

**EIGHTEENTH MEETING**

The Board of Commissioners of the County of Fremont, State of Colorado, met in Regular Session on September 26, 2017, 615 Macon Avenue, Room LL3, Fremont County Administration Building, Cañon City, Colorado. Commissioner Chairman Debbie Bell called the meeting to order at 9:30 a.m.

Debbie Bell	Commissioner	Present
Tim Payne	Commissioner	Present
Dwayne McFall	Commissioner	Present
Katie Barr	Clerk and Recorder	Present
Brenda Jackson	County Attorney	Present
Sunny Bryant	County Manager	Present
Matt Koch	Planning & Zoning Director	Present

Ethan McClaugherty of the Evangelical Free Church gave the invocation.

Those present recited the Pledge of Allegiance to the Flag of the United States of America.

**APPROVAL OF AGENDA**

**Commissioner Payne** moved to approve the Agenda. Commissioner McFall seconded the motion. Upon Vote: Commissioner Payne, aye; Commissioner McFall, aye; Commissioner Bell, aye. The motion carried.

**CONSENT AGENDA**

**Commissioner McFall** moved to approve the Consent Agenda. Commissioner Payne seconded the motion. Upon Vote: Commissioner McFall, aye; Commissioner Payne, aye; Commissioner Bell, aye. The motion carried.

1. Approval of Minutes / September 12, 2017
2. Approval of Bills for \$1,413,973.76
3. Ratification of Chairman’s signature on Change Order #4 for the Fremont County Justice Center Security Electronics Renovation
4. Ratification of the Chairman’s Signature on the Airport Construction Agreement with American Road Maintenance, Inc., and Ratification of the Chairman’s Signature on the Notice to Proceed
5. Schedule Public Hearings: None

**ADMINISTRATIVE/INFORMATIONAL**

1. Staff / Elected Officials:
  - a. County Manager Report, Sunny Bryant, County Manager
    - 9/14, Sunny attended the monthly Area Manager’s luncheon. These are always a great way to see what’s going on in other communities.

- 9/20, Sunny and the Commissioners had a work session where they discussed a proposal for a new hotel in Fremont County. They also discussed the possibility of doing some mining in a pit that is leased by the County.
- 9/21, Sunny attended the Penrose Chamber Breakfast where she learned that the Wells Fargo in Penrose will be closing.
- Everything concerning the 2018 budget is coming together and there will be a rough draft presented to the Commissioners by October 16<sup>th</sup>.
- The County is working with the Historical Fund Grant to help cover the cost of a roof replacement on the County Administration Building.
- The County is also working on a FEMA grant to help cover the cost of flooding mitigation after the Hayden Pass fire.
- A DOLA grant is in the works along with an Underfunded Courthouse grant to help cover the costs of renovations at the Judicial Building.
- They are working on another DOLA grant to help cover the costs of repairs on one of the tunnels on Phantom Canyon.
- On 10/21, the County will be offering a mass flu clinic from 9:00-12:00
- The security system upgrade at the Sheriff's Department is moving along. There have been a few issues but the contractors are doing a good job keeping the project moving forward.

b. Sales & Use Tax Report, Sunny Bryant, County Manager

**County Manager Bryant** reported that the retail sales tax collected for the month of July was \$441,805 which is up \$29,356 and YTD is up \$154,443. The auto use tax collected for the month of August was \$102,167 which is up \$5,946 and YTD is up \$34,206. The construction use tax collected for August was \$25,316 which is down (\$6,845) and YTD is up \$30,393. The lodging tax collected for the month of July was \$5,243 which is down (\$9,004) and YTD is up \$4,536. The Sheriff retail sales tax collected for the month of July was \$ 294,536 which is up \$19,571 and YTD is up \$102,963. The Sheriff auto use tax collected for the month of August was \$68,111 which is up \$3,964 and YTD is up \$22,864. The Sheriff construction use tax collected for the month of August was \$16,670 which is down (\$4,771) and YTD is up \$18,645.

2. Citizens who wish to address the Commissioners on a matter not scheduled on the agenda

None

**OLD BUSINESS**

None

**NEW BUSINESS**

1. Memorandum of Understanding with Colorado Department of Local Affairs - University of Colorado Denver, Colorado for Community Development to prepare a design of a Search and Rescue Building

**County Manager Bryant** explained that in order to accurately come up with the cost of a building for the Search and Rescue team, they will first need to reach out to have a design made. The cost of having the University of Colorado students draw up the plans for a building is \$4,125. The County will pay \$2,475 and DOLA will pay the remaining \$1,650.

**Commissioner Payne** moved to approve the Memorandum of Understanding with DOLA and the University of Denver. Commissioner McFall seconded the motion. Upon Vote: Commissioner Payne; aye, Commissioner McFall, aye; Commissioner Bell, aye. The Motion Carried.

2. Authorization of the Chairman's Signature on an Airport Construction Agreement with Electrical Excellence Enterprises

**County Manager Bryant** explained that the Board already awarded the bid to Electrical Excellence Enterprises for this construction. This is an agreement to pay \$123,579 for the lighting on the runway.

**Commissioner McFall** moved to approve authorization of the Chairman's signature for the Airport Construction Agreement. Commissioner Payne seconded the motion. Upon Vote: Commissioner McFall, aye; Commissioner Payne, aye; Commissioner Bell, aye. The Motion Carried.

3. Five-Year Professional Services Agreement between Fremont County and Armstrong Consultants, Inc. for Fremont County Airport Improvements

**County Manager Bryant** explained that the current agreement between Fremont County and Armstrong Consultants is expired. The County sent out a request for bids and the only company that sent in a bid was Armstrong Consulting.

**Commissioner Payne** moved to award the bid for professional services to Armstrong Consulting, a five year agreement. Commissioner McFall seconded the motion. Upon Vote: Commissioner Payne, aye; Commissioner McFall, aye; Commissioner Bell, aye. The Motion Carried.

**PUBLIC HEARING**

None

**Chairman Bell** adjourned the meeting at 9:47 a.m.

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Clerk and Recorder