



**FREMONT COUNTY**  
**BUILDING DEPARTMENT**  
615 MACON AVENUE, ROOM 212  
CAÑON CITY, COLORADO 81212  
OFFICE (719) 276-7460  
FAX (719) 276-7461

**FLOODPLAIN MANAGEMENT**  
**FLOOD DAMAGE PREVENTION PERMIT PROCESS**

1. Upon receipt of an application for a building permit, subdivision, PUD, or any pertinent process regulated by Fremont County, the application is forwarded to the Department of Planning and Zoning as part of the land use review process. The land use review includes evaluation of location of the project in relation to any designated Special Flood Hazard Areas, as delineated on the Fremont County's adopted Flood Insurance Rate Maps. If the review finds that the project is within a Special Flood Hazard Area, then a Flood Damage Prevention Permit is required.
2. All submittal documentation, required by the flood damage prevention regulations shall accompany the Flood Damage Prevention Permit application and shall be prepared, signed and sealed by a Colorado Licensed Professional Engineer or Land Surveyor.  
*Exception: With projects located within flood zone "A", where no base flood elevation is determined, the applicant may elect to use the provisions of the FEMA, National Flood Insurance Program, Elevation Certificate section "E" allowing the property owner or representative to self-certify building heights.*
3. The application and submittal documentation are then forwarded to the County Engineer for review prior to approval or denial of the application for permit. The County Engineer will provide review comments and any recommendations to the Building Official and if necessary to the Department of Planning and Zoning.
4. The Building Official shall approve or deny all applications for Flood Damage Prevention Permits involving a structure.
5. The County Engineer shall approve or deny all applications for Flood Damage Prevention Permits involving placement of fill or alteration of drainage patterns or drainage facilities, when no building permit is required.
6. Upon approval of the Flood Damage Prevention Permit and completion of the required work, it shall be the responsibility of the project's design professional to certify in writing to the County Engineer, stating that the project was completed in compliance with the specifications of the permit. If the project includes a structure, then the as build Elevation Certificate shall accompany the design professional's certification.
7. The Fremont County Building Official is the designated Floodplain Administrator. All correspondence to and from FEMA concerning floodplain issues, along with all documents shall be directed to the Building Official. If requested, the Building Official shall assist the Department of Planning and Zoning in determining if a proposed project is in a Special Flood Hazard Area.



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## FLOOD DAMAGE PREVENTION PERMIT APPLICATION

The undersigned hereby makes application for a permit to develop in a designated flood hazard area. The work to be performed is described below and in attachments hereto. The undersigned agrees that all such work shall be done in accordance with the requirements of the Fremont County Floodplain Resolution and with all other applicable local, State and federal regulations. This application does not create liability on the part of Fremont County or any officer or employee thereof for any flood damage that results from the reliance on this application or any administrative decision made lawfully thereunder.

APPLICANT:

Owner: \_\_\_\_\_ Builder: \_\_\_\_\_  
Address: \_\_\_\_\_ Address: \_\_\_\_\_  
Phone: \_\_\_\_\_ Phone: \_\_\_\_\_

LOCATION OF CONSTRUCTION:

Address: \_\_\_\_\_  
Assessor Parcel / Schedule Number: \_\_\_\_\_

A. DESCRIPTION OF WORK:

1. Proposed Development Description:
 

New Building	Improvement to Existing Building
Manufactured Home	Fill or Alteration of a Watercourse
Excavation	Other: _____
  
2. Size and location of proposed development on this property (attach site plan):  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_
  
3. Is the proposed development in a Special Flood Hazard Area (Zones A, AE, A1-A30, AH or AO)?  
 Yes                       NO

# FLOOD DAMAGE PREVENTION PERMIT APPLICATION

(continued)

4. Provide the panel number and flood zone of the site where the proposed development is to be taking place, per the County's adopted floodplain map.

Flood Zone \_\_\_\_\_ FIRM Map Panel Number: 08043C- \_\_\_\_\_

5. Are other Federal, State or local permits pending or already obtained?

Yes  No

If you answered yes, please list and describe them: \_\_\_\_\_

6. Is the proposed development in an identified floodway? (Special hatching on FIRM Map Panel)

Yes  No

7. If you answered yes to #6, is a No Rise Certification with supporting data attached?

Yes  No

**B. COMPLETE FOR STRUCTURES AND ALL BUILDING SITES:**

1. Base Flood Elevation at Site: \_\_\_\_\_ feet NAVD 88.
2. Required lowest floor elevation (including basement or bottom of crawl space):  
\_\_\_\_\_ feet NAVD 88.
3. Elevation to which all attendant utilities, including all heating and electrical equipment will be protected from flood damage: \_\_\_\_\_ feet NAVD 88.

**C. COMPLETE FOR ALTERATIONS, ADDITIONS, OR IMPROVEMENTS TO EXISTING STRUCTURES:**

1. What is the estimated market value of the existing structure? (Minus the land)  
\$ \_\_\_\_\_
2. What is the estimated cost of the proposed construction? \$ \_\_\_\_\_
3. If the cost of the proposed construction equals or exceeds 50 percent of the market value of the existing structure, then the substantial improvement provisions shall apply.

**D. COMPLETE FOR NON-RESIDENTIAL FLOODPROOFED CONSTRUCTION:**

1. Type of floodproofing method: \_\_\_\_\_
2. The required floodproofing elevation is \_\_\_\_\_ feet NAVD 88.
3. Is the floodproofing certification by a registered Engineer or Architect attached?  
 Yes  No Colorado Engineer / Architect license #. \_\_\_\_\_

# FLOOD DAMAGE PREVENTION PERMIT APPLICATION

(continued)

## E. COMPLETE FOR SUBDIVISIONS AND PLANNED UNIT DEVELOPMENTS:

1. Will the development contain at least 50 lots or 5 acres?  
 Yes             No
2. If yes, does the plat or proposal clearly identify base flood elevations?  
 Yes             No
3. Are the 100-year (1% annual chance of a flood occurrence) Floodplain and Floodway delineated on the site plan?  
 Yes             No

## F. COMPLETE FOR FILL WITHIN A DESIGNATED FLOODPLAIN:

1. Base flood elevation at site: \_\_\_\_\_ feet NAVD 88.
2. Proposed top of fill elevation at site: \_\_\_\_\_ feet NAVD 88.
3. Is a No Rise Certification with supporting data attached?  
 Yes             No    Colorado Engineer / Architect license #. \_\_\_\_\_

Detailed plans drawn to scale indicating the nature, location, dimensions and elevations of the site, including all existing and proposed structures, additions, alterations or repairs which would constitute a "Substantial improvement" to the structure. All areas of fill including storage location of materials, any drainage facilities (detention areas) and all other pertinent data shall be attached to this application (two copies).

Exception: For projects located in an area where there is no established base flood elevation, (Flood Zone A) and if the developer elects to use Section "E" of the FEMA (NFIP) Elevation Certificate all plans submitted shall be certified by the projects, licensed Colorado Engineer, Architect, or Surveyor reflecting that all applicable components of the proposed development comply with Section 16 GENERAL STANDARDS of the Fremont County Flood Damage Prevention Regulations.

When applicable, the following information (calculated and certified by a licensed Colorado Engineer or Architect) shall be provided by the applicant and attached to this application (two copies). All elevations shall be referenced to NAVD 88 datum.

1. Elevation of the lowest floor in reference to mean sea level including basements or crawl spaces (all structures).
2. Elevation in relation to mean sea level to which any structure will be floodproofed.

# FLOOD DAMAGE PREVENTION PERMIT APPLICATION

(continued)

3. Description of the extent to which any watercourse will be altered or relocated as a result of the proposed development and assurance that the flood-carrying capacity of the watercourse will not be diminished and no rise in floodwater elevations will occur and maintenance will be provided.
  
4. Base flood elevation at the proposed site and the source of datum.

I hereby certify that all the information provided herein or attached hereto to be true and correct to the best of my knowledge and belief.

Applicant's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**DEPARTMENT USE ONLY**

Fee Paid: \$ \_\_\_\_\_ Date Paid: \_\_\_\_\_

Sent to County Engineer for Review. Date: \_\_\_\_\_ By: \_\_\_\_\_

County Engineer Review Comments:

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Permit Approved     Permit Denied,  
County Engineer Signature \_\_\_\_\_ Date: \_\_\_\_\_

Building Official / Flood Plain Administrator Comments:

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Permit Approved     Permit Denied,  
Fremont County Floodplain Administrator Signature: \_\_\_\_\_  
Date: \_\_\_\_\_