

DIRECTOR  
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# FREMONT COUNTY

COUNTY BOARD  
Kevin Grantham Dist. 1  
Debbie Bell Dist. 2  
Dwayne McFall Dist. 3

## Department of Human Services

172 Justice Center Road  
Canon City, CO 81212

April 27, 2021  
2021 MEETING #4

The Fremont County Board of Human Services (BOHS) met in Regular Session Tuesday, April 27, 2021 in Conference Room 207 at the Fremont County Administration Building, 615 Macon, Cañon City, Colorado. Chairman Grantham called the meeting to order at 2:17 p.m. Those present included:

Kevin Grantham	Chairman	Present
Dwayne McFall	Chairman Pro Tem	Present
Debbie Bell	Treasurer	Present

Also present: Brenda Jackson, Fremont County Attorney, Sunny Bryant, Fremont County Manager, and Stacie Kwitek-Russell, Director, Department of Human Services (DHS).

**MINUTES:** Board Member McFall moved, duly seconded by Board Member Bell to accept the minutes of the March 30, 2021 meeting with no additions or deletions. Upon vote: Board Member Grantham, aye; Board Member McFall, aye; Board Member Bell, aye. The motion carried.

**AGENDA:** There were no additions or corrections to the agenda requested. Board Member Bell moved, duly seconded by Board Member McFall to approve the April 27, 2021 meeting agenda. Upon vote: Board Member McFall, aye; Board Member Grantham, aye; Board Member Bell, aye. The motion carried.

**FINANCIAL/CASELOAD REPORT:** Stacie Kwitek-Russell stated the HCPF allocation is now forecasted to be slightly overspent, but overall all allocations show being underspent due to receiving additional COVID funding. After discussion, Board Member McFall moved, duly seconded by Board Member Bell to accept the March financial and caseload reports. Upon vote: Board Member McFall, aye; Board Member Bell, aye; Board Member Grantham, aye. The motion carried.

**DIRECTOR'S REPORT:** Stacie Kwitek-Russell provided the Board with a written report summarizing the last month's activity that has taken place within the Department. In addition to discussion from the topics in the report, Board Member Bell posed the question of how the County can invest in a long-term solution for homeless expenses from the next round of COVID funds. Stacie agreed to prepare recommendations. Then Stacie Kwitek-Russell mentioned she will be out of the office during the next meeting; the board approved Wanda Embrey-Goss, Agency Administrator, and Kim Rankin from the Department attending in her place. After a full discussion, Board Member Bell moved, duly seconded by Board Member McFall, to accept the monthly report. Upon vote: Board Member McFall, aye; Board Member Bell, aye; Board Member Grantham, aye. The motion carried.

**OLD BUSINESS:**

There was no Old Business to discuss.

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**The mission of the Fremont County Department of Human Services is to provide support and essential services to enrich the quality of life for members of our community.**

**NEW BUSINESS:** Stacie Kwitek-Russell said TANF will be underspent this year and there will be approximately \$200k available to sell to other counties. She said a new contract has been signed with Green Thumb Initiative (GTI) for summer camps and there are other ideas on how to better utilize TANF dollars in the future. After discussion, Board Member McFall moved, duly seconded by Board Member Bell to approve selling up to \$200k in TANF. Upon vote: Board Member McFall, aye; Board Member Bell, aye; Board Member Grantham, aye. The motion carried.

Director Kwitek-Russell then moved on to discuss current staffing needs at the Department. She provided a hand-out to those present with two phases for the staffing request. Phase One includes additional positions for Child Welfare and temporary positions with Medicaid. Phase Two includes an additional administrative position and two more Child Welfare caseworkers. There was a full discussion regarding the requests which included sustainability, available space, equipment, and anticipated timing for implementation. After Stacie explained the plan and answered all the questions Board Member McFall moved, duly seconded by Board Member Bell to approve Phase One of the staffing request. Upon vote: Board Member McFall, aye; Board Member Bell, aye; Board Member Grantham, aye. The motion carried.

With there being no other business to discuss, the meeting adjourned at 2:46 p.m.

  
Chairman, Fremont County Board of Human Services

05/25/2021

Date

  
Secretary

05/25/2021

Date

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STATE OF COLORADO  
COUNTY OF FREMONT

ATHORIZATIONS AND PAYMENTS MADE BY FREMONT COUNTY DEPARTMENT OF HUMAN SERVICES

ELECTRONIC BENEFIT TRANSACTIONS FOR APRIL 2021

\$ 2,030,473.49

WARRANTS ISSUED APRIL 16, 2021 THROUGH MAY 19, 2021

4/29/2021	216,811.02
5/5/2021	17,941.26
5/13/2021	267,966.07
5/19/2021	6,142.40
<b>Total</b>	<b>508,860.75</b>

I, STACIE KWITEK-RUSSELL, Director of the Department of Human Services, of Fremont County, Colorado, hereby certify that the payments as set forth herein as of this date have been approved and authorized to be issued through the EBT system or warrant.

5/25/2021

Date

  
Stacie Kwitek-Russell, Director

We the undersigned Fremont County Board of Commissioners acting in the capacity of Fremont County Board of Human Services do hereby certify the above EBT authorizations and ratify the warrants issued, having been properly certified by the Director of Fremont County Department of Human Services according to law, are approved for payment. Done this 25th day of May, 2021.

  
Chairman Grantham

  
Commissioner Bell

  
Commissioner McFall

