

DIRECTOR  
Barry Acton  
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# FREMONT COUNTY

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COUNTY BOARD  
Kevin Grantham Dist. 1  
Debbie Bell Dist. 2  
Dwayne McFall Dist. 3

## Department of Human Services

172 Justice Center Road  
Canon City, CO 81212

January 28, 2025  
2025 MEETING #1

The Fremont County Board of Human Services (BOHS) met in Regular Session Tuesday, January 28<sup>th</sup>, 2025 in Conference Room 208 at the Fremont County Administration Building, 615 Macon, Cañon City, Colorado. Chairman McFall called the meeting to order at 1:15 p.m. Those present included:

Dwayne McFall	Chairman	Present
Kevin Grantham	Chairman Pro Tem	Present
Debbie Bell	Treasurer	Present

Also present: Eric Bellas, Fremont County Attorney, Tony Carochi, Fremont County Manager, Shawn Sutton, Fremont County Assistant Manager/County Finance Director, Barry Acton, Director, Department of Human Services (DHS), Amanda Wright, DHS

**MINUTES:** Board Member Grantham moved, duly seconded by Board Member Bell, to accept the minutes of the December 30<sup>th</sup>, 2024 meeting with no additions or deletions. Upon vote: Board Member Bell, aye; Board Member Grantham, aye; The motion carried.

**AGENDA:** There were no additions or corrections to the agenda. Board Member Bell moved, duly seconded by Board Member Grantham to approve the January 28<sup>th</sup>, 2025 meeting agenda. Upon vote: Board Member Bell, aye; Board Member Grantham, aye. The motion carried.

**FINANCIAL/CASELOAD REPORT:** Director Barry Acton discussed the caseload counts and summary budget reports with no noteworthy variances from the previous month. After discussion, Board Member Grantham moved, duly seconded by Board Member Bell to accept the December 2024 financial and caseload reports. Upon vote: Board Member Bell, aye; Board Member Grantham, aye. The motion carried.

**DIRECTOR'S REPORT:** Director Barry Acton shared a written report regarding the current staff open positions, a summary of the community partners he met with, and events that were attended during the month. After a full discussion, Board Member Bell moved, duly seconded by Board Member Grantham to accept the monthly report. Upon vote: Board Member Bell, aye; Board Member Grantham, aye. The motion carried.

**OLD BUSINESS:**

Barry Acton discussed employee tardiness and clarified that some employees in the agency may come in late due to transporting children for Child Welfare, flex-time for on call rotation or other reasons they have received permission for. This is something that supervisors and administrators are keeping an eye on and will address as needed.

Next discussion that Barry Acton wanted to address was the lighting at the department. He had CTSI come in and test the lights. Based on the results of this, additional lights will be turned back on. Barry will be looking into alternative lighting and the cost.

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**The mission of the Fremont County Department of Human Services is to provide support and essential services to enrich the quality of life for members of our community.**

**NEW BUSINESS:**

Barry Acton presented a new Fingerprinting Policy that is required through Medicaid for eligibility technicians at the department. This policy needs to be adopted in order to comply with HCPF regulations. Eric Bellas assisted with reviewing the policy. After discussion, Board Member Bell moved, duly seconded by Board Member Grantham to accept the new Fingerprinting Policy for DHS. Upon vote: Board Member Bell, aye; Board Member Grantham, aye. The motion carried.

The last topic for New Business was a discussion on the Legislative Luncheon. Barry informed the group that this has been canceled due to state budget issues.

With there being no other business to discuss, the meeting adjourned at 2:00 p.m.

  
\_\_\_\_\_  
Chairman, Fremont County Board of Human Services 2/25/25  
Date

  
\_\_\_\_\_  
Secretary 2/25/25  
Date

STATE OF COLORADO  
COUNTY OF FREMONT

ATHORIZATIONS AND PAYMENTS MADE BY FREMONT COUNTY DEPARTMENT OF HUMAN SERVICES

ELECTRONIC BENEFIT TRANSACTIONS FOR January 2025

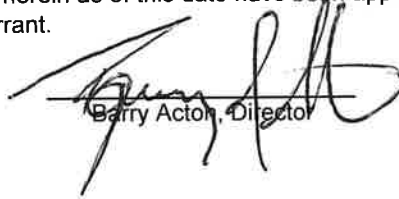
\$ 1,804,513.30

WARRANTS ISSUED January 23, 2025 - February 20, 2025

1/24/2025	-56.37
1/30/2025	304,333.54
2/12/2025	391,949.84
<b>Total</b>	<b>696,227.01</b>

I, Barry Acton, Director of the Department of Human Services, of Fremont County, Colorado, hereby certify that the payments as set forth herein as of this date have been approved and authorized to be issued through the EBT system or warrant.

2-25-25  
Date

  
Barry Acton, Director

We the undersigned Fremont County Board of Commissioners acting in the capacity of Fremont County Board of Human Services do hereby certify the above EBT authorizations and ratify the warrants issued, having been properly certified by the Director of Fremont County Department of Human Services according to law, are approved for payment. Done this 25th day of February 2025.

  
Commissioner McFall

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Commissioner Bell

  
Commissioner Grantham