

For Official Use Only:

Date Received: _____
Previously Funded: Yes No
Project Duration: 01/01/22 – 12/31/22
All Materials Included: Yes No

Approved Denied
Duplicates Services: Yes No
VA or LE _____
Date of Board Review _____

Grant Number _____
Amount Awarded _____
Multi-Jurisdictional _____



**VICTIM ASSISTANCE AND LAW ENFORCEMENT GRANT APPLICATION
ELEVENTH JUDICIAL DISTRICT
2022**

**136 JUSTICE CENTER RD., ROOM 203, CANON CITY, CO 81212
719-269-0170**

Application must be typed or printed in black ink. All application pages must be numbered. **Please email your application and required attachments to levans@dal1thjd.org.**

I. Applicant Agency **Fremont County Sheriff's Office**

II. Project Title **Victim Assistance Unit**

Project Director **Lisa Holgerson**

Phone: **719-276-5518** Fax: **719-276-5593** Email: **lisa.holgerson@fremontso.com**

Address: **100 Justice Center Rd Canon City CO 81212**

III. Non-profit status YES NO IN PROCESS

Tax ID Number **84-600765**

Government Agency: Yes No

IV. Amount Requested: \$19,429.00

V. Type of Application New Revision Continuation

SECTION A: PROJECT CONCEPT/DESIGN

1. Description of the applicant agency

Volunteers who provided services for the Fremont County Sheriff's Office and the Florence Police Department established the Victim Assistance Unit (VAU) of the Fremont County Sheriff's Office in 1991. A full-time director was hired in 1994 to oversee the program and its volunteers. The purpose of the VAU is to provide 24x7 crisis intervention, victim compensation information, agency referrals, criminal justice advocacy and follow-up services to victims of crime.

Services are provided to victims for a wide variety of crimes and circumstances: domestic violence, sexual assault, 1st-3rd degree assault, suicide, death notifications, as well as emergency services. Services include on-scene assists, contacts by telephone, in writing, or in person and referrals to safe housing and other community resources. Over the past four years the VAU has assisted an average of 446 victims per year and based on the current crime trends this unit will continue to assist 400 to 500 crime victims each year.

2. Substantiate or quantify the problem your project is designed to address within this community or judicial district, i.e., factually or with other supportive documentation.

The Fremont County Victim Assistance Unit is designed to provide support, resources and referrals to victims of crime in Fremont County. Our goal is to help all victims receive the support they need in times of crisis. Being a rural community there is a great lack of knowledge of the resources available to help those most in need. While our community does not have an overabundance of resources, we do have an amazing working relationship with our counterparts to ensure that we are reaching all of our victims and offering the best service we can. We look to help make resources more available so that our victims are not having to look outside the community which could cause a financial burden on those already struggling. As of January 2021, Fremont County's unemployment rate was listed at 8.1%. This combined with the looming possibility of another COVID shutdown makes gaining economic stability difficult. Many victims of crime are ill prepared for the intricacies of the legal system and often become discouraged and defeated without assistance from a victim advocate.

A. What impact will your project have on your community and/or the 11th judicial district?

The Victim Assistance Unit is here to bridge the gap between services so that no victim is left behind. The VAU is able to do this by providing victims with referrals to outside agencies, assist in transportation and provide education on their rights. Over the past four years, the VAU, on average has provided valuable services to over 400 crime victims throughout the Fremont County service area, each year. Many of these victims being from underserved and at-risk populations. The goal of the VAU is to provide services that will assist victims as they work their way through the criminal justice system.

3. Description of the project, which would be funded by VALE.

VALE grant funds are used to support a full-time Coordinator's position and trained volunteer advocates whose primary duties will be to assist crime victims on a 24-hour on-call basis. The coordinator and volunteers will respond to crime scenes, hospitals, law enforcement agencies, or other locations designated by the officer/deputy. The coordinator is responsible for contacts during the weekday business hours, on-call shifts when need, assistance with victim compensation, and enrolling eligible participants in the address confidentially program. The coordinator will conduct follow-up calls as well as ensuring that the victim notifications are being conducted for all victims in Fremont County. The coordinator is also responsible for volunteer recruitment, screening, training and supervision along with grant writing, grant reporting and budget reporting.

4. A. Identify and describe the project's goals and objectives. Your objectives must be measurable and specific. No more than three goals per project.

Goal 1: The Fremont County Victim Assistance Unit will provide direct services to meet the needs of crime victims in Fremont County.

Objective 1: The Coordinator/Volunteers will provide on scene crisis intervention services and follow up services to a minimum of 450 victims. Their primary duties will be to assist crime victims on a 24-hour on-call basis. Coordinator/Volunteers will respond to crime scenes, hospitals, law enforcement agencies, or any other location designated by the officer/deputy.

Objective 2: The Coordinator/Volunteers will provide on scene crisis intervention services and follow up services to a minimum of 25 victims of sexual assault. Coordinator/Volunteers will respond to crime scenes, hospitals, law enforcement agencies, or any other location designated by the officer/deputy. Coordinator will work directly with the Forensic Nurse Department at St. Thomas More hospital and the SART team to ensure that we are meeting the needs of these victims.

Objective 3: The Coordinator/Volunteers will provide on scene crisis intervention services and follow up services to at least 20 victims of crime against at risk adults and youth. Coordinator/Volunteers will respond to crime scenes, hospitals, law enforcement agencies, or any other location designated by the officer/deputy. Coordinator will work directly with Department of Human Services to ensure that we are meeting the needs of our at-risk victims.

Goal 2: Provide direct support and referral services to victims in Fremont County.

Objective 1: The Coordinator will be responsible for recruiting, screening, and training new volunteer advocates and will supervise 4 volunteers.

Objective 2: The Coordinator will hold monthly meetings with all Volunteer Advocates for 12 meetings. There will be one training meeting each quarter. The training meeting

will be two hours for a total of eight hours per year in mandatory training for all volunteers.

Objective 3: The Coordinator will participate in 3 events in coordination with local agencies to educate and inform the public and/or first responders about local resources, VRA information, and on scene response assistance (i.e., non-fatal strangulation training).

Goal 3: The Coordinator will work on building and maintaining cooperative working relations with the criminal justice partners and community resources.

Objective 1: The Coordinator will attend at minimum 6 bi-monthly meetings with the sexual assault response team. Coordinator will work directly with the sexual assault response team (SART) to provide information on victim's rights, SANE exams, and available community resources to victims of sexual assault.

Objective 2: The Coordinator will attend 10 monthly meetings of the Adult Protection Team. Coordinator will work directly with Social Workers from Adult Protection Services to bridge the gap between Law Enforcement, provide information on victim's rights, and available community resources.

Objective 3: The Coordinator will attend at minimum 10 monthly meetings of the Kindred Kids Child Advocacy Multidisciplinary Team. Coordinator will work directly with the director of the Child Advocacy Center to ensure that our child victims and their parents/family are properly assisted through this challenging time with information on victim's rights, and available community resources.

5. A. Address what problems, if any, you anticipate in implementing the program/project goals and objectives.

The VAU does not foresee any problems or obstacles with meeting the goals set forth in this grant application. The VAU has developed and fostered a proven program that is dedicated to serving victims.

- B. How do you plan to resolve these problems?

In the event that problems do arise, the VAU will use all of its resources and support to effectively identify the problem and identify possible solutions.

6. Does your agency have a statutory mandate to notify victims under the Victim Rights Amendment? XX Yes _____ No

How does your agency presently notify victims of their rights under the VRA?

Upon initial contact with victims Law Enforcement Officers offer for a Victim Advocate to come to the scene if the victim desires. If the victim does not, they are provided with a Victim Rights Pamphlet detailing their rights as victims and how to access those rights and resources.

When a Victim Advocate contacts a victim, they provide them with the Victim Rights Pamphlet, community resource list, and handouts related to their circumstances.

The coordinator also does follow up letters to victims with a pamphlet included, while also making follow up phone calls to victims who have requested or by law enforcement request.

7. Describe the training your agency provides to staff and volunteers about informing victims of their rights under the Colorado Constitution

Date of Last Training: June 29, 2021 Training provided by: Lisa Holgerson

In service training for new jail deputies on victim rights, victim compensation, and other local resources for victims.

August 19, 2021 we will be holding an in-house training on victim compensation and COVA emergency funds for all volunteer victim advocates with our unit.

SECTION B: SERVICE INFORMATION

1. A. Define the population and geographic area targeted for services through this project.

Fremont County's population is at 47,839 persons covering 1600 square miles. The population is diverse with 22.1% over the age of 65, 16.1% under the age of 18, and 4.1% under the age of 5. As of 2017, the majority of the population are males, with only 42.5% of the population being female. The State of Colorado has 10.3% of the population below the poverty line, 16.1% of Fremont County's residence report living in poverty. With 22.1% of our population over the age of 65, this is still our largest underserved population in Fremont County. As more people choose to retire in Southern Colorado and retirement funds and investments diminish, Fremont County will need additional services and resources aimed at helping low-income, retired community members.

Fremont County covers approximately 1600 square miles, intersected by two main State highways (50 and 115) and has over 600 miles of county roads, some of which are mountainous, isolated and reached only by 4-wheel drive vehicles, with little or no phone service available.

- B. If the project is not located entirely in the Eleventh Judicial District, what percentage of services would be for victims and witnesses in the Eleventh Judicial District?

The entire Victim Assistance Unit is located within Fremont County and the 11th Judicial District.

2. A. What is the total number of victims and witnesses in need of the services as proposed by the project? (Identify your source of information)

The objective and goal of this agency is to provide services to 450 crime victims in the 2022 calendar year. This number is based off the previous 4 years victim stats for the Fremont County Victim Assistance Unit.

CRIME

Provide **only** the number of victims who will receive services from VALE grant funded personnel during the 12-month period.

TYPE OF CRIME

**PROJECTED
NUMBER TO
BE SERVED**

Physical Assault	100
Sexual Assault	20
Arson	2
Burglary	5
Child Physical Abuse	35
Sexual Assault on a Child	30
Domestic Violence	120
Elder Abuse or Neglect	10
Hate Crime: Religions/Gender/Sexual Orientation/Other	20
Human Trafficking – Labor	0
Human Trafficking – Sex	0
Kidnapping	2
Vehicular Victimization	5
Robbery	2
Stalking/Harassment	60
Survivors of Homicide Victims	4
Terrorism	0
Indecent Exposure	4
Unlawful Sexual Contact	5
Menacing	20

- B. What services does your agency provide crime victims in compliance with the Victim Rights Act? (CRS §24-4.1-302.5)

TYPES OF SERVICES PROVIDED	PROJECTED NUMBER TO BE PROVIDED
Information and referral	180
Victim Advocacy – Accompaniment to medical	5
Victim Advocacy – Accompaniment to Court	5
Victim Advocacy – law enforcement response	100
Personal advocacy	100
Immigration assistance	0
Intervention with landlord, employer, creditor	5
Childcare assistance	0
Transportation	10
Interpreter Services	5
Crisis Intervention	50
Hot line	0
On-scene crisis response	100
Support Group	0
Emergency Financial Assistance	20
Shelter/Safe House	20
Notification of criminal court events	10
Relocation Assistance	5
Assistance with restitution	0
Victim Impact Statement Assistance	0
Civil legal assistance obtaining a civil protection order	15
Prosecution interview advocacy	0
Law Enforcement interview advocacy	10
Assistance with Victim Compensation	25

3. What number of crime victims are currently being served by this project in the Eleventh Judicial District?
 Based on the last four years contacts this project serves on average 446 people a year through the Fremont County Sheriff's Office and the Florence Police Department.

Table 1: Victims Contacted by FCVAU

YEAR	CONTACTS
2017	436
2018	471
2019	455
2020	422

4. A. How will your project diminish or eliminate any duplication of services?

The Victim Assistance Unit is the only law enforcement-based unit that provides 24x7 crisis intervention to crime victims for the Fremont County Sheriff's Office and the Florence Police Department.

B. How will your agency coordinate service with similar or like programs?

Our Victim Assistance Unit continues to work closely with the 11th Judicial District Attorney's Office/Victim Witness Program, Family Crisis, Kindred Kids Advocacy Center and the Sexual Assault Response team to ensure that we are providing the best services and support to all victims in Fremont County.

Please list the name, agency, email address and phone number of the contact person or three agencies with which you collaborate.

Name	Agency	Phone Number	Email
Lana Evans	DA's Office-11 th District	719-269-0170 ext. 1173	levans@dal11thjd.org
Pat Tessmer	Family Crisis	719-275-2429	pat@familycrisisonline.org
Rosalyn Walker	STMH Forensic Nurse (SART)	719-285-2347	rosalynwalker@centura.org
Lori Jenkins	Kindred Kids Advocacy	719-345-3870	lori@kindredkidscac.org

5. Define the management plan for the program/project.

Identify who will:

- be responsible for daily operations.
- be accountable for the expenditure of grant funds.

Lisa Holgerson, Coordinator, will be responsible for the day-to-day operations and expenditures of funds along with Sunny Bryant, Fremont County Finance Director being the steward of the monies received from the grants that finance this program.

6. In compliance with the American Disability Act (ADA) on providing access, will your agency be able to provide accommodations for crime victims or victim service providers?

Yes, all offices meet the necessary requirements for meeting with victims with disabilities.

SECTION C: EVALUATION

1. How will you evaluate whether this project has met its stated goals and objectives?

Explain how you will evaluate the following:

- Process Evaluation – Did the program meet the project goals and objectives?
- Outcome/Impact Evaluation – Did the program achieve the stated outcomes? How did the delivery of services improve the life situation of your clients?

Process evaluations will be measured by analyzing and tracking all victim contacts through VS Tracking, along with follow-up phone calls and mailed survey request forms. The VAU will continue to provide each victim with the opportunity to tell us how we are doing by completing a simple survey. By analyzing and tracking the programs contacts monthly and quarterly, the coordinator will be able to make changes as needed in order to meet the goals and objectives outlined.

Please provide a random sampling of client satisfaction surveys provided to your agency within the past twelve months (no more than five examples)

SECTION D: CRIME VICTIM COMPENSATION

1. Are any of the services provided by your agency eligible for Crime Victim Compensation reimbursement (C.R.S. 24-4.1.1-100)? Yes No
2. Does your agency regularly conduct or receive Crime Victim Compensation training for direct services staff and/or volunteers? Yes No

Our normal training was scheduled for June but because I was on maternity leave it will take place August 19, 2021. We will be going over the victim compensation application, COVA emergency assistance application. We will be covering how to properly fill out the application, what and when they will be used for and proper protocol for submitting applications.

SECTION E: BUDGET SUMMARY/FINANCIAL INFORMATION

1. Total amount of VALE funds requested for 2022: \$19,429.00
2. Will this amount provide full funding for the project? Yes No
3. Please identify other funding sources and amounts received for 2020 and 2021 as well as known and requested funding for 2022.

SOURCE	DATE OF AWARD	AMOUNT
VOCA	Jan. 2020	\$31,863.00
VALE	Jan. 2020	\$18,000.00
Fremont County	Jan. 2020	\$17,490.03
VOCA	Jan. 2021	\$33,329.00
VALE	Jan. 2021	\$18,003.00
Fremont County	Estimated	\$19,970.44
VOCA	Jan. 2022	\$33,329.00
VALE	Pending	\$19,429.00
Fremont County	Estimated	\$19,970.44

(Please specify the source of "Other" funding and the amount received or raised.)

4. Are you currently receiving VALE funding? XX Yes _____ No
 If so, please include the amount of your current year **2021** funding: \$18,003.00
5. If an increase in the amount of funding over the current year's grant award is being requested, please provide written justification. Substantiate or quantify factually or with other supportive documentation.

The salary amount for the coordinator position has gone up with adjustments made for cost-of-living increases that have occurred. We have taken out the amount for background checks as we are able to vet all volunteer applicants through inhouse and state systems free of charge.

6. Please describe the volunteer and/or in-kind services that will be used for this program.
- In order to meet the 2022 goals and objectives this agency will continue to recruit and train a total of 4 volunteers throughout the year. All volunteer hours will be an in-kind service and provide the coordinator with additional support for evening and weekend hours. On average, the VAU volunteers dedicate over 4,700 hours a year to victims of Fremont County.
7. What percentage of your total program budget is this request for VALE funds? 27%
8. What percentage of your total agency budget is this request for VALE funds? 27%

Personnel Details

Position Title and Name:

Victim Assistance Coordinator Lisa Holgerson	Annual Amount	% To Be Paid By Grant Funds	Total To Be Paid By Grant Funds
Salary	\$42,591.00	42%	\$17,759.00
Fringe	\$19,970.44		
TOTALS	\$62,561.44		\$17,759.00

Hours per week position works for agency:

The coordinator works a 40-hour flex schedule in addition to covering all shifts left vacant by the volunteer schedule. On average, the coordinator covers 10-15 hours additionally per week.

Budget Narrative and Justification:

The coordinator position provides advocacy and direct support to crime victims in Fremont County. This position works a 40+ hour flexible schedule per week for this agency. This request is for 42% of the coordinator's annual salary of \$42,591.00 (salary does not include benefits). 100% of the benefits for this position are paid by the Fremont County Sheriff's Office in the estimated sum of \$19,970.44.

SUPPLIES AND OPERATING

	Annual Amount	Total To Be Paid By Grant Funds
Copies, General Supplies	\$100.00	\$100.00
Training Supplies	\$120.00	\$120.00
Training Refreshments	\$120.00	\$120.00

VOLUNTEER TRAINING

	Annual Amount	Total To Be Paid By Grant Funds
Volunteer Training	\$1,180.00	\$1,180.00

PROFESSIONAL SERVICES/TRAINING

	Annual Amount	Total To Be Paid By Grant Funds
COVA membership	\$150.00	\$150.00

2022 VALE FUNDS

TOTAL BUDGET REQUEST

	Amount Requested
PERSONNEL	\$17,759.00
SUPPLIES & OPERATING	\$340.00
TRAVEL	N/A
EQUIPMENT	N/A
TRAINING	\$1,180.00
PROFESSIONAL MEMBERSHIPS	\$150.00
TOTAL	\$19,429.00

CERTIFIED ASSURANCES

The applicant assures that the following signatories and all staff and volunteers assigned to this project have read and understand the rights afforded to crime victims pursuant to section 24-4.1-302.5 C.R.S. and the services delineated pursuant to sections 24-4.1-303 C.R.S. and 24-4.1-304 C.R.S.

I hereby certify that the information contained herein is true and correct to the best of my knowledge.

Lisa Holgerson
Typed Name of Project Director

Project Director


Signature of Project Director

8-9-21
Date

Sunny Bryant
Typed Name of Financial Officer

Financial Officer


Signature of Financial Officer

8/10/2021
Date

Dwayne McFall
Typed Name of Authorized Official

Authorized Official


Signature of Authorized Official

8-10-2021
Date

Project Director: The person who has direct responsibility for the implementation of the project. This person should combine knowledge and experience in the project area with ability to administer the program. This person is responsible for meeting all reporting requirements and can be the same person as the Financial Officer and Authorized Official.

Financial Officer: This person is responsible for financial matters related to the program. The person who actually prepares the reports may be under the supervision of financial officer.

Authorized Official: This person is the person who is, by virtue of such person's position, authorized to enter into contracts for the grant recipient.

(Please assure that the same individual is not signing as more than one of the above officials)

REQUIRED ATTACHMENTS

- Victim Rights Brochure
- Agency budget (**waived for governmental agencies**)
- Victim Assistance Program Budget (**required of all agencies – includes ALL sources of funding**)
- 501 (c) (3)
- List of Board of Directors and Key Officers (if applicable)
- Copy of current Financial Statement and Audit Report (**waived for governmental agencies**)
- Random sampling of satisfaction surveys (**no more than five**)
- Job descriptions for any **new** positions you are requesting.

NOTE: Please **do not** attach documents that are not requested or necessary

