes & email to tenants so they are in the loop and aware of airport issues & decisions.
 - Wick recommended violations be video or photo via cell phones.
 - Airport has security video recordings kept in FBO Office. (New cameras added)
- (Followup of June 6th) Local Skydiver Companies meeting:
 - They discussed conflicts if multiple jumpers were in the drop zone at same time.
 - They came up with a plan for each company to have a coordinator on the ground communicating with their pilot to provide safe spacing between drops.
 - (Followup Sep 3rd) Jason Dawson said verbal agreement between the three Skydive Companies is no longer being complied with by all involved. (Colorado Mountain Skydive (Jason Dawson), Skydive Colorado (Matt Clark), High Sky Adventures (Skip Moreau))
 - Jason Dawson described specific incidents in detail.
 - The County said that this issue will be covered in the **Airport Operational Procedures, Minimum Standards for Commercial Operations** document.
 - Meeks said ADSB may help with situational awareness
 - All though ADSB not required for Fremont County Airport.
 - Skydive Operators said their aircraft are already ADSB equipped.
 - Skip said **Land Mark Callouts** are **confusing**
 - Wick recommended **Position Reporting** use **Vectors/Distance/Altitude from Airport**. This was widely agreed by those present.

Development Report (Wes Brandt)

- Future taxiways and Hangar construction will require grants (in next few years) to finance.
- Hangar #4: State is wanting to take over.
- For new hangar construction the **Airport** already has a **Development Guide**. However, **Planning & Zoning** needs a similar guide which explains the process.
- Wes is looking at Self-Service Gas Pumps.
- Skip asked about the 99 year lease of dilapidated hangars and what can be done.
 - The County said that the owners can be held responsible to maintain a good condition.
- Courtesy Car was discussed but no solution found.

Finance Report (Wes Brandt)

- Wes working on Airport 2020 Budget.

Operating Procedures (Wes Brandt)

- Some issues discussed earlier.
- (Due to time) A more complete review of Operating Procedures was rolled over to future meeting.

Meeting adjourned at 9:45

Next Meeting: December 5th, 8 am, County Administration Building, 615 Macon Ave