

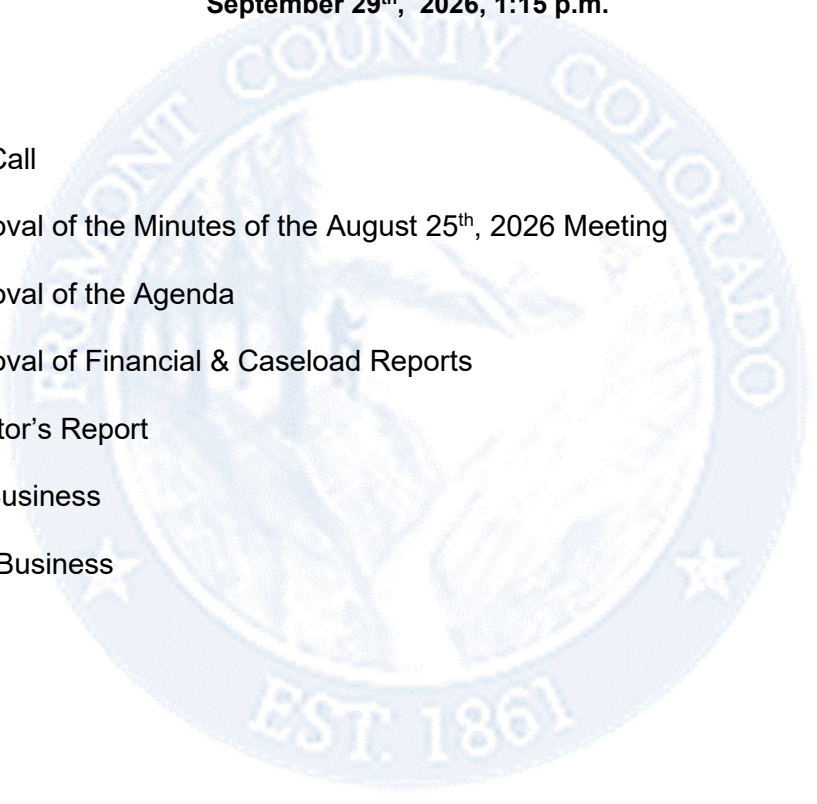
DIRECTOR
Tonia Sutton
Phone: (719) 275-2318
Fax: (719) 275-5206

FREMONT COUNTY

Department of Human Services

COUNTY BOARD
Kevin Grantham Dist. 1
Debbie Bell Dist. 2
Dwayne McFall Dist. 3

FREMONT COUNTY BOARD OF HUMAN SERVICES MEETING
to be held at the
FREMONT COUNTY ADMINISTRATION BUILDING
615 Macon, Conference Room 208
Canon City, CO 81212
September 29th, 2026, 1:15 p.m.

- 
- The seal of Fremont County, Colorado, is a circular emblem. It features a central figure of a Native American holding a bow and arrow, with a star above his head. The words "FREMONT COUNTY COLORADO" are inscribed around the top inner edge, and "EST. 1861" is at the bottom. Two stars are positioned on the left and right sides of the seal.
- I. Roll Call
 - II. Approval of the Minutes of the August 25th, 2026 Meeting
 - III. Approval of the Agenda
 - IV. Approval of Financial & Caseload Reports
 - V. Director's Report
 - VI. Old Business
 - VII. New Business

The mission of the Fremont County Department of Human Services is to provide support and essential services to enrich the quality of life for members of our community.

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172 Justice Center Road
Canon City, CO 81212

August 25th, 2026
2026 MEETING #8

The Fremont County Board of Human Services (BOHS) met in Regular Session Tuesday, August 25th, 2026 in Conference Room 208 at the Fremont County Administration Building, 615 Macon, Cañon City, Colorado. Chairman Pro Tem, Debbie Bell called the meeting to order at 1:15 p.m. Those present included:

Kevin Grantham	Chairman	Absent
Debbie Bell	Chairman Pro Tem	Present
Dwayne McFall	Treasurer	Present

Also present: Tony Carochi, Fremont County Administrator, Eric Bellas, Fremont County Attorney, Shawn Sutton, Assistant County Administrator/Finance Officer, Tonia Sutton, Director of Department of Human Services (DHS), and Janean Wheeler, Finance & Operations Administrator, of DHS.

MINUTES: Board Member Bell moved, duly seconded by Board Member McFall, to accept the minutes of the, July 28th, 2026 meeting. Upon vote: Board Member Bell, aye; Board Member McFall, aye; Board Member Bell, aye. The motion carried.

AGENDA: Board Member McFall moved, duly seconded by Board Member Bell to approve the August 25th meeting agenda. Upon vote: Board Member Grantham, aye; Board Member McFall, aye, Board Member Bell, aye. The motion carried.

FINANCIAL/CASELOAD REPORT: Financials were discussed. Normal expenditures for the month. Due to receiving the settlement from the state late, we were unable to provide the budget report. It will be provided once completed. Tonia, discussed the caseload information. After discussion, Board Member Bell moved, duly seconded by Board Member McFall to approve the August 25th, 2026 Financial and Caseload Report. Upon vote: Board Member Grantham, aye; Board Member Bell, aye, Board Member McFall, aye. The motion carried.

DIRECTOR'S REPORT: DHS Director, Tonia Sutton, completed a written report regarding the current open staff positions and a summary of monthly events that were attended during the month. After a full discussion, Board Member McFall moved, duly seconded by Board Member Bell to accept the monthly report. Upon vote: Board Member Grantham, aye; Board Member Bell, aye; Board Member Grantham, aye. The motion carried.

OLD BUSINESS: There was no old business to discuss.

NEW BUSINESS: There was not new business to discuss.

With there being no other business to discuss, the meeting adjourned at 1:52 p.m.

The mission of the Fremont County Department of Human Services is to provide support and essential services to enrich the quality of life for members of our community.

09/29/2026

Chairman, Fremont County Board of Human Services

Date

09/29/2026

Secretary

Date



The mission of the Fremont County Department of Human Services is to provide support and essential services to enrich the quality of life for members of our community.

**STATE OF COLORADO
COUNTY OF FREMONT**

AUTHORIZATIONS AND PAYMENTS MADE BY FREMONT COUNTY DEPARTMENT OF HUMAN SERVICES

ELECTRONIC BENEFIT TRANSACTIONS FOR: **Aug-26** **\$** **1,726,313.16**

WARRANTS ISSUED: **15-Aug-26** **thru** **26-Sep-26**

Date Issued		Issuance Amount
08/26/26	\$	356,717.10
08/31/26	\$	27,871.00
09/09/26	\$	391,649.42
09/10/26	\$	(25.00)
Issuance Total	\$	<u>776,212.52</u>

I, Tonia Sutton, Director of the Department of Human Services, of Fremont County, Colorado, hereby certify that the payments as set forth herein as of this date have been approved and authorized to be issued through the EBT system or warrant.

_____ Date	_____ Tonia Sutton, Director
---------------	---------------------------------

We the undersigned Fremont County Board of Commissioners acting in the capacity of Fremont County Board of Human Services do hereby certify the above EBT authorizations and ratify the warrants issued, having been properly certified by the Director of Fremont County Department of Human Services according to law, are approved for payment.

Done this 29 th day of SEPTEMBER 2026

Commissioner Dwayne McFall

Commissioner Debbie Bell

Commissioner Kevin Grantham



Fremont County, CO Human Services

BOHS Check Report

By Check Number

Date Range: 08/15/2026 - 09/26/2026

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: APBNK-HS-Human Services AP Bank						
Vital	Vital Records	09/10/2026	Regular	0.00	-25.00	185130
Acorn	Acorn Petroleum, Inc.	08/26/2026	Regular	0.00	829.49	185145
Atmo	Atmos Energy	08/26/2026	Regular	0.00	43.41	185146
CTS	Corporate Translation Services, Inc.	08/26/2026	Regular	0.00	20.52	185147
Blac	Black Hills Energy	08/26/2026	Regular	0.00	4,510.09	185148
BCR	Baylee Crahan	08/26/2026	Regular	0.00	39.20	185149
FX	Fed Ex	08/26/2026	Regular	0.00	9.82	185150
FCBOCC	Fremont County BOCC	08/26/2026	Regular	0.00	348,722.17	185151
Gobins	Gobins, Inc.	08/26/2026	Regular	0.00	1,858.60	185152
Gobins	Gobins, Inc.	08/26/2026	Regular	0.00	229.70	185153
Labc	Laboratory Corporation of America	08/26/2026	Regular	0.00	228.00	185154
Mast	Master Printers	08/26/2026	Regular	0.00	161.00	185155
Simo	Vivian Simon	08/26/2026	Regular	0.00	65.10	185156
LIN	Lindner Chevrolet, Inc.	08/31/2026	Regular	0.00	27,871.00	185157
Acorn	Acorn Petroleum, Inc.	09/09/2026	Regular	0.00	767.10	185158
Advanced	Advanced Professional Security - Colorado LLC	09/09/2026	Regular	0.00	6,237.00	185159
Ameri	American Bioidentity, Inc.	09/09/2026	Regular	0.00	345.00	185160
Bus Sol	Business Solutions Leasing	09/09/2026	Regular	0.00	479.54	185161
UMB	Card Services	09/09/2026	Regular	0.00	3,018.90	185162
CITYC	City of Canon City	09/09/2026	Regular	0.00	2,168.85	185164
Coln	Colorado Interactive, LLC	09/09/2026	Regular	0.00	17.40	185165
Des	Desired Outcomes	09/09/2026	Regular	0.00	355.00	185166
EnslSche	Alexis Enslow	09/09/2026	Regular	0.00	2,785.00	185167
Foraker	Foraker, Nicole	09/09/2026	Regular	0.00	121.38	185168
FCBOCC	Fremont County BOCC	09/09/2026	Regular	0.00	348,379.82	185169
FCDOT	Fremont County Department of Transportation	09/09/2026	Regular	0.00	30.00	185170
FCSO	Fremont County Sheriff's Office	09/09/2026	Regular	0.00	46.10	185171
Frems	Fremont Sanitation District	09/09/2026	Regular	0.00	1,877.76	185172
Gobins	Gobins, Inc.	09/09/2026	Regular	0.00	833.74	185173
Good	Evguenia Lubenova Guentcheva	09/09/2026	Regular	0.00	13,871.00	185174
Grea	Great America Financial Svcs.	09/09/2026	Regular	0.00	279.00	185175
GTI	Green Thumb Initiative	09/09/2026	Regular	0.00	4,166.68	185176
SKL	SHANA KELLY	09/09/2026	Regular	0.00	52.50	185177
In&Out	McFarland Oil LLC	09/09/2026	Regular	0.00	590.00	185178
Prai	Prairie Mountain Publishing Company LLP	09/09/2026	Regular	0.00	37.10	185179
JRD	Jonathan Ready	09/09/2026	Regular	0.00	42.00	185180
NRD	Natalye Ready	09/09/2026	Regular	0.00	42.00	185181
Rese	Reserve Account	09/09/2026	Regular	0.00	1,094.60	185182
Robyn Miller	Robyn Miller	09/09/2026	Regular	0.00	247.80	185183
RMBH	Rocky Mountain Behavioral Health, Inc.	09/09/2026	Regular	0.00	2,440.00	185184
SEC	SECOM, INC.	09/09/2026	Regular	0.00	880.85	185185
Stari	Christina Starika	09/09/2026	Regular	0.00	165.90	185186
Vital	Vital Records	09/09/2026	Regular	0.00	25.00	185187
VitalShred	VitalShred	09/09/2026	Regular	0.00	202.90	185188

BOHS Check Report**Date Range: 08/15/2026 - 09/26/2026**

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Willa	Molly Willard	09/09/2026	Regular	0.00	49.50	185189

Bank Code APBNK-HS Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	48	44	0.00	776,237.52
Manual Checks	0	0	0.00	0.00
Voided Checks	0	1	0.00	-25.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	48	45	0.00	776,212.52

All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	48	44	0.00	776,237.52
Manual Checks	0	0	0.00	0.00
Voided Checks	0	1	0.00	-25.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	48	45	0.00	776,212.52

Fund Summary

Fund	Name	Period	Amount
043	DEPARTMENT OF HUMAN SERVICES	8/2026	384,588.10
043	DEPARTMENT OF HUMAN SERVICES	9/2026	391,624.42
			776,212.52

Budget Report

Fremont County, CO Human Services

For Fiscal: 2026 Period Ending: 07/30/2026

	2026 Budget	July	YTD Activity	Percent Remaining
Revenue				
Current Property Taxes	1,946,000.00	-	1,895,781.24	2.58%
Delinquent Taxes	1,000.00	-	184.49	81.55%
Specific Ownership Tax	165,000.00	-	123,550.05	25.12%
Other Financing Sources	10,000.00	30.00	200.00	98.00%
Interest & Penalties	3,500.00	-	976.88	72.09%
Program Revenue	8,786,895.22	646,822.14	5,973,352.61	32.02%
Child Welfare Donation	2,000.00	-	-	100.00%
Deferred Revenue	237,944.00	50,126.02	173,323.18	27.16%
Revenue Total:	11,152,339.22	696,978.16	8,167,368.45	26.77%

	2026 Budget	July	YTD Activity	Percent Remaining
Expense				
Salary Expense	6,862,168.00	537,831.05	4,685,705.20	31.72%
Health Insurance	1,063,504.50	96,668.39	775,720.70	27.06%
Life Insurance	29,155.00	1,735.41	14,230.07	51.19%
Medicare	98,009.00	7,443.09	67,433.17	31.20%
Retirement	312,517.40	25,329.83	212,533.97	31.99%
Social Security	393,856.00	32,086.92	287,934.29	26.89%
Unemployment	18,615.00	1,001.90	9,080.06	51.22%
Workers Compensation	44,610.00	3,112.53	28,102.85	37.00%
RMS	842,000.00	72,659.23	566,222.88	32.75%
Contract Services	498,511.00	63,167.81	288,196.23	42.19%
Utilities	67,000.00	9,770.19	54,684.54	18.38%
Grounds-Maintenance	2,000.00	-	-	100.00%
Building Maintenance	15,000.00	-	2,000.00	86.67%
Equipment Maintenance	52,425.00	2,922.04	20,917.59	60.10%
Equipment Rental	17,400.00	758.54	5,616.68	67.72%
Travel	132,100.00	31,119.04	81,007.04	38.68%
Transportation	3,500.00	-	456.70	86.95%
Telephone	50,550.00	2,136.64	19,603.08	61.22%
Printing & Forms	1,750.00	-	-	100.00%
Legal	2,000.00	-	-	100.00%
Admin Services	50,000.00	1,263.15	12,431.64	75.14%
APS EJA Services	7,450.00	-	-	100.00%
Books & Subscriptions	3,700.00	-	416.00	88.76%
Office Supplies	83,025.00	1,133.81	36,113.01	56.50%
Postage	20,900.00	9.82	9,527.67	54.41%
Scanning	15,000.00	-	-	100.00%
Expert Witness/Process Svc	5,300.00	467.45	3,914.61	26.14%
Interpreter	2,250.00	20.52	25.65	98.86%
Document Destruction	3,500.00	196.90	1,750.96	49.97%
Memberships	4,000.00	210.00	210.00	94.75%
Vital Statistics	350.00	25.00	149.85	57.19%
Fingerprinting	8,850.00	690.00	4,265.23	51.81%
Foster Parent Training	1,750.00	-	993.18	43.25%
Admin RMS	(763,500.00)	(72,659.23)	(566,222.88)	25.84%
Vehicle Depreciation	16,000.00	-	-	100.00%
Burials	2,000.00	300.00	583.67	70.82%
Client Services	230,232.00	5,460.28	37,499.85	83.71%
Program Expense	670,600.00	25,770.59	416,070.71	37.96%
EBT Costs	12,000.00	725.97	5,960.40	50.33%
Non-Reimbursable/Parental Fees	8,000.00	-	-	100.00%
Bad Debt	2,000.00	-	-	100.00%
Expense Total:	10,890,077.90	851,356.87	7,083,134.60	34.96%
Report Surplus (Deficit):	262,261.32	(154,378.71)	1,084,233.85	

**Fremont County Department of Human Services
August 2026 EBT Issuance & Caseload Information**

EBT Issuance	Amount Issued	YTD AVG	Caseload Count	YTD AVG
TANF	\$56,596.05	\$60,320.79	150	339
AND	\$27,263.89	\$27,181.73	11	104
OAP	\$87,600.13	\$85,060.13	221	226
Child Care	\$88,463.22	\$81,901.74	148	70
LEAP	\$64.48	\$44,271.43	0	64
Food Assistance	\$1,244,158.14	\$1,307,782.50	4275	4296
OOH Placements	\$212,424.75	\$193,940.84	0	182
CORE	\$9,742.50	\$7,814.16	0	45
Total EBT Issuance:	\$1,726,313.16	\$1,808,273.30		

Child Welfare Intake Referrals: Mick

Total Referrals	104
Screened In	26
% Screened In	25.00%

APS: Janell

Total Referrals:	25
Screened in	7
% Screened in	28%
Open cases with Legal Authority	4
Open cases w/o Legal Authority	17
Total Ongoing Cases	21

Child Support Services: Carie

Caseload Count	1,462
Monthly Collections	\$292,236.04
YTD Collections	\$3,546,919.51

Fraud: Carie

IPV	\$0.00
Open Investigations	64
Referrals this month	1

Family Connection Center: Janell

Families Served:	8
Hours Scheduled	123.50
Hours Completed	66.25
Completion Rate:	54%

LEAP Applications: Brandi

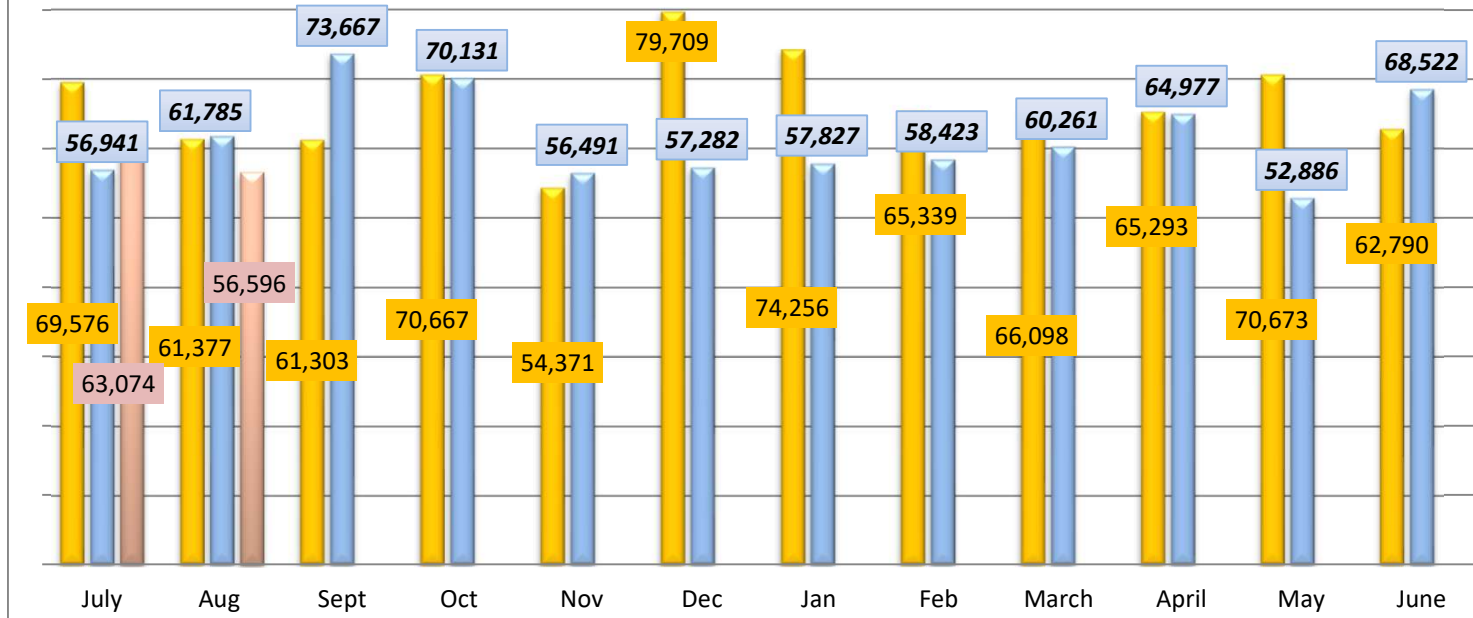
Approved:	0
Denied:	0
Pending:	0
Total:	0

Child Care: Connie

Low Income:	118
TANF:	23
Protective Services/CW:	7

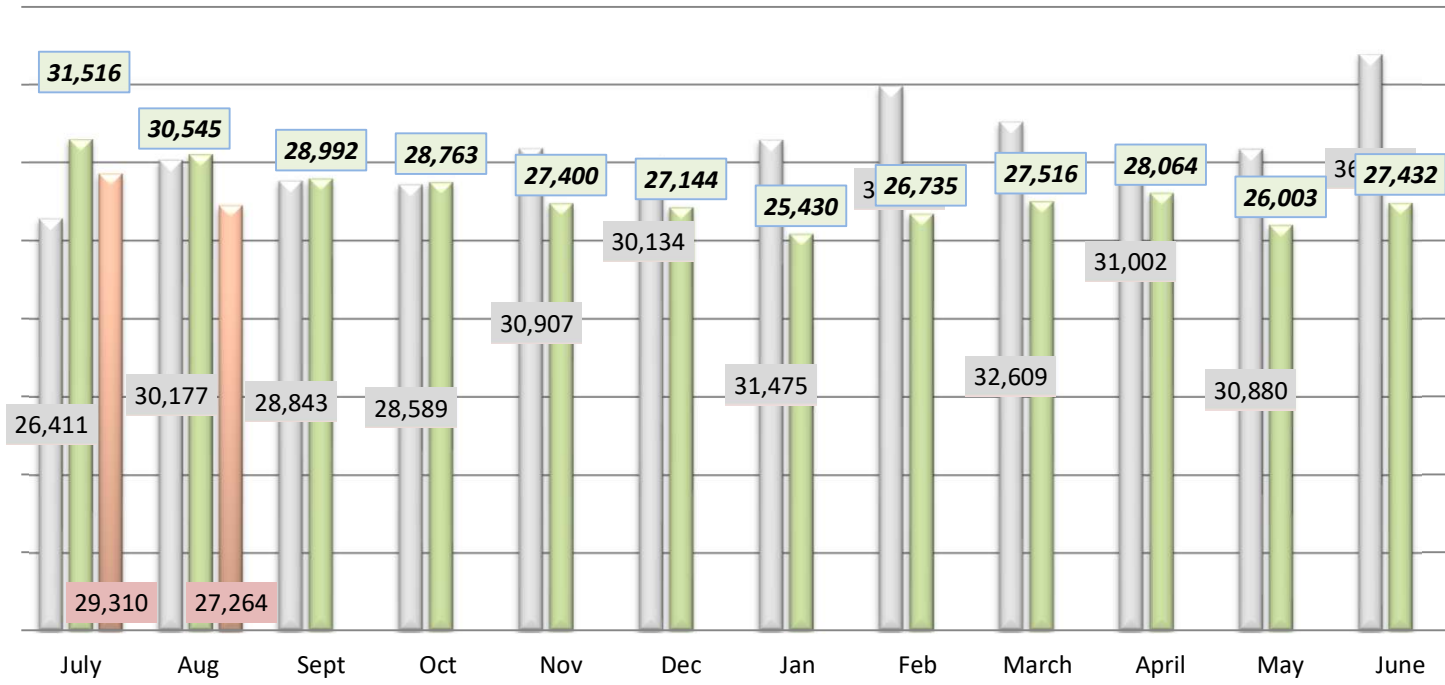
TANF Issuance Jul 24- Jun 27 SFY

■ 24-25
■ 25-26
■ 26-27



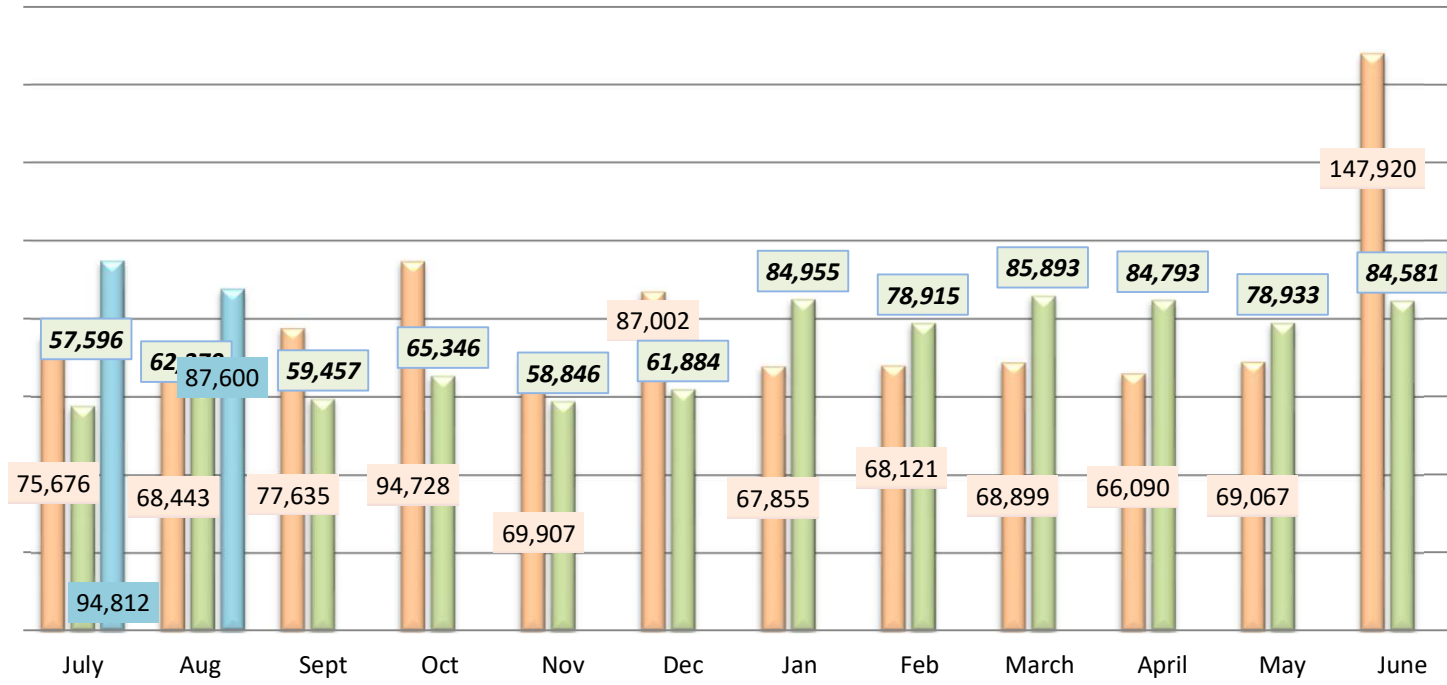
AND Issuance Jul 24- Jun 27 SFY

24-25
25-26
26-27



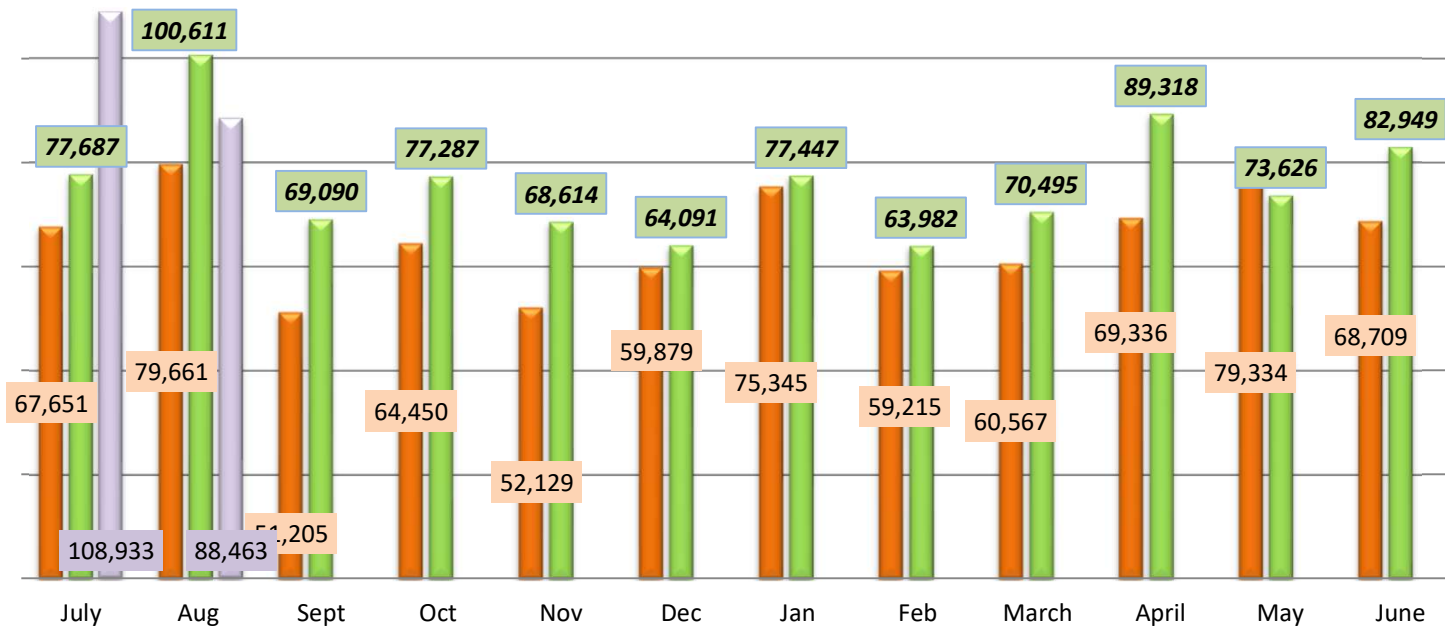
OAP Issuance Jul 24- Jun 27 SFY

24-25
25-26
26-27



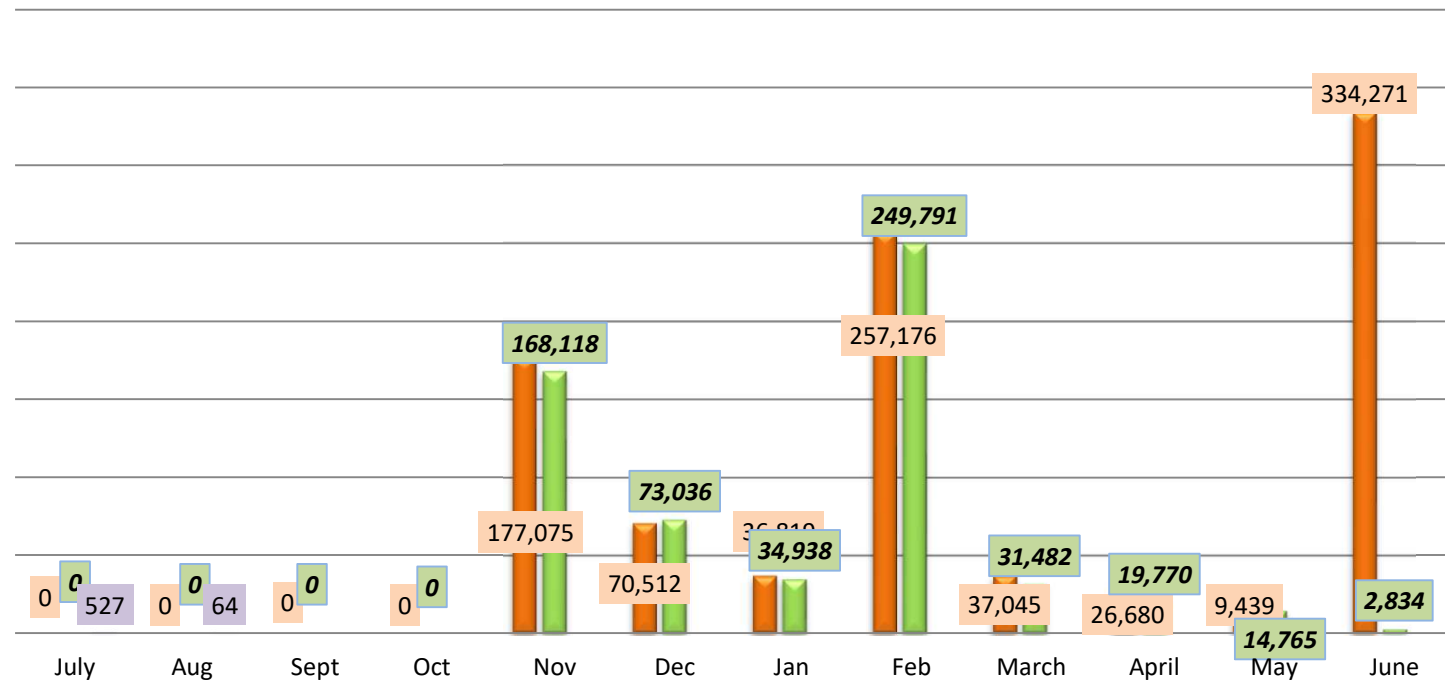
Child Care Issuance Jul 24- Jun 27 SFY

■ 24-25
■ 25-26
■ 26-27



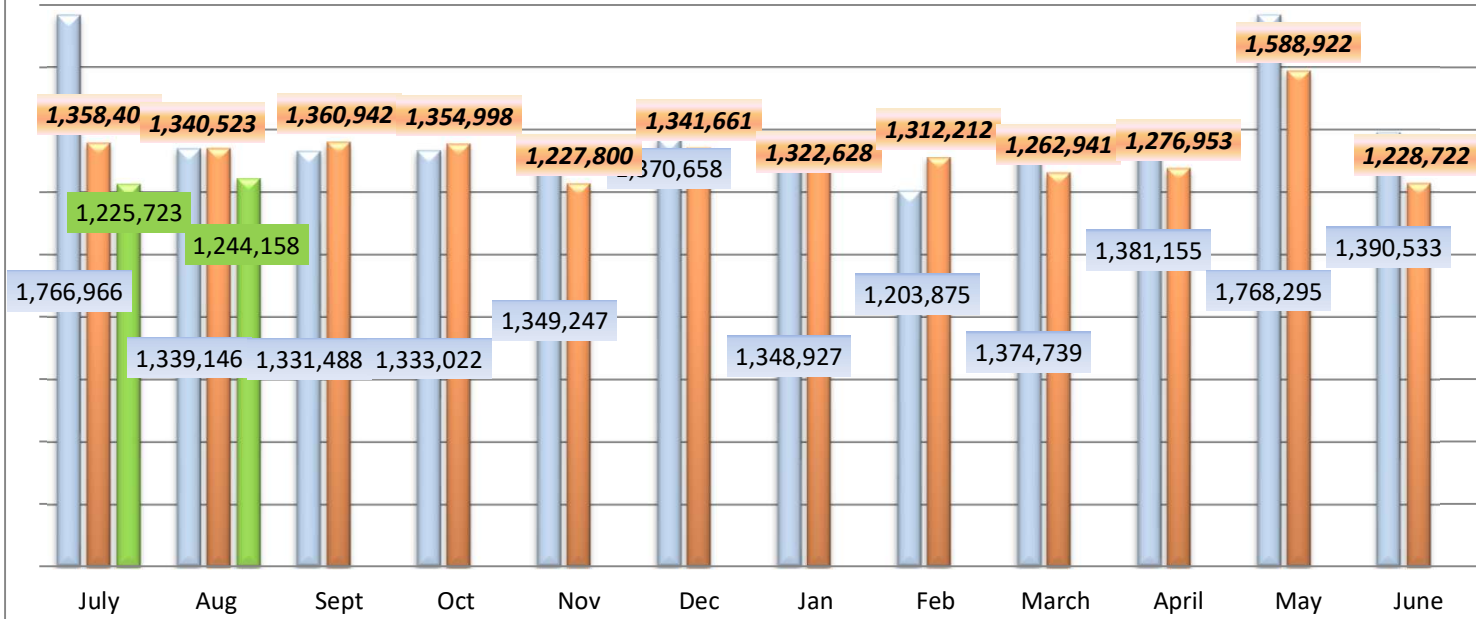
LEAP Issuance Jul 24- Jun 27 SFY

■ 24-25
■ 25-26
■ 26-27



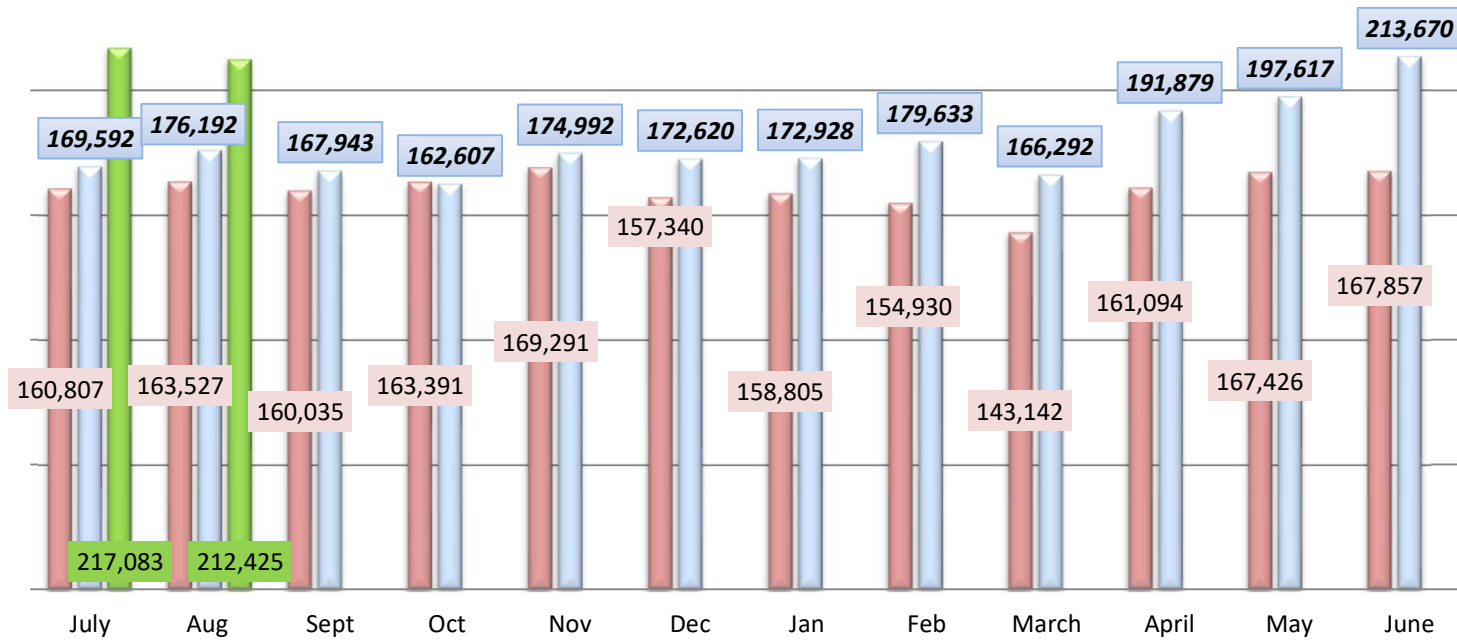
Food Assistance Issuance Jul 24- Jun 27 SFY

24-25
25-26
26-27



OOH Issuance Jul 24- Jun 27 SFY

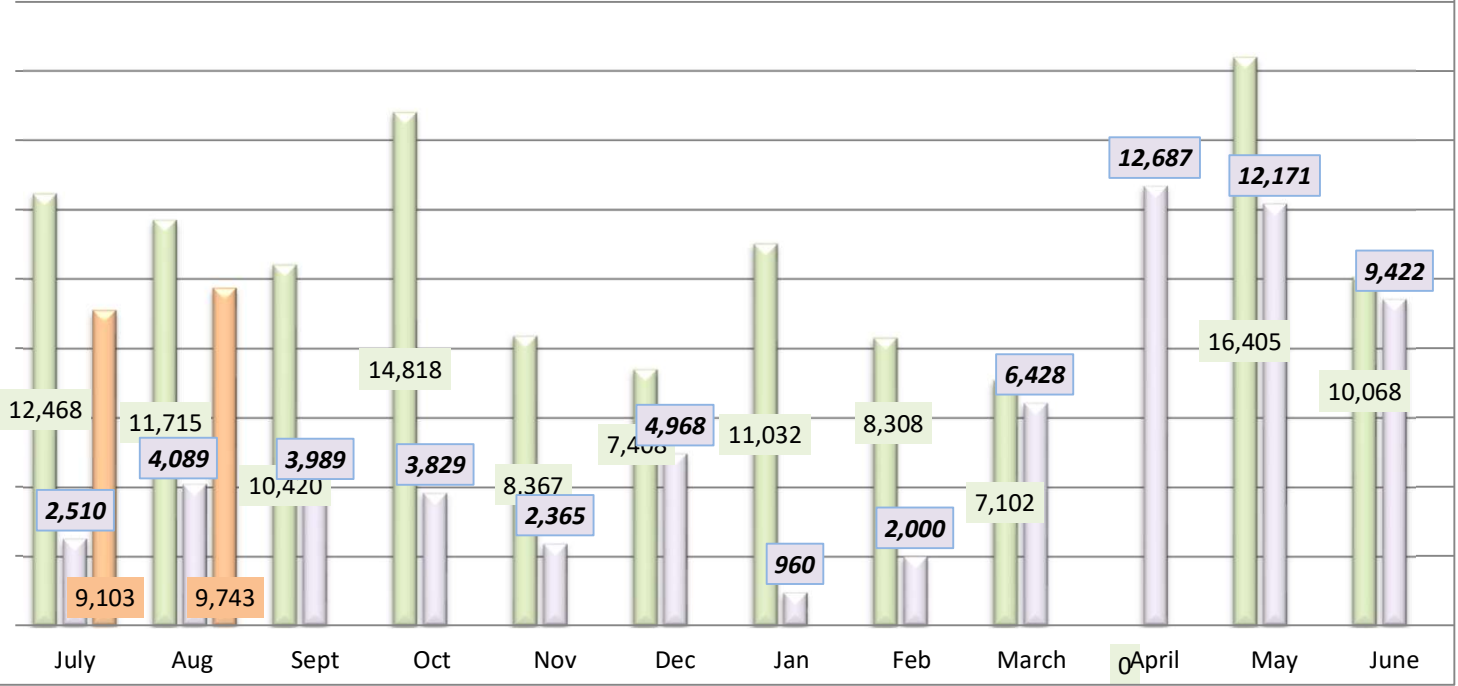
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■ 25-26
■ 26-27



CORE Issuance

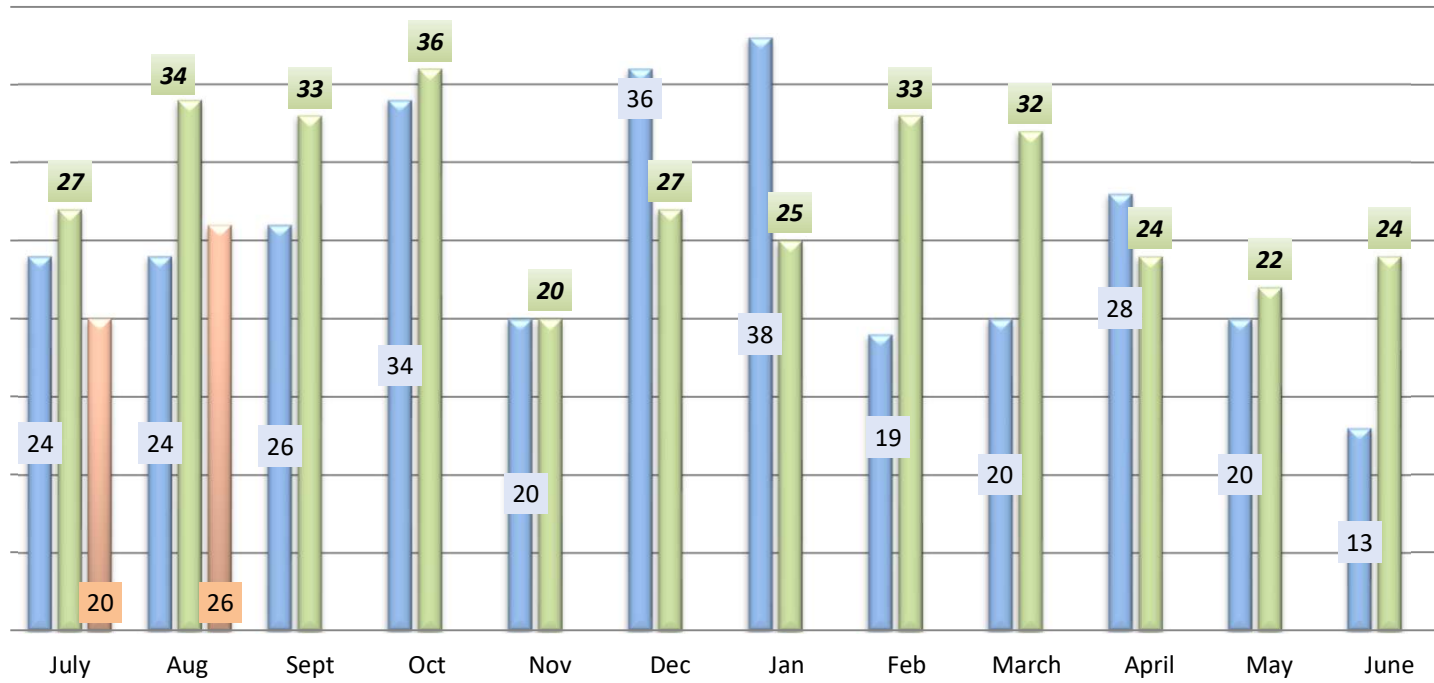
Jul 24- Jun 27 SFY

24-25
25-26
26-27



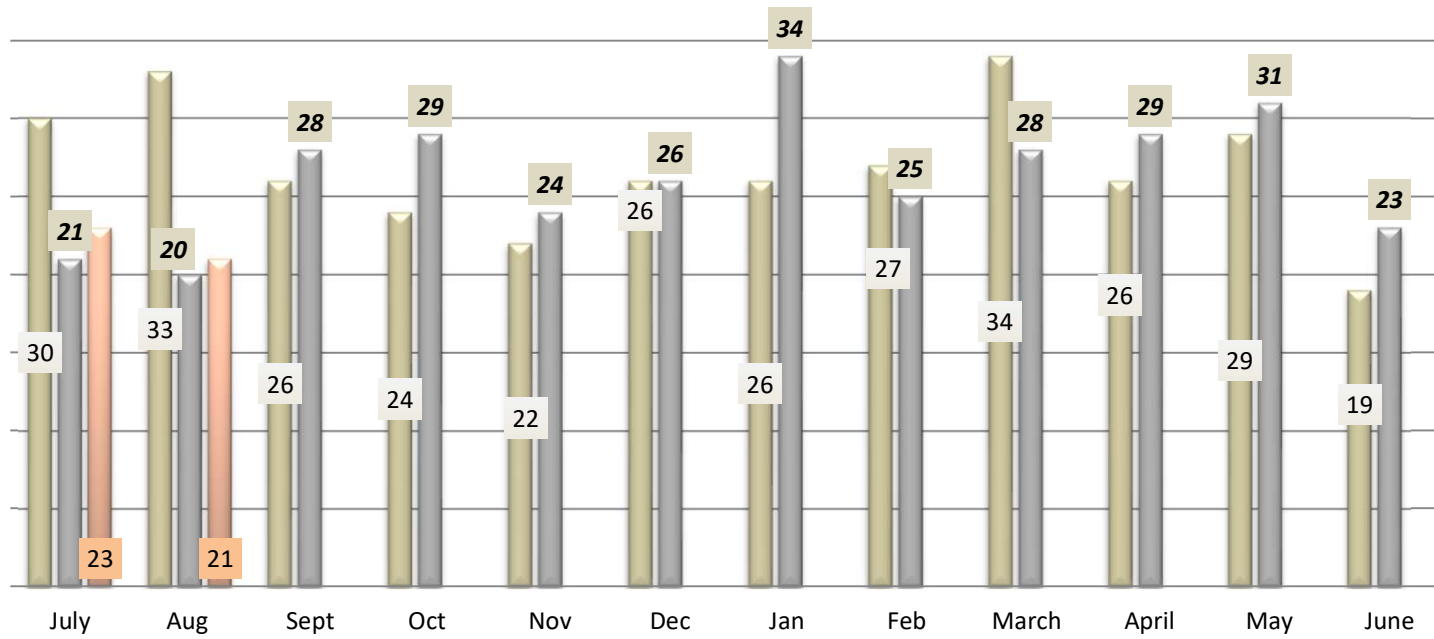
Child Welfare Intake Assessments Jul 24- Jun 27 SFY

■ 24-25
■ 25-26
■ 26-27



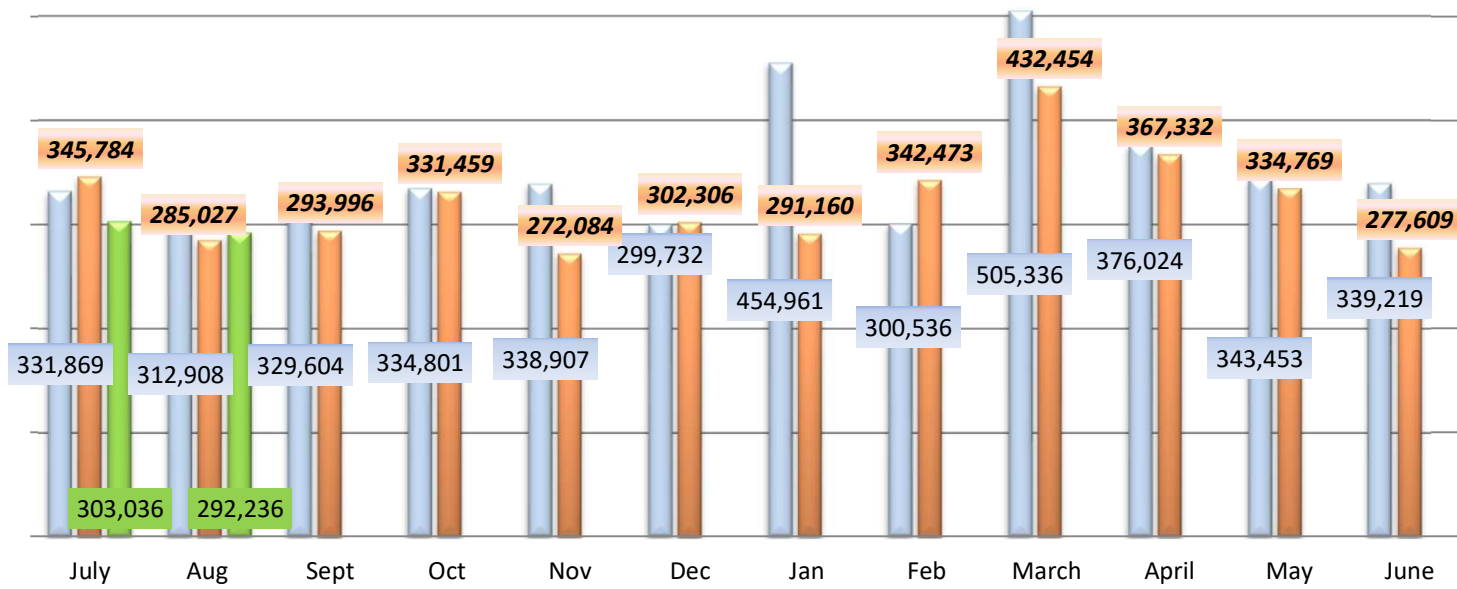
APS Ongoing Cases Jul 24- Jun 27 SFY

■ 24-25
■ 25-26
■ 26-27



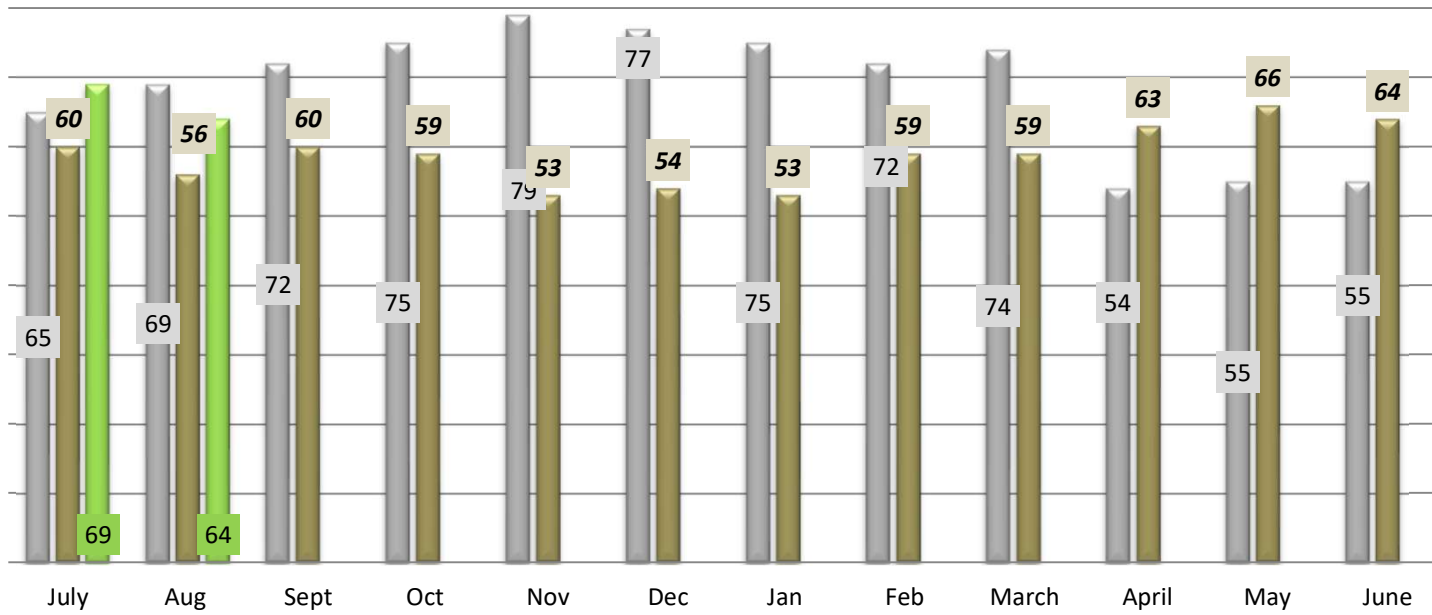
Child Support Collections Jul 24- Jun 27 SFY

24-25
25-26
26-27



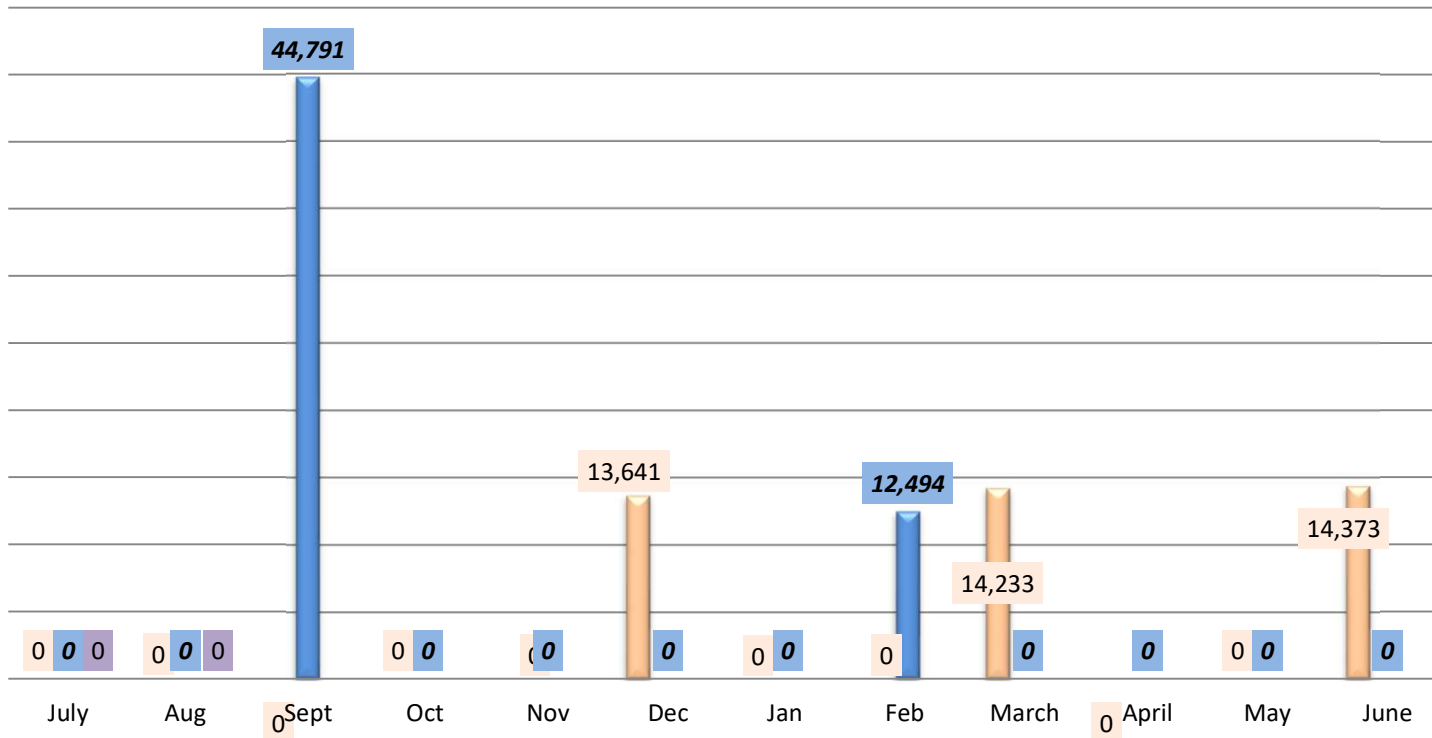
Fraud Open Investigations Jul 24- Jun 27 SFY

■ 24-25
■ 25-26
■ 26-27



Fraud IPV Jul 24- Jun 27 SFY

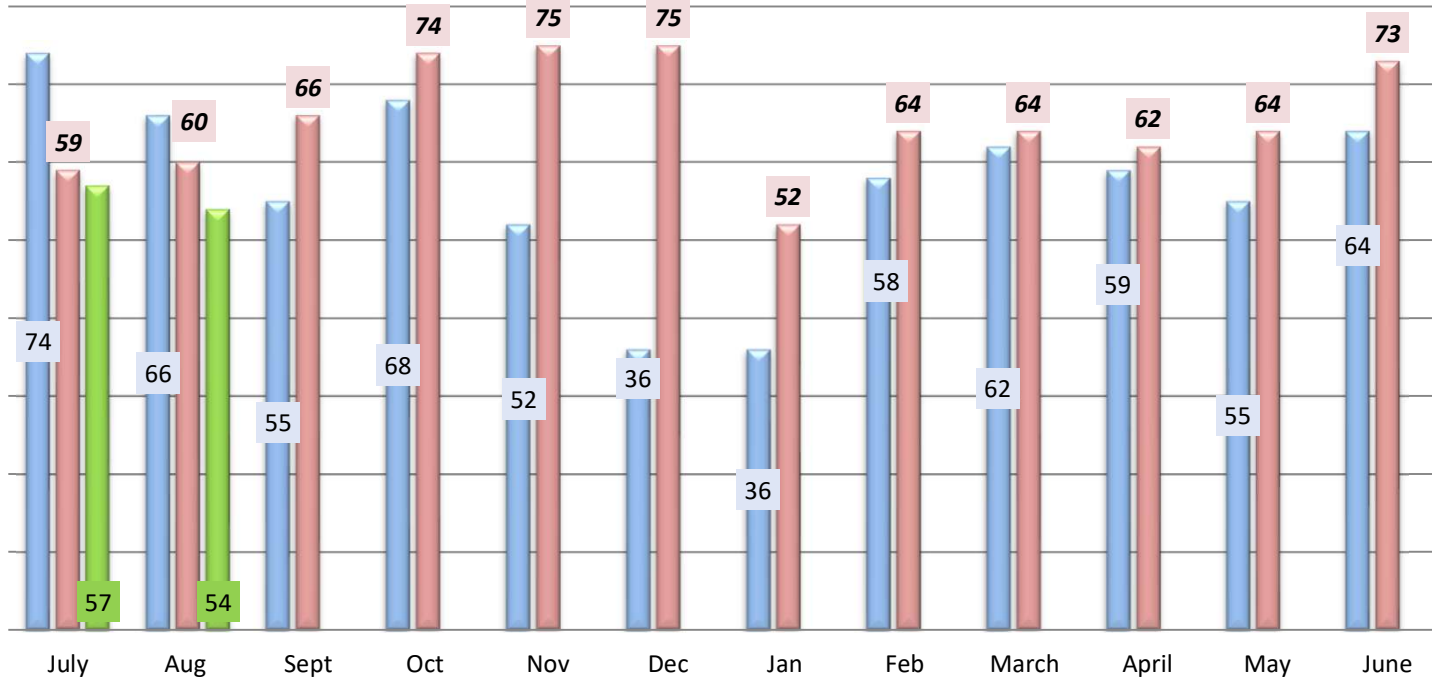
24-25
25-26
25-26



FCC Completion Rate (Visits Held Percentage)

Jul 24- Jun 27 SFY

■ 24-25
■ 25-26
■ 26-27



DIRECTOR
Tonia Sutton
Phone: (719) 275-2318
Fax: (719) 275-5206

FREMONT COUNTY

Department of Human Services

172 Justice Center Rd.
Canon City, CO. 81212

COUNTY BOARD	
Kevin Grantham	Dist. 1
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September 2026 Director's Report:

September is National Kinship Month!!

August 31, 2026: With the assistance of Mike Whitt with DOT we were able to purchase our 2nd and final new vehicle for the 2026 budget year. We purchased a 2026 Chevy Trailblazer. This vehicle is of comparable size to our sedan, which DOT has encouraged us to not drive outside of Canon City.

September 8, 2026: We hosted our new staff orientation which 3 staff attended as well as a Bachelors of Social Work intern and a Colorado Works intern.

September 8, 2026: The Kinship team including Steve Bergant, Jordan Gunter and Nicole Foraker, attended BOCC meeting and presented Kinship Month proclamation.

September 11, 2026: I attended my first Child Welfare Permanency Task Group as the new Co-Chair.

September 14, 2026: I attended the first RE-1 Compass Committee meeting of the 2026-2027 school year.

September 17, 2026: Our team coordinated the Annual Justice Center Road Block Party. This was the 2nd year that the event was held at the Expedition Church. Amanda Whitt again planned for months, communicated with all of the community partners and coordinated all of the specifics, she did an amazing job!

September 21, 2026: We celebrated 2 staff during the Years of Service Celebration at County Administration.

September 23, 2026: I attended the CCI/CHSDA meeting to discuss cohorts. At this time the counties are in favor of keeping proposed cohorts the same as CHSDA regions, which would make us part of the Southeast region.

September 24, 2026: I attended the Fremont County Workplace Learning Board meeting at Canon City High School. This group serves as a steering committee for the Canon City, Florence and Cotopaxi High Schools internship programs.

September 28, 2026: We had our second Building Leadership Team meeting to complete level setting and establish what our group intends to work towards.

The mission of the Fremont County Department of Human Services is to provide support and essential services to enrich the quality of life for members of our community.

Personnel Updates:**Positions Open:**

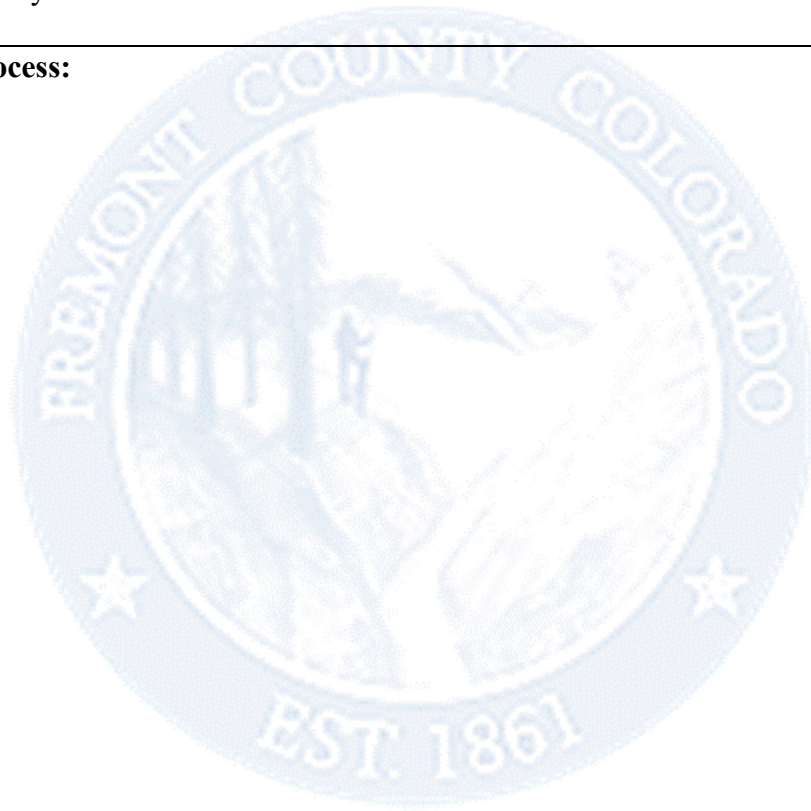
None currently

Positions on hold:

- 1 – Social Caseworker Ongoing 4a1 – On Hold Kinahan
- 1 – Lead Social Caseworker Ongoing-On Hold Kinahan
- 1 – Accounting Technician – On Hold Wheeler
- 1 – Economic Security Technician 2a1 – On Hold Ruona
- 1 – Lead Position CORE-Internal-On Hold-Pending JD Change Miller
- 1 – Self Sufficiency & CCCAP 2c1 – On Hold MacKinnon

Positions in Process:

None currently



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