

RESOLUTION NO. _____, SERIES OF 2023

RESOLUTION AMENDING THE MARCH 2019 EDITION OF THE FREMONT COUNTY PERSONNEL POLICIES AND PROCEDURES MANUAL, CHAPTER 7, LEAVE; AND CHAPTER 13, PAY AND COMPENSATION PLAN

WHEREAS, pursuant to C.R.S. 30-2-104 the Board of County Commissioners is authorized to adopt Personnel Policies and Procedures; and

WHEREAS, the Board of County Commissioners, with consent of all elected officials, adopted the March 2019 Fremont County Personnel Policies and Procedures; and

WHEREAS, the Board of County Commissioners has determined the language in Chapter 7, Leave, Section 7.09 Sick Leave Bank, required revision to add leave hours granted for maternity leave; Chapter 13, Pay and Compensation Plan, Section 13.02 Compensation Administration, to clarify yearly step increase administration and new hire step placement, Section 13.03 Pay Administration to remove service adjustment section and increase promotion percentage from three percent to five percent and add clarification for administering promotion at the same time as the new adopted pay schedule, Section 13.04 Classification to add criteria for re-evaluations.

WHEREAS, a copy of the amended Chapter 7 and Chapter 13, are attached to this Resolution.

NOW, THEREFORE, BE IT RESOLVED:

1. Amended Policy 7.09 regarding Sick Leave Bank to add leave hours granted for maternity leave, for the Fremont County Personnel Policies and Procedures Manual, March 2019, is hereby approved and adopted, effective immediately.
2. Amended Policy 13.02 regarding Compensation Administration to clarify yearly step increase administration and new hire step placement, for the Fremont County Personnel Policies and Procedures Manual, March 2019, is hereby approved and adopted, effective immediately.
3. Amended Policy 13.03 regarding Pay Administration to remove the service adjustment section and increase the promotion percentage from three percent to five percent, for the Fremont County Personnel Policies and Procedures Manual, March 2019, is hereby approved and adopted, effective immediately.
4. Amended Policy 13.04 regarding Classification to add criteria for re-evaluations, for the Fremont County Personnel Policies and Procedures Manual, March 2019, is hereby approved and adopted, effective immediately.
5. A copy of this Resolution shall be included as part of the 2019 Manual.
6. An electronic copy of this Resolution with the amended policy will be placed on the Employee Self Service portal.

Commissioner _____ moved adoption of the foregoing Resolution, seconded by
Commissioner _____ and approved by roll call vote as follows:

Debbie Bell	Aye	Nay	Abstain	Absent
Kevin Grantham	Aye	Nay	Abstain	Absent
Dwayne McFall	Aye	Nay	Abstain	Absent

Date: _____

**BOARD OF COUNTY COMMISSIONERS
OF FREMONT COUNTY**

ATTEST:

By: _____
Chairman

By: _____
Clerk to the Board