DIRECTOR Stacie Kwitek-Russell Phone: (719) 275-2318

Fax: (719) 275-5206

FREMONT COUNTY

Department of Human Services

Tim Payne Dist. 1
Debbie Bell Dist. 2
Dwayne McFall Dist. 3

**COUNTY BOARD** 

172 Justice Center Road Canon City, Colorado 81212

FREMONT COUNTY BOARD OF HUMAN SERVICES MEETING to be held at the

FREMONT COUNTY ADMINISTRATION BUILDING 615 Macon, Conference Room # 208 Canon City, CO 81212 October 30, 2018, 2:00 p.m.

- I. Roll Call
- II. Approval of Minutes of September 25, 2018 Meeting
- III. Approval of the Agenda
- IV. Approval of Financial & Caseload Reports
- V. Director's Report
- VI. Old Business
  - A. Adoption Day
  - B. Regional Training Center Update
- VII. New Business
  - A. Shared Custody TANF Proposal

#### DIRECTOR Stacie Kwitek-Russell Phone: (719) 275-2318 Fax: (719) 275-5206

### FREMONT COUNTY

### Department of Human Services

172 Justice Center Road Canon City, Colorado 81212

> September 25, 2018 2018 MEETING #9

COUNTY BOARD
Payne Dist. 1

Tim Payne Debbie Bell Dwayne McFall

Dist. 2 Dist. 3

The Fremont County Board of Human Services (BOHS) met in Regular Session on Tuesday, September 25, 2018, in Conference Room 208 at the Fremont County Administration Building, 615 Macon, Canon City, Colorado. Chairman McFall called the meeting to order at 2:00 p.m. Those present included:

Dwayne McFall

Chairman

Present

Tim Payne

Chairman Pro Tem

Present

Debbie Bell

Treasurer

Present

Also present: Brenda Jackson, Fremont County Attorney, Sunny Bryant, Fremont County Manager, Stacie Kwitek-Russell, Director, Department of Human Services (DHS) and Kimberly Grondahl, DHS.

<u>MINUTES:</u> Board Member Bell moved, duly seconded by Board Member Payne, to accept the minutes of August 28, 2018 meeting with no additions or deletions. Upon vote: Board Member Bell, aye; Board Member Payne, aye; Board Member McFall, aye. The motion carried.

AGENDA: Stacie Kwitek-Russell requested an addition be made to the agenda to include the 2018-2019 Chafee Plan under New Business. Board Member Payne moved, duly seconded by Board Member Bell, to approve the September 25, 2018 meeting agenda with the addition noted. Upon vote: Board Member Payne, aye; Board Member Bell, aye; Board Member McFall, aye. The motion carried.

FINANCIAL/CASELOAD REPORT: Following review and discussion of the financial and caseload reports, Board Member Bell moved, duly seconded by Board Member Payne to accept the August financial and caseload reports. Upon vote: Board Member Payne, aye; Board Member Bell, aye; Board Member McFall, aye. The motion carried.

<u>DIRECTOR'S REPORT:</u> Stacie Kwitek-Russell provided the Board with a written report identifying the various meetings she attended during the month, information about activities staff is participating in and the current status of employee recruitment and retention. It also included an update on the Safety Training that representatives from local law enforcement are planning for the Department. Additionally, the report had information regarding the Department entering into a contract with Solvista Health to provide domestic violence services for males in child welfare families that are not criminally charged, and that a provider for females is still being sought.

After a full discussion, Board Member Payne moved, duly seconded by Board Member Bell, to accept the monthly report. Upon vote: Board Member Bell, aye; Board Member Payne, aye; Board Member McFall, aye. The motion carried.

<u>OLD BUSINESS</u>: The draft Child Welfare Supervisor On-Call Policy was presented to those present. After discussion with input from Brenda Jackson, Board Member Bell moved, duly seconded by Board Member Payne, to approve the policy effective October 1, 2018 with the recommended revisions from Brenda Jackson. Upon vote: Board Member Bell, aye; Board Member Payne, aye; Board Member McFall, aye. The motion carried.

Stacie Kwitek-Russell then gave an update on a previous discussion regarding child care, stating the potential issue has been resolved.

<u>NEW BUSINESS:</u> Stacie Kwitek-Russell apprised the Board of the current status of Child Welfare Hotline Screening. She informed them contracting with Prowers County for hotline services has not been as effective as having an internal screener. She would like to add the position of a second screener back into the budget and hire someone with enough time for training

impacts; overall, it was agreed by all to hire a screener and that whatever works best for the community and Department is the correct choice.

The last item under new business was the 2018-2019 Chafee Plan. After discussion regarding how Chafee funding has continually decreased the past several years and a general update regarding personnel changes within the program, Board Member Payne moved, duly seconded by Board Member Bell, to approve the 2018-2019 Chafee Plan. Upon vote: Board Member Bell, aye; Board Member Payne, aye; Board Member McFall, aye. The motion carried.

The meeting adjourned at 2:21 p.m.

To pe LU	10/30/2018	
Chairman, Fremont County Board of Human Services	Date	
Kimberly K Grindahl	10/30/2018	
Secretary	Date	

### STATE OF COLORADO COUNTY OF FREMONT

#### ATHORIZATIONS AND PAYMENTS MADE BY FREMONT COUNTY DEPARTMENT OF HUMAN SERVICES

ELECTRONIC BENEFIT TRANSACTIONS FOR SEPTEMBER 2018 \$ 1,258,079.02

WARRANTS ISSUED SEPTEMBER 25, 2018 THROUGH OCTOBER 30, 2018

9/26/2018	9,038.29
9/27/2018	7,561.44
10/3/2018	243,807.34
10/10/2018	4,011.65
10/15/2018	9,707.26
10/17/2018	243,252.83
10/23/2018	10,363.03
10/24/2018	6,753.02
Total	\$534,494.86

I, STACIE KWITEK-RUSSELL, Director of the Department of Human Services, of Fremont County, Colorado, hereby certify that the payments as set forth herein as of this date have been approved and authorized to be issued through the EBT system or warrant.

30-Oct-18 Date

Stacie Kwitek-Russell, Director

We the undersigned Fremont County Board of Commissioners acting in the capacity of Fremont County Board of Human Services do hereby certify the above EBT authorizations and ratify the warrants issued, having been properly certified by the Director of Fremont County Department of Human Services according to law, are approved for payment. Done this 30th day of October, 2018.

Chairman McFall

Commissioner Payne

# Fremont County Department of Human Services September 2018 EBT Issuance & Caseload Information

EBT Issuance	Amount Issued	YTD AVG	Caseload Count	YTD AVG
TANF	\$104,002.81	\$105,308.99	277	307
AND	\$29,283.76	\$28,782.48	137	139
OAP	\$63,436.76	\$64,393.25	276	277
Child Care	\$48,007.65	\$65,988.88	123	125
LEAP	\$0.00	\$73,078.96	0	72
Food Assistance	\$798,377.00	\$819,462.03	3631	3606
OOH Placements	\$187,390.46	\$169,543.51	183	181
CORE	\$27,580.58	\$21,175.86	115	108
Case Services	\$0.00	\$281.67	0	1
Total EBT Issuance:	\$1,258,079.02	\$1,348,015.61		
Medicaid Transportation	\$10,534.41	\$10,197.19	103	94

Child Welfare Intake Referrals:	
Total Referrals	78
Screened In	40
% Screened In	51.28%

APS:	
Total Referrals:	18
Screened in	5
% Screened in	28%
Open cases with Legal Authority	9
Open cases w/o Legal Authority	43
Total Ongoing Cases	52

SEP/OLTC:	
Pending	51
Total Caseload	349

## **Check Report**

Fremont County, CO Human Services

By Check Number

Date Range:	09/25	/2018 =	10	/30	/2018
Date Namue.	00/20	/2010	10	, , ,	/2010

	Date Range. 03/23/2010	10/30/2010	
Vendor Name	Payment Date	Payment Amount	Number
Mary Tina Gurule	10/10/2018	-68.40	176804
Black Hills Energy	09/26/2018	354.00	176830
Black Hills Energy	09/26/2018	3,500.22	176831
Canon City Tire & Service	09/26/2018	533.96	176832
Fed Ex	09/26/2018	8.75	176833
Joe's Appliance Service	09/26/2018	448.59	176834
Laboratory Corporation of America	09/26/2018	342.00	176835
M&T Bank	09/26/2018	620.12	176836
Offerson Toner	09/26/2018	606.11	176837
PCS Professional Court Services	09/26/2018	65.00	176838
Reserve Account	09/26/2018	1,723.37	176839
Roland Process Service & Investigations, LLC	09/26/2018	180.00	176840
Walmart Community/RFCSLLC	09/26/2018	656.17	176841
Fremont County BOCC	09/27/2018	7,561.44	176842
Atmos Energy	10/03/2018	87.00	176843
Black Hills Energy	10/03/2018	272.00	176844
City of Cañon City	10/03/2018	1,506.13	176845
Cumberland County Sheriff's Office	10/03/2018	50.00	176846
Danielle Cummings	10/03/2018	22.85	176847
Day2 International	10/03/2018	7,324.68	176848
Dependable Automotive	10/03/2018	286.12	176849
Domino's Pizza	10/03/2018	45.05	176850
Fed Ex	10/03/2018	27.45	176851
Fremont County BOCC	10/03/2018	230,383.12	176852
Gjelsness Homes, LLC	10/03/2018	680.00	176853
Gobins, Inc.	10/03/2018	1,014.08	176854
Medicaid Transportation	10/03/2018	85.28	176855
Howard Disposal	10/03/2018	54.00	176856
King Soopers Customer Charges	10/03/2018	405.95	176857
Lexis Nexis Risk Solutions	10/03/2018	104.95	176858
OOH Provider Services	10/03/2018	121.50	176859
Offerson Toner	10/03/2018	31.99	176860
Julia Quade	10/03/2018	69.47	176861
Roland Process Service & Investigations, LLC	10/03/2018	45.00	176862
- · · ·	10/03/2018	215.76	176863
SECOM, INC.	10/03/2018	20.56	176864
Mary Jo Sosnowski	10/03/2018	581.54	176865
South Street Auto Repair, LLC	10/03/2018	188.52	176866
Southern Colorado Process Serving, LLC	10/03/2018	184.34	176867
Verizon	10/10/2018	500.00	176868
Black Hills Energy	, · · ·	725.00	176869
Camerlo Property Management	10/10/2018	153.34	176870
Canon City Tire & Service	10/10/2018	355.50	176871
Colorado Bureau of Investigations	10/10/2018	10.00	176871
Denver County DHS	10/10/2018	68.40	176872
Mary Tina Gurule	10/10/2018	395.00	176874
Harris Used Parts Inc.	10/10/2018		
In & Out Conoco	10/10/2018	325.00	176875
Child Support Client Refund	10/10/2018	403.00	176876
King Soopers Customer Charges	10/10/2018	50.00	176877
Heatherwood Apartments	10/10/2018	500.00	176878
LexisNexis Risk Solutions	10/10/2018	88.45	176879
SSR Auto Supply	10/10/2018	267.98	176880
SSR Auto Supply	10/10/2018	169.98	176881
Medicaid Transportation	10/16/2018	40.18	176882
Medicaid Transportation	10/16/2018	97.58	176883
Medicaid Transportation	10/16/2018	19.00	176884
Medicaid Transportation	10/16/2018	277.16	176885
Medicaid Transportation	10/16/2018	78.44	176886
Medicaid Transportation	10/16/2018	69.29	176887
Medicaid Transportation	10/16/2018	63.14	176888
Medicaid Transportation	10/16/2018	38.54	176889

		B. U	NI I
Vendor Name	Payment Date	Payment Amount	Number
Medicaid Transportation	10/16/2018 10/16/2018	41.00 67.65	176890 176891
Medicaid Transportation  Medicaid Transportation	10/16/2018	559.24	176892
Medicaid Transportation	10/16/2018	87.33	176893
Medicaid Transportation	10/16/2018	50.43	176894
Medicaid Transportation	10/16/2018	413.28	176895
Medicaid Transportation	10/16/2018	31.98	176896
Medicaid Transportation	10/16/2018	33.21	176897
Medicaid Transportation	10/16/2018	182.86	176898
Medicaid Transportation	10/16/2018	74.62	176899
Medicaid Transportation	10/16/2018	799.50	176900
Medicaid Transportation	10/16/2018	135.30	176901
Medicaid Transportation	10/16/2018	32.39	176902
Medicaid Transportation	10/16/2018	191.06	176903
Medicaid Transportation	10/16/2018	44.28	176904
Medicaid Transportation	10/16/2018	25.01	176905
Medicaid Transportation	10/16/2018	365.72	176906
Medicaid Transportation	10/16/2018	171.38	176907
Medicaid Transportation	10/16/2018	35.26	176908
Medicaid Transportation	10/16/2018	97.99	176909
Medicaid Transportation	10/16/2018	43.05	176910
Medicaid Transportation	10/16/2018	70.52	176911
Medicaid Transportation	10/16/2018	171.00	176912
Medicaid Transportation	10/16/2018	119.72	176913
Medicaid Transportation	10/16/2018	95.12	176914
Medicaid Transportation	10/16/2018	167.58	176915
Medicaid Transportation	10/16/2018	84.87	176916
Medicaid Transportation	10/16/2018	161.95	176917
Medicaid Transportation	10/16/2018	254.20	176918
Medicaid Transportation	10/16/2018	93.48	176919
Medicaid Transportation	10/16/2018	39.36	176920
Medicaid Transportation	10/16/2018	50.02	176921
Medicaid Transportation	10/16/2018	57.81	176922
Medicaid Transportation	10/16/2018	109.58	176923
Medicaid Transportation	10/16/2018	251.74	176924
Medicaid Transportation	10/16/2018	30.75	176925
Medicaid Transportation	10/16/2018	11.89	176926
Medicaid Transportation	10/16/2018	215.08	176927
Medicaid Transportation	10/16/2018	430.09	176928
Medicaid Transportation	10/16/2018	356.70	176929
Senior Services Solutions Plus	10/16/2018	1,615.76	176930
Medicaid Transportation	10/16/2018	8.61	176931
Medicaid Transportation	10/16/2018	95.53	176932
Medicaid Transportation	10/16/2018	49.20	176933
Medicaid Transportation	10/16/2018	19.68 390.32	176934 176935
Medicaid Transportation	10/16/2018 10/16/2018	85.28	176936
Medicaid Transportation	10/16/2018	14.76	176937
Medicaid Transportation  Medicaid Transportation	10/16/2018	176.32	176938
·	10/16/2018	168.92	176939
Medicaid Transportation	10/16/2018	145.55	176940
Medicaid Transportation 2433 Central LLC	10/17/2018	725.00	176941
Ariel Clinical Services	10/17/2018	217.83	176942
Atmos Energy	10/17/2018	61.79	176943
Black Hills Energy	10/17/2018	270.31	176944
Business Solutions Leasing	10/17/2018	914.45	176945
Fed Ex	10/17/2018	8.99	176946
Fremont County BOCC	10/17/2018	228,135.72	176947
Fremont County Sheriff's Office	10/17/2018	23.21	176948
Fremont Sanitation District	10/17/2018	1,646.33	176949
King Soopers Customer Charges	10/17/2018	50.00	176950
Progressive Alarms	10/17/2018	50.00	176951
Prowers County	10/17/2018	4,721.00	176952
FIOG Client Services	10/17/2018	750.00	176953
Rocky Mountain Behavioral Health, Inc.	10/17/2018	1,051.00	176954
Shadowhawk Investigations, LLC	10/17/2018	52.00	176955

Vendor Name	Payment Date	Payment Amount	Number
Verizon Wireless	10/17/2018	2,263.65	176956
VISA	10/17/2018	2,311.55	176957
Barry Acton	10/24/2018	37.00	176958
James Arthur	10/24/2018	62.25	176959
Diane Benge	10/24/2018	, 95.50	176960
Kelly Broomfield	10/24/2018	152.50	176961
Kristine Brown	10/24/2018	431.00	176962
Jenifer Burbank	10/24/2018	209.21	176963
Kora Burrell	10/24/2018	443.55	176964
Logan Crumley	10/24/2018	19.50	176965
Kristi Degarmo	10/24/2018	50.50	176966
Wanda Embrey-Goss	10/24/2018	79.00	176967
Christina Emig	10/24/2018	51.99	176968
Janis Enderud	10/24/2018	119.05	176969
Patricia Espinoza	10/24/2018	203.50	176970
Paul Espinoza	10/24/2018	146.55	176971
Kristen Feller	10/24/2018	539.39	176972
Robin Gray	10/24/2018	205.84	176973
Mary Tina Gurule	10/24/2018	81.55	176974
Melanie Herold	10/24/2018	69.50	176975
Britni Huebschman,	10/24/2018	87.00	176976
Dani Jones	10/24/2018	335.50	176977
Cindy Jones-Shoeman	10/24/2018	643.64	176978
Shannon Kinahan	10/24/2018	620.00	176979
Stacie Kwitek-Russell	10/24/2018	206.77	176980
Michelle Lach	10/24/2018	12.00	176981
Nancy Leonard	10/24/2018	212.40	176982
Christen LoPresti	10/24/2018	534.30	176983
Shelly Mathews	10/24/2018	184.00	176984
Janell Miller	10/24/2018	222.23	176985
Lynne Monahan	10/24/2018	158.85	176986
Angela Near	10/24/2018	37.80	176987
Daniel Nix	10/24/2018	128.60	176988
Carrie Porter	10/24/2018	151.00	176989
Linda Potter	10/24/2018	97.00	176990
Kara Reichert	10/24/2018	678.33	176991
Terri Rommel-Ruiz	10/24/2018	419.75	176992
Kimberlie Runyan	10/24/2018	645.49	176993
leshia Salas	10/24/2018	99.70	176994
Alexis Schechter	10/24/2018	554.18	176995
Michelle Short	10/24/2018	70.50	176996
Vivian Simon	10/24/2018	34.50	176997
Tonia Sutton	10/24/2018	76.95	176998
Kim Tauber	10/24/2018	70.50	176999
Erika Wanner	10/24/2018	32.56	177000
Amanda Whitt	10/24/2018	162.50	177001
Anna Widger	10/24/2018	398.61	177002
Molly Willard	10/24/2018	277.60	177003
Jacquelyn Wilner	10/24/2018	121.35	177004
Kendyl Yates	10/24/2018	51.70	177005
Melissa Zapien	10/24/2018	40.34	177006
American Driving Academy, Inc.	10/24/2018	200.00	177007
American Driving Academy, Inc.	10/24/2018	95.00	177008
Beyond Madness Catering	10/24/2018	240.00	177009
Canon City Chamber of Commerce	10/24/2018	125.00	177010
Colorado Department of Revenue	10/24/2018	95.00	177011
Colorado Department of Revenue	10/24/2018	95.00	177012
Credit Acceptance Corp.	10/24/2018	500.00	177013
Fremont County BOCC	10/24/2018	1,849.81	177014
Harnett County Sheriff's Office	10/24/2018	30.00	177015
Joe's Appliance Service	10/24/2018	593.31	177016
King Soopers Customer Charges	10/24/2018	202.89	177017
AND Client Services	10/24/2018	9.00	177018
Reserve Account	10/24/2018	1,399.93	177019
Century Mobile Home Park	10/24/2018	250.00	177020
Walmart Community/RFCSLLC	10/24/2018	1,068.08	177021

Payment Date

Payment	Amount
,	

Number

Bank Code APBNK-HS	Summary

	Payable	Payment		
Payment Type			Payment	
Regular Checks	228	192	534,494.86	
Manual Checks	0	0	0.00	
Voided Checks	0	1	-68.40	
Bank Drafts	0	0	0.00	
EFT's	0	0	0.00	
	228	193	534,426.46	

#### **Summary Budget Report**

Fremont County, CO Human Services

For Fiscal: 2018 Period Ending: 09/30/2018

	2018 Budget	September Activity	YTD Activity 9	YTD Activity % Remaining	
Revenues					
Current Property Taxes	1,173,228.00	5,760.33	1,142,997.87	0.03	
Delinquent Taxes	1,500.00	31.61	1,147.66	0.23	
Specific Ownership Tax	183,913.00	0.00	130,018.77	0.29	
Other Financing Sources	80,000.00	1,023.34	34,871.04	0.56	
Interests & Penalties	927.00	285.54	2,430.76	1.62	
Admin/Program Revenue	6,892,003.00	488,101.87	4,504,124.85	0.35	
Child Welfare Donation	0.00	0.00	301.14	0.00	
Deferred Revenue	351,970.00	9,158.22	173,878.83	0.51	
Revenue Total:	8,683,541.00	504,360.91	5,989,770.92	0.31	
Expenses					
Salary Expense	5,130,220.00	352,041.43	3,386,925.87	0.34	
Health Insurance	938,585.00	71,723.07	594,128.67	0.37	
Life Insurance	6,770.00	326.32	3,032.87	0.55	
Medicare	77,324.00	5,189.49	48,308.43	0.38	
Retirement	154,328.00	9,570.25	83,849.08	0.46	
Social Security	305,106.00	20,780.57	199,318.07	0.35	
Unemployment	15,668.00	1,005.55	10,418.12	0.34	
Workers Compensation	0.00	5,970.16	28,738.92	0.00	
RMS	21,814.00	0.00	0.00	0.19	
Contract Services	319,352.00	2,800.95	161,654.61	0.49	
Title XX	900.00	0.00	800.00	0.11	
Tanf Admin Tuition	750.00	0.00	0.00	1.00	
Utilities	92,091.00	6,573.77	65,791.49	0.29	
Building Maintenance	3,600.00	1,000.00	6,600.00	-0.83	
Equipment Maintenance	55,084.00	2,440.93	23,641.08	0.57	
Equipment Rental	15,283.00	1,085.45	8,743.05	0.43	
Travel	126,368.00	9,486.31	75,306.03	0.40	
Client Transportation	13,000.00	205.00	2,328.11	0.82	
Advertising	1,400.00	0.00	20.00	0.99	
Telephone	53,025.00	2,656.51	25,417.03	0.52	
Printing & Forms	3,400.00	479.21	1,204.46	0.65	
Legal Fees	200.00	24.24	377.70	-0.89	
Books & Subscriptions	5,165.00	466.61	1,138.69	0.78	
Office Supplies	121,557.00	4,480.90	41,703.13	0.66	
Postage	26,900.00	1,752.90	15,912.59	0.41	
Document Scanning	30,700.00	0.00	0.00	1.00	
Expert Witness	6,000.00	2,013.84	5,858.07	0.02	
Interpreter	6,400.00	0.00	584.62	0.91	
Document Destruction	2,000.00	585.00	585.00	0.71	
Dues & Memberships	7,000.00	0.00	4,210.00	0.40	
Audit Fees	10,925.00	0.00	7,580.00	0.31	
Vital Statistics	100.00	0.00	90.00	0.10	
Fingerprinting	7,064.00	175.00	1,794.50	0.75	
Foster Parent Training	5,330.00	0.00	84.00	0.98	
Fraud Registration Fees	150.00	0.00	0.00	1.00	
TANF Burial	0.00	0.00	259.25	0.00	
Client Services	168,746.00	14,132.23	157,521.23	0.07	
Program Expense	988,045.00	64,324.18	510,214.89	0.48	
EBT Costs	10,800.00	836.23	7,443.69	0.31	
Non Reimbursable	36,000.00	4,701.82	31,828.69	0.13	
Expense Total:	8,767,150.00	586,827.92	5,513,411.94	0.37	
Report Surplus (Deficit):	-83,609.00	-82,467.01	476,358.98		
	30,000100	,	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,		

# Expenditures / SFY Allocation 18-Sep

	Allocation	<b>Estimated Annual Expenses</b>	Estimated % Used
County Admin	1,023,619.81	764,563.76	74.69%
HCPF Admin	686,412.94	726,623.24	105.86%
APS Admin	253,952.42	161,541.88	63.61%
Child Care	1,096,166.23	914,140.08	83.39%
Colo Works	1,877,910.00	1,757,693.92	93.60%
Child Welfare	4,177,230.31	3,369,970.12	80.67%
Core Services	1,094,836.10	811,127.80	74.09%

# Director's Report October 2018

To:

**Board of Human Services** 

From:

Stacie Kwitek-Russell

- I participated in the CHSDA monthly Legislative, Executive and Children & Families committee meetings on October 3<sup>rd</sup>.
- We enjoyed another successful Block Party on September 27<sup>th</sup>. There was a strong turnout and it provided an opportunity for staff from all of the participating agencies to get to know each other better.
- We met with representatives from Care & Share to discuss how our agencies can partner to better serve the SNAP eligible individuals in Fremont County. They are contracted with CDHS to provide SNAP outreach as well as Cooking Matters classes to target populations.
- I participated in the Southeast Regional Directors meeting on October 9<sup>th</sup>.
- I attended the monthly Managers' lunch on October 11<sup>th</sup>.
- We continue our Recruitment & Retention efforts and that committee met this month. Some of
  the feedback recently received by the committee included a request for modifications to the
  restrooms, attention to building landscaping, training for supervisors, and allowing 4-10s again.
   I can provide further detailed information if requested.
- DHS hosted a day of training for the Canon City Chamber of Commerce Leadership program.
   Our theme for the day was "Meeting Human Need through Collaboration." Wanda Embrey and
  I provided information on all of the services offered at the agency, I presented on HB 1451
  Committee, and we had guest speakers from Rocky Mountain Behavioral Health, Solvista Health,
  UAACOG, Workforce Center, Family Crisis Services and Loaves & Fishes. We received very
  positive feedback on the impact of the information.
- The management team is working on several policies and projects including Utilization of County Vehicles, Training Policy, and a multitude of safety protocols.
- I have participated in multiple meetings with Judicial regarding our DANSR protocol, daily challenges and the Court's interest in a new program through State Judicial called "Permanent Home."
- I met with the Superintendent of Re-1 regarding new opportunities for collaboration in efforts to prevent youth from being placed in Congregate Care or from being expelled. We will continue these discussions.