

DIRECTOR  
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# FREMONT COUNTY

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## Department of Human Services

COUNTY BOARD  
Kevin Grantham Dist. 1  
Debbie Bell Dist. 2  
Dwayne McFall Dist. 3

172 Justice Center Road  
Canon City, CO 81212

December 27, 2022  
2022 MEETING #12

The Fremont County Board of Human Services (BOHS) met in Regular Session Tuesday, December 27, 2022 in Conference Room 208 at the Fremont County Administration Building, 615 Macon, Cañon City, Colorado. Chairman McFall called the meeting to order at 1:16 p.m. Those present included:

Dwayne McFall	Chairman	Present
Kevin Grantham	Chairman Pro Tem	Present
Debbie Bell	Treasurer	Absent

Also present: Brenda Jackson, Fremont County Attorney, Tammy Childs, Fremont County Interim Manager, Tony Carochi, Director, Department of Human Services (DHS), and Kim Rankin, DHS.

**MINUTES:** Board Member Grantham moved, duly seconded by Board Member McFall to accept the minutes of the November 29, 2022 meeting with no additions or deletions. Upon vote: Board Member Grantham, aye; Board Member McFall, aye. The motion carried.

**AGENDA:** There were no additions or corrections to the agenda requested. Board Member Grantham moved, duly seconded by Board Member McFall to approve the December 27, 2022 meeting agenda. Upon vote: Board Member McFall, aye; Board Member Grantham, aye. The motion carried.

**FINANCIAL/CASELOAD REPORT:** Director Carochi discussed the caseload count and summary budget reports. He noted 768 LEAP applications were processed during the month. After discussion, Board Member Grantham moved, duly seconded by Board Member McFall to accept the November financial and caseload reports. Upon vote: Board Member McFall, aye; Board Member Grantham, aye. The motion carried.

**DIRECTOR'S REPORT:** Tony Carochi shared a written report regarding the current staff open positions and a summary of the community partners he's met with and events he attended during the month. After a full discussion, Board Member Grantham moved, duly seconded by Board Member McFall, to accept the monthly report. Upon vote: Board Member McFall, aye; Board Member Grantham, aye. The motion carried.

**OLD BUSINESS:**

There was no Old Business to discuss.

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**The mission of the Fremont County Department of Human Services is to provide support and essential services to enrich the quality of life for members of our community.**

**NEW BUSINESS:**

HUMAN SERVICES RESOLUTION # 1, SERIES 2022, ELECTION OF 2023 OFFICERS: Following discussion, Board Member Grantham moved, duly seconded by Board Member McFall, the nomination and effective date of January 1, 2023, election of 2023 BOHS Officers as:

Chairman: Commissioner McFall  
Chairman Pro Tem: Commissioner Grantham  
Treasurer: Commissioner Bell

Upon vote: Board Member McFall, aye; Board Member Grantham, aye. The motion carried.

HUMAN SERVICES RESOLUTION # 2, SERIES 2022, ESTABLISHMENT OF 2023 MEETING DATE, TIME AND PLACE: Following discussion, Board Member Grantham moved, duly seconded by Board Member McFall, as:

Date: Last Tuesday of each and every month  
Time: 1:15 p.m.  
Place: Fremont County Administration Building, 615 Macon, Canon City, Colorado

Upon vote: Board Member McFall, aye; Board Member Grantham, aye. The motion carried.

The next item to discuss was mid-month meetings; all agreed they would like the meetings to continue in 2023, and the schedule will remain every other month beginning in February, on the second Tuesday, at 8:30am.

The DHS 2023 Quarterly Professional Development Closure Dates was then discussed. Director Carochi requested approval for the building to be closed for professional development staff training on January 25th, April 26th, July 26th, and October 25th. Board Member Grantham moved, duly seconded by Board Member McFall to approve closure of the building for professional development on those specified dates. Upon vote: Board Member Grantham, aye; Board Member McFall, aye. The motion carried.

The CDHS 2023 County Merit Letter was next on the agenda. Those present discussed that CDHS requires every county to certify compliance with the county personnel and merit system annually. Commissioner McFall, present Chairman of the Fremont County Board of County Commissioners, signed the document as the authorized representative of Fremont County.

The final topic to discuss was a revised DHS policy, Provision of Child Welfare and Adult Protective Services to an Employee. After discussing the purpose for the revision to the policy, Board Member Grantham moved, duly seconded by Board Member McFall to approve the revised DHS policy.

With there being no other business to discuss, the meeting adjourned at 1:47p.m.



Chairman, Fremont County Board of Human Services

1/31/2023

Date



Secretary

1/31/2023

Date

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STATE OF COLORADO  
COUNTY OF FREMONT

ATHORIZATIONS AND PAYMENTS MADE BY FREMONT COUNTY DEPARTMENT OF HUMAN SERVICES

ELECTRONIC BENEFIT TRANSACTIONS FOR DECEMBER 2022

\$ 4,309,108.26

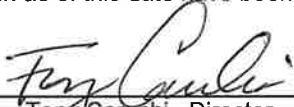
WARRANTS ISSUED DECEMBER 22, 2022 THROUGH JANUARY 24, 2023

12/22/2022	307,946.25
12/28/2022	20,438.11
1/4/2023	344,598.71
1/11/2023	18,828.53
1/19/2023	338,683.64
<b>Total</b>	<b>1,030,495.24</b>

I, TONY CAROCHI, Director of the Department of Human Services, of Fremont County, Colorado, hereby certify that the payments as set forth herein as of this date have been approved and authorized to be issued through the EBT system or warrant.

1/31/2023

Date

  
Tony Carochi, Director

We the undersigned Fremont County Board of Commissioners acting in the capacity of Fremont County Board of Human Services do hereby certify the above EBT authorizations and ratify the warrants issued, having been properly certified by the Director of Fremont County Department of Human Services according to law, are approved for payment. Done this 31st day of January, 2023.

  
Chairman McFall

  
Commissioner Bell

  
Commissioner Grantham

