

DIRECTOR
Stacie Kwitek-Russell
Phone: (719) 275-2318
Fax: (719) 275-5206

FREMONT COUNTY

Department of Human Services

172 Justice Center Road
Canon City, Colorado 81212

COUNTY BOARD
Tim Payne Dist. 1
Debbie Bell Dist. 2
Dwayne McFall Dist. 3

FREMONT COUNTY BOARD OF HUMAN SERVICES MEETING
to be held at the
FREMONT COUNTY ADMINISTRATION BUILDING
615 Macon, Conference Room # 208
Canon City, CO 81212
April 30, 2019 2:00 p.m.

- I. Roll Call
- II. Approval of Minutes of March 26, 2019 Meeting
- III. Approval of the Agenda
- IV. Approval of Financial & Caseload Reports
- V. Director's Report
- VI. Old Business
 - A. SEP Lease
- VII. New Business
 - A. Professional Development Days
 - B. Christmas Party Closure Date

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March 26, 2019
2019 MEETING #3

The Fremont County Board of Human Services (BOHS) met in Regular Session Tuesday, March 26, 2019, in Conference Room 208 at the Fremont County Administration Building, 615 Macon, Canon City, Colorado. Chairman Pro Tem McFall called the meeting to order at 2:00 p.m. Those present included:

Tim Payne	Chairman	Absent
Dwayne McFall	Chairman Pro Tem	Present
Debbie Bell	Treasurer	Present

Also present: Brenda Jackson, Fremont County Attorney, Stacie Kwitek-Russell, Director, Department of Human Services (DHS) and Kimberly Grondahl, DHS.

MINUTES: Board Member Bell moved, duly seconded by Board Member McFall, to accept the minutes of the February 26, 2019 meeting with no additions or deletions. Upon vote: Board Member Bell, aye; Board Member McFall, aye. The motion carried.

AGENDA: There were no additions or corrections to the agenda requested. Board Member Bell moved, duly seconded by Board Member McFall, to approve the March 26, 2019 meeting agenda. Upon vote: Board Member McFall, aye; Board Member Bell, aye. The motion carried.

FINANCIAL/CASELOAD REPORT: Stacie Kwitek-Russell mentioned mileage expense has decreased tremendously after purchasing County vehicles. Following review and discussion of the financial and caseload reports, Board Member McFall moved, duly seconded by Board Member Bell to accept the February financial and caseload reports. Upon vote: Board Member McFall, aye; Board Member Bell, aye. The motion carried.

DIRECTOR'S REPORT: Stacie Kwitek-Russell provided the Board with a written report listing the meetings she attended during the past month and areas of concern she is focusing on within the community; as well as provided an update on various projects within the Department.

After a full discussion, Board Member Bell moved, duly seconded by Board Member McFall, to accept the monthly report. Upon vote: Board Member Bell, aye; Board Member McFall, aye. The motion carried.

OLD BUSINESS:

Stacie Kwitek-Russell provided an update on the status of having a County-wide self-defense policy. She said Tammy Childs has reached out to twelve counties and none of them have an example of a policy, and that she will now reach out to her contacts as well to find an example of a policy.

She then discussed the status of the SEP (Single Entry Point) lease with Fremont County. Sunny Bryant is working on an actual cost model versus a fair market value model based on information provided by the SEP auditor. Once this has been completed, a new draft will be presented to the Board for approval.

The next item of discussion was regarding the latest information regarding the CCCAP (Colorado Child Care Assistance Program) allocation. At this time, 41 county allocations were slated to be reduced, but with much advocacy it appears there has been a reprieve. She will keep the Board apprised as discussions continue on this topic.

The latest information regarding the homelessness efforts is that the City of Canon City is in the works of purchasing a mobile shower unit, and the Department is selecting an individual to operate it. It's presently unknown how many hours a week it will

be open. Debbie Bell questioned if an IGA is necessary with the City, and it was determined Dwayne McFall will approach the City about drafting an agreement as the unit will be City owned. Debbie Bell also questioned if supplies will be available for individuals using the shower. Stacie Kwitek-Russell said goodie bags with supplies will be provided. Stacie Kwitek-Russell also shared that Wanda Embrey-Goss and Rochelle Reiter of the Department presented at the Homeless Coalition and that Rochelle Reiter is actively pursuing partnerships to help with the homelessness issue.

The DHS Training Space was the last item discussed under Old Business. Stacie Kwitek-Russell said she has been approached to have the space be shared for County training purposes. She will reach out to the County IT Director to discuss computers and equipment that may be needed that the Department isn't able to provide.

NEW BUSINESS:

Stacie Kwitek-Russell discussed the results of the customer service survey that the Department had in February. She said there were 54 responses, with only two disgruntled people. She is pleased with the results and believes the customer service training provided to staff has been beneficial.

The final topic discussed pertained to One Step Training. The Public Health Department shared a training opportunity regarding the effects of second and third hand smoke, and child welfare staff participated in this training. Stacie Kwitek-Russell has concerns of caseworkers smoking in their personal vehicles while not working, but then later transporting a child and how that could be harmful to the child. There was a full discussion regarding this issue, with the overall suggestion being to encourage all caseworkers to drive County vehicles for transporting children.

With there being no other business to discuss, the meeting adjourned at 2:30 p.m.



Chairman, Fremont County Board of Human Services

04/30/2019

Date



Secretary

04/30/2019

Date

STATE OF COLORADO
COUNTY OF FREMONT

ATHORIZATIONS AND PAYMENTS MADE BY FREMONT COUNTY DEPARTMENT OF HUMAN SERVICES

ELECTRONIC BENEFIT TRANSACTIONS FOR MARCH 2019

\$ 1,312,724.12

WARRANTS ISSUED MARCH 21, 2019 THROUGH APRIL 24, 2019

3/21/2019	256,167.91
3/27/2019	24,902.64
4/4/2019	292,945.70
4/10/2019	22,041.36
4/16/2019	13,156.47
4/17/2019	247,951.61
4/19/2019	3,970.71
4/24/2019	7,515.44
Total	\$868,651.84

I, STACIE KWITEK-RUSSELL, Director of the Department of Human Services, of Fremont County, Colorado, hereby certify that the payments as set forth herein as of this date have been approved and authorized to be issued through the EBT system or warrant.

30-Apr-19

Date


Stacie Kwitek-Russell, Director

We the undersigned Fremont County Board of Commissioners acting in the capacity of Fremont County Board of Human Services do hereby certify the above EBT authorizations and ratify the warrants issued, having been properly certified by the Director of Fremont County Department of Human Services according to law, are approved for payment. Done this 30th day of April, 2019.


Chairman Payne


Commissioner Bell


Commissioner McFall

**Fremont County Department of Human Services
March 2019 EBT Issuance & Caseload Information**

EBT Issuance	Amount Issued	YTD AVG	Caseload Count	YTD AVG
TANF	\$109,590.88	\$112,790.96	305	313
AND	\$34,258.84	\$33,442.88	147	143
OAP	\$77,340.57	\$74,569.49	283	282
Child Care	\$49,705.38	\$61,631.70	109	108
LEAP	\$24,123.26	\$73,175.96	62	398
Food Assistance	\$795,439.00	\$1,034,668.40	3682	3674
OOH Placements	\$192,307.22	\$220,411.72	188	190
CORE	\$29,558.97	\$30,036.93	156	148
Case Services	\$400.00	\$1,423.33	1	1
Total EBT Issuance:	\$1,312,724.12	\$1,642,151.38		
Medicaid Transportation	\$9,163.12	\$6,656.93	84	85

Child Welfare Intake Referrals:

Total Referrals	81
Screened In	31
% Screened In	38.27%

APS:

Total Referrals:	25
Screened in	6
% Screened in	24%

Open cases with Legal Authority	8
Open cases w/o Legal Authority	37
Total Ongoing Cases	45

SEP/OLTC:	
Pending	38
Total Caseload	344

Check Report

Fremont County, CO Human Services

By Check Number

Date Range: 03/21/2019 - 04/24/2019

Vendor Name	Payment Date	Payment Amount	Number
Medicaid Transportation	04/07/2019	-185.32	177644
Atmos Energy	03/21/2019	917.76	177850
Canon City Property Management	03/21/2019	750.00	177851
OAP Client Refund	03/21/2019	354.00	177852
Ditech	03/21/2019	500.00	177853
Domino's Pizza	03/21/2019	25.98	177854
Fremont County BOCC	03/21/2019	243,607.59	177855
King Soopers Customer Charges	03/21/2019	37.16	177856
McCasland Glass Inc.	03/21/2019	4,834.46	177857
Office Depot	03/21/2019	1,557.02	177858
Reserve Account	03/21/2019	1,692.95	177859
SSR Auto Supply	03/21/2019	99.99	177860
Walmart Community/RFCSLLC	03/21/2019	486.00	177861
Steven C. Zentz	03/21/2019	1,305.00	177862
Elizabeth Bryce Beard	03/26/2019	855.00	177863
Black Hills Energy	03/26/2019	2,984.31	177864
Boys & Girls Club of Fremont County Inc.	03/26/2019	3,500.00	177865
DSD Civil Division	03/26/2019	48.20	177866
Fed Ex	03/26/2019	8.86	177867
Fremont County BOCC	03/26/2019	2,120.28	177868
High Point Networks, LLC	03/26/2019	7,500.00	177869
HP INC.	03/26/2019	801.00	177870
In & Out Conoco	03/26/2019	305.25	177871
Void	03/26/2019	0.00	177872
Laboratory Corporation of America	03/26/2019	418.00	177873
OOH Transportation	03/26/2019	99.00	177874
Offerson Toner	03/26/2019	1,175.24	177875
Peak Printing, Inc.	03/26/2019	500.00	177876
Yard Crafters, LLC	03/26/2019	4,587.50	177877
Black Hills Energy	04/04/2019	126.00	177878
Card Services	04/04/2019	12,397.35	177879
Void	04/04/2019	0.00	177880
Void	04/04/2019	0.00	177881
CFSC	04/04/2019	750.00	177882
City of Cañon City	04/04/2019	547.01	177883
Colorado County Attorney's Association	04/04/2019	275.00	177884
CWFC	04/04/2019	240.00	177885
Domino's Pizza	04/04/2019	25.98	177886
Fed Ex	04/04/2019	9.11	177887
Fremont County BOCC	04/04/2019	243,165.48	177888
Fremont County Department of Transportation	04/04/2019	1,065.46	177889
Fremont County Sheriff's Office	04/04/2019	22,416.13	177890
Fremont Sanitation District	04/04/2019	128.48	177891
Friendship House at the Home	04/04/2019	322.28	177892
Gobins, Inc.	04/04/2019	1,861.22	177893
Child Support Client Services	04/04/2019	107.40	177894
JCMF Children's Charities	04/04/2019	104.00	177895
King Soopers Customer Charges	04/04/2019	33.98	177896
Office Depot	04/04/2019	5.22	177897
Otero County DHS	04/04/2019	40.00	177898
Medicaid Transportation	04/04/2019	185.32	177899
Progressive Services, Inc.	04/04/2019	454.08	177900
Rocky Mountain Behavioral Health, Inc.	04/04/2019	955.00	177901
SECOM, INC.	04/04/2019	216.32	177902
Jonathan K. Martinez	04/04/2019	20.00	177903
Stamp of Excellence, Inc.	04/04/2019	27.00	177904
Verizon	04/04/2019	184.34	177905
Verizon Wireless	04/04/2019	2,271.04	177906
Yard Crafters, LLC	04/04/2019	5,012.50	177907
Atmos Energy	04/10/2019	219.96	177908

Black Hills Energy	04/10/2019	160.64	177909
Colorado Bureau of Investigations	04/10/2019	197.50	177910
CWFC	04/10/2019	240.00	177911
WEX Bank	04/10/2019	537.21	177912
In & Out Conoco	04/10/2019	320.00	177913
JM McGrail Construction, LLC	04/10/2019	18,210.00	177914
King Soopers Customer Charges	04/10/2019	99.93	177915
LexisNexis Risk Solutions	04/10/2019	37.85	177916
Loaves and Fishes Ministries of Fremont County	04/10/2019	500.00	177917
Chafee Client Services	04/10/2019	25.00	177918
Montezuma County Sheriff's Office	04/10/2019	71.35	177919
Offerson Toner	04/10/2019	204.68	177920
Pitney Bowes, Inc.	04/10/2019	566.58	177921
Rayjean Enterprised, LLC	04/10/2019	490.66	177922
Jonathan K. Martinez	04/10/2019	110.00	177923
UCOWF, Inc.	04/10/2019	50.00	177924
Medicaid Transportation	04/16/2019	72.16	177925
Medicaid Transportation	04/16/2019	68.47	177926
Medicaid Transportation	04/16/2019	18.45	177927
Medicaid Transportation	04/16/2019	3.80	177928
Medicaid Transportation	04/16/2019	465.20	177929
Medicaid Transportation	04/16/2019	29.93	177930
Medicaid Transportation	04/16/2019	124.23	177931
Medicaid Transportation	04/16/2019	69.29	177932
Medicaid Transportation	04/16/2019	47.15	177933
Medicaid Transportation	04/16/2019	277.98	177934
Medicaid Transportation	04/16/2019	39.77	177935
Medicaid Transportation	04/16/2019	106.19	177936
Medicaid Transportation	04/16/2019	40.59	177937
Medicaid Transportation	04/16/2019	115.62	177938
Medicaid Transportation	04/16/2019	718.32	177939
Medicaid Transportation	04/16/2019	32.80	177940
Medicaid Transportation	04/16/2019	134.48	177941
Medicaid Transportation	04/16/2019	90.61	177942
Medicaid Transportation	04/16/2019	25.01	177943
Medicaid Transportation	04/16/2019	179.58	177944
Medicaid Transportation	04/16/2019	756.86	177945
Medicaid Transportation	04/16/2019	157.85	177946
Medicaid Transportation	04/16/2019	2,337.00	177947
Medicaid Transportation	04/16/2019	728.16	177948
Medicaid Transportation	04/16/2019	286.18	177949
Medicaid Transportation	04/16/2019	229.60	177950
Medicaid Transportation	04/16/2019	25.01	177951
Medicaid Transportation	04/16/2019	522.75	177952
Medicaid Transportation	04/16/2019	271.01	177953
Medicaid Transportation	04/16/2019	34.03	177954
Medicaid Transportation	04/16/2019	35.67	177955
Medicaid Transportation	04/16/2019	66.01	177956
Medicaid Transportation	04/16/2019	76.26	177957
Medicaid Transportation	04/16/2019	128.33	177958
Medicaid Transportation	04/16/2019	19.68	177959
Medicaid Transportation	04/16/2019	58.63	177960
Medicaid Transportation	04/16/2019	120.95	177961
Medicaid Transportation	04/16/2019	185.32	177962
Medicaid Transportation	04/16/2019	150.47	177963
Medicaid Transportation	04/16/2019	28.29	177964
Medicaid Transportation	04/16/2019	106.19	177965
Medicaid Transportation	04/16/2019	232.88	177966
Medicaid Transportation	04/16/2019	175.07	177967
Medicaid Transportation	04/16/2019	498.97	177968
Medicaid Transportation	04/16/2019	84.05	177969
Medicaid Transportation	04/16/2019	220.99	177970
Medicaid Transportation	04/16/2019	93.48	177971
Medicaid Transportation	04/16/2019	88.56	177972
Medicaid Transportation	04/16/2019	283.31	177973
Medicaid Transportation	04/16/2019	35.26	177974
Senior Services Solutions Plus	04/16/2019	1,274.71	177975

Medicaid Transportation	04/16/2019	253.79	177976
Medicaid Transportation	04/16/2019	71.34	177977
Medicaid Transportation	04/16/2019	47.56	177978
Medicaid Transportation	04/16/2019	191.88	177979
Medicaid Transportation	04/16/2019	50.43	177980
Medicaid Transportation	04/16/2019	13.94	177981
Medicaid Transportation	04/16/2019	88.56	177982
Medicaid Transportation	04/16/2019	20.91	177983
Medicaid Transportation	04/16/2019	46.33	177984
Medicaid Transportation	04/16/2019	222.63	177985
Medicaid Transportation	04/16/2019	177.94	177986
Atmos Energy	04/18/2019	515.68	177987
Black Hills Energy	04/18/2019	225.25	177988
Business Solutions Leasing	04/18/2019	1,195.35	177989
Cañon Exploratory School	04/18/2019	290.35	177990
CCI Foundation	04/18/2019	360.00	177991
Colorado County Attorney's Association	04/18/2019	275.00	177992
Domino's Pizza	04/18/2019	42.04	177993
Fremont County BOCC	04/18/2019	240,917.26	177994
Fremont County BOCC	04/18/2019	2,120.28	177995
Fremont County Sheriff's Office	04/18/2019	27.84	177996
King Soopers Customer Charges	04/18/2019	31.47	177997
Laboratory Corporation of America	04/18/2019	342.00	177998
Master Printers	04/18/2019	390.00	177999
Office Depot	04/18/2019	27.09	178000
Pueblo Community College	04/18/2019	175.00	178001
Steven C. Zentz	04/18/2019	1,017.00	178002
Michaela Adams	04/23/2019	7.95	178003
Diane Bengé	04/23/2019	58.00	178004
Scott Blair	04/23/2019	21.50	178005
Kelly Broomfield	04/23/2019	111.00	178006
Jenifer Burbank	04/23/2019	176.88	178007
Kora Burrell	04/23/2019	329.69	178008
Kaylee Caudill	04/23/2019	38.15	178009
Logan Crumley	04/23/2019	25.16	178010
Joshua Curliiss	04/23/2019	45.00	178011
Alexis Enslow	04/23/2019	90.25	178012
Paul Espinoza	04/23/2019	59.20	178013
Mary Tina Gurule	04/23/2019	96.00	178014
Melanie Herold	04/23/2019	69.00	178015
Anna Kehl	04/23/2019	69.20	178016
Shannon Kinahan	04/23/2019	245.50	178017
Corinna Lemay	04/23/2019	20.94	178018
Christen LoPresti	04/23/2019	155.25	178019
Amy Maroni	04/23/2019	212.82	178020
Janell Miller	04/23/2019	171.09	178021
Lynne Monahan	04/23/2019	60.95	178022
Angela Near	04/23/2019	61.00	178023
Kelly Nowak	04/23/2019	69.00	178024
Kara Reichert	04/23/2019	25.50	178025
Rochelle Reiter	04/23/2019	56.00	178026
Terri Rommel-Ruiz	04/23/2019	505.79	178027
Ieshia Salas	04/23/2019	187.05	178028
Michelle Short	04/23/2019	61.00	178029
Vivian Simon	04/23/2019	25.50	178030
Tonia Sutton	04/23/2019	56.00	178031
Kim Tauber	04/23/2019	34.00	178032
Claudia Torres	04/23/2019	341.48	178033
Amanda Whitt	04/23/2019	30.00	178034
Molly Willard	04/23/2019	281.97	178035
Kendyl Yates	04/23/2019	172.89	178036
City Market	04/24/2019	500.00	178037
Fremont County BOCC	04/24/2019	2,120.28	178038
Istonish, Inc.	04/24/2019	243.25	178039
Loaves and Fishes Ministries of Fremont County	04/24/2019	396.00	178040
OOH Transportation	04/24/2019	78.00	178041
Offerson Toner	04/24/2019	79.90	178042

Precision Legal Services, Inc.	04/24/2019	70.00	178043
Reserve Account	04/24/2019	1,942.20	178044
FIOG Client Services	04/24/2019	450.00	178045
Walmart Community/RFCSLLC	04/24/2019	1,635.81	178046

Bank Code APBNK-HS Summary

Payment Type	Payable		Payment
	Payable	Payme	
Regular Checks	262	194	868,651.84
Manual Checks	0	0	0.00
Voided Checks	0	4	-185.32
Bank Drafts	0	0	0.00
EFT's	0	0	0.00
	262	198	868,466.52

Summary Budget Report

Fremont County, CO Human Services

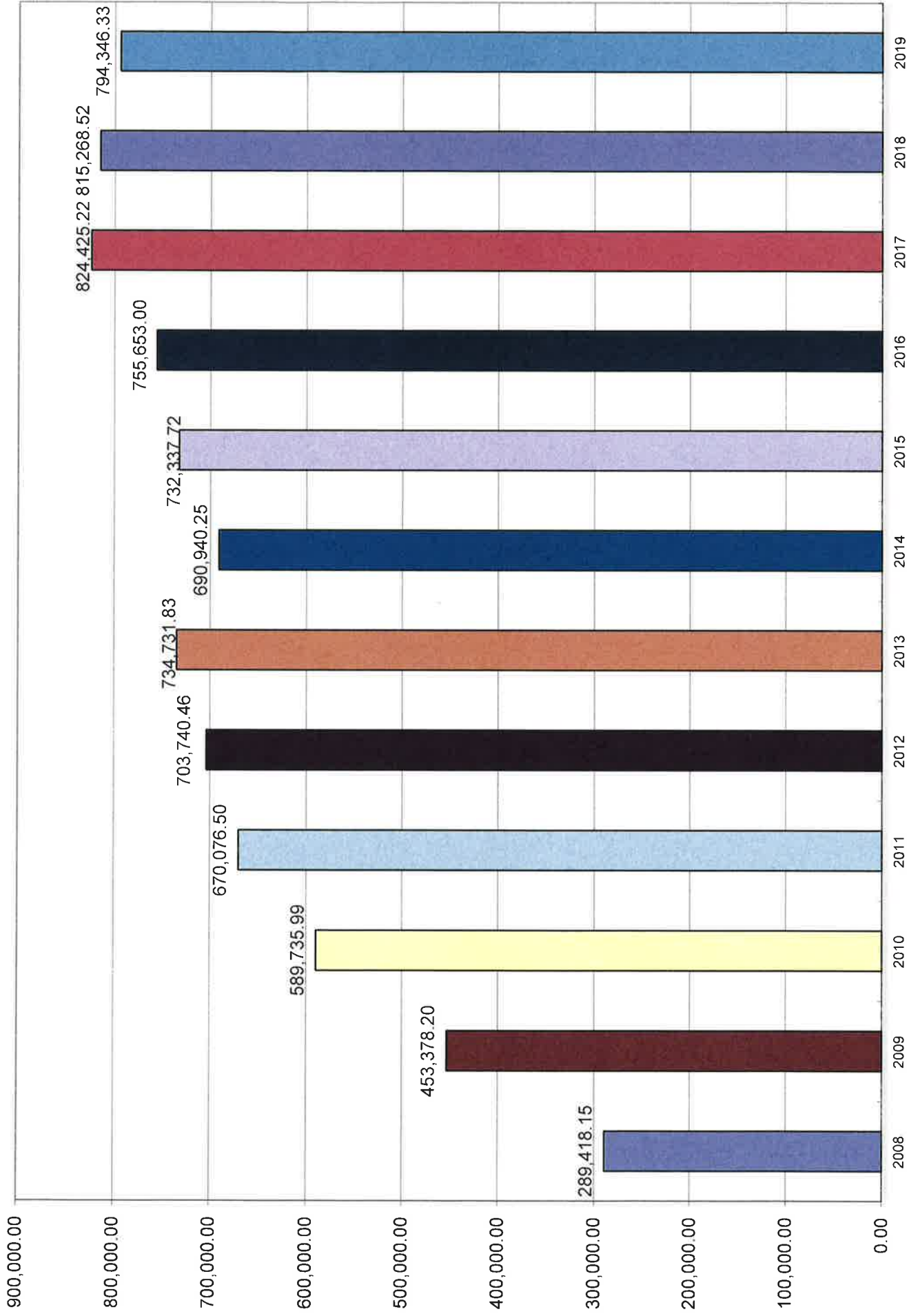
For Fiscal: 2019 Period Ending: 03/31/2019

	2019 Budget Total Budget	March Activity	YTD Activity	Percent Remaining
Revenue:				
Current Property Taxes	1,186,840.00	59,471.73	498,925.88	57.96%
Delinquent Taxes	1,500.00	53.11	-6,198.42	513.23%
Specific Ownership Tax	175,000.00	11,770.83	44,587.69	74.52%
Other Financing Sources	80,000.00	11,209.80	14,804.52	81.49%
Interest & Penalties	1,000.00	-1,383.17	-1,377.80	237.78%
Admin/Program Revenue	6,814,224.00	492,057.11	1,489,192.60	78.15%
Child Welfare Donation	2,000.00	0.00	244.55	87.77%
Deferred Revenue	428,789.00	20,852.25	114,875.09	73.21%
Revenue Total:	8,689,353.00	594,031.66	2,155,054.11	75%
Expenses:				
Salary Expense	5,052,998.00	366,409.58	1,098,041.59	78.27%
Health Insurance	1,019,654.00	76,727.55	227,226.74	77.72%
Life Insurance	5,663.00	334.01	988.09	82.55%
Medicare	84,846.00	5,239.91	15,868.12	81.30%
Retirement	151,619.00	9,759.57	29,278.04	80.69%
Social Security	315,384.00	21,296.36	64,086.39	79.68%
Unemployment	16,874.00	1,026.86	3,089.63	81.69%
Workers Compensation	59,907.00	3,389.97	10,466.06	82.53%
RMS	480,659.00	40,457.85	117,462.77	75.56%
Contract Services	266,000.00	12,795.70	18,867.65	92.91%
Title XX	900.00	0.00	0.00	100.00%
Tanf Admin Tuition	250.00	0.00	0.00	100.00%
Utilities	97,550.00	4,615.92	13,202.91	86.47%
Maintenance Grounds	0.00	4,587.50	4,587.50	0.00%
Building Maintenance	7,000.00	4,834.46	6,669.21	4.73%
Equipment Maintenance	40,250.00	9,268.31	11,965.88	70.27%
Equipment Rental	21,150.00	1,195.35	3,586.05	83.04%
Travel	205,642.00	4,116.79	89,984.72	57.10%
Advertising	5,000.00	170.00	3,006.20	39.88%
Telephone	750.00	0.00	0.00	100.00%
Printing & Forms	36,045.00	2,739.30	8,211.88	77.22%
Legal Fees	1,500.00	120.00	251.25	83.25%
Purchase of Service	1,500.00	0.00	629.60	58.03%
Books & Subscriptions	4,165.00	0.00	318.00	92.36%
Office Supplies	107,200.00	7,315.92	16,679.71	84.44%
Postage	24,100.00	1,725.62	5,424.01	77.49%
Document Scanning	30,700.00	0.00	0.00	100.00%
Expert Witness	7,700.00	268.84	1,387.04	81.99%
Interpreter	1,900.00	136.50	136.50	92.82%
Document Destruction	2,000.00	0.00	0.00	100.00%
Dues & Memberships	7,000.00	0.00	30.00	99.57%
Audit Fees	12,110.00	0.00	0.00	100.00%
Vital Statistics	100.00	0.00	10.00	90.00%
Fingerprinting	7,350.00	494.50	1,781.00	75.77%
Foster Parent Training	5,400.00	768.25	14,246.11	-163.82%
Fraud Registration Fees	100.00	0.00	0.00	100.00%
RMS	-495,918.00	-40,457.85	-117,462.77	76.31%
Other Equipment	0.00	0.00	3,652.40	0.00%
TANF Burials	500.00	200.00	200.00	60.00%
Client Services	195,729.00	16,925.05	49,263.07	74.83%
Program Expense	968,400.00	59,213.59	229,243.69	76.33%
EBT Costs	10,800.00	836.23	2,508.69	76.77%
Non Reimbursable	158,000.00	2,669.76	8,789.49	94.40%
Expense Total:	8,918,477.00	619,181.40	1,943,677.22	78%
Report Surplus (Deficit):	-229,124.00	-25,149.74	211,376.89	

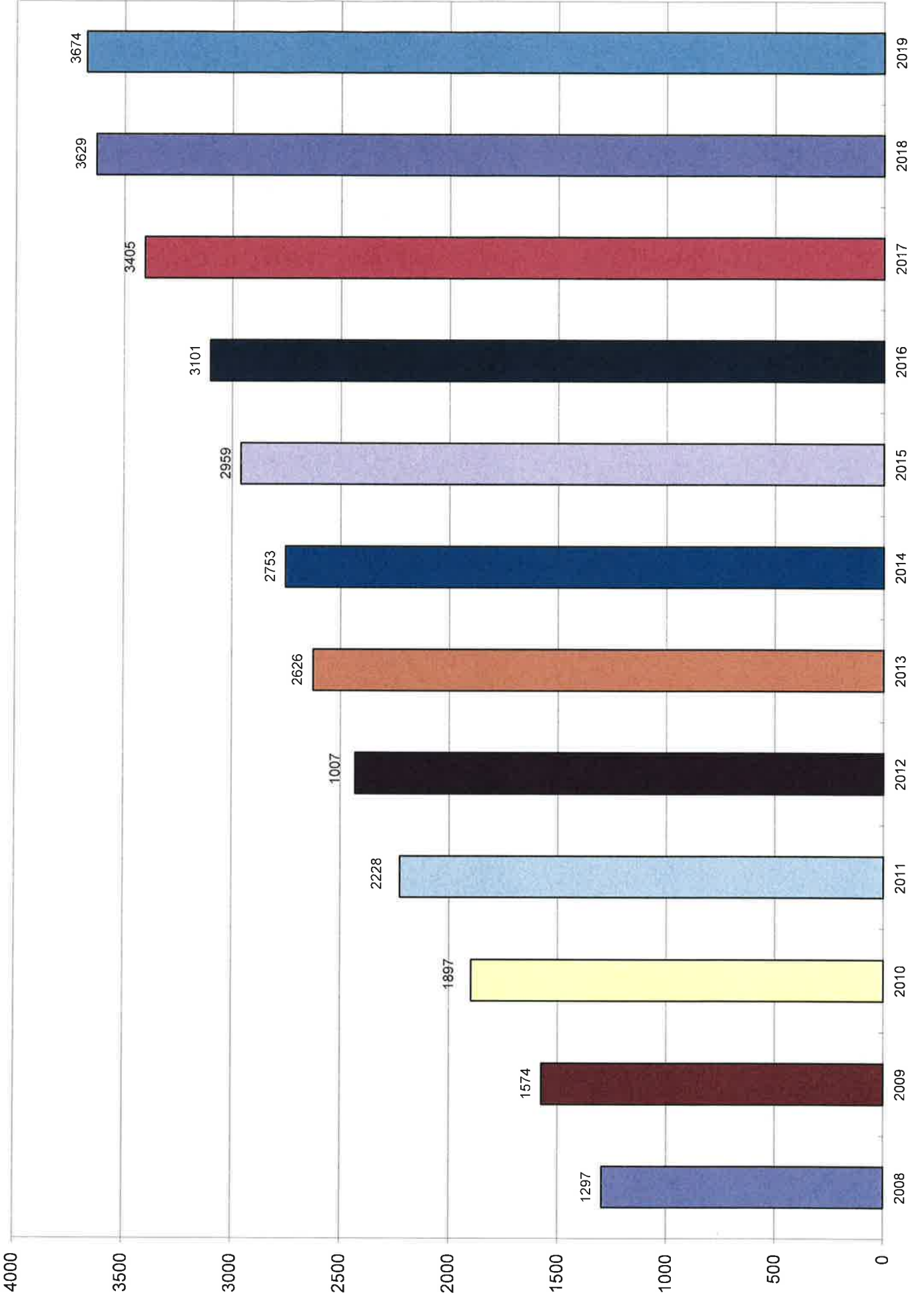
**Estimated Expenditures /18-19 SFY Allocation
31-Mar**

	Allocation	Estimated Annual Expenses	Estimated % Used
County Admin	1,023,619.81	781,784.83	76.37%
HCPF Admin	686,412.94	762,527.12	111.09%
APS Admin	268,155.04	178,330.53	66.50%
Child Care	1,096,166.23	841,174.81	76.74%
Colo Works	1,877,910.00	1,874,539.17	99.82%
Child Welfare	4,177,230.31	3,775,338.05	90.38%
Core Services	1,094,836.10	949,600.95	86.73%

**Average Food Stamp Issuance Per Month
2008 - 2019**



**Average Monthly Food Stamp Caseload
2008 - 2019**



Director's Report

April 2019

To: Fremont County Board of Human Services

From: Stacie Kwitek-Russell

Prepared: April 22, 2019

- On April 1st, I met with RE-1 Superintendent, George Welsh, to discuss opportunities for further collaboration next school year. We are exploring having a Core Caseworker embedded in the schools to decrease expulsions by engaging families of those students who are struggling in the school setting.
- Also on April 1st, I attended the Canon City Council meeting to speak to the County's commitment of collaborating to bring a mobile shower unit to Fremont County.
- With April being National Child Abuse Prevention & Awareness Month, FCDHS has participated in numerous events and activities. We participated in Fairytale Night, Safety Town, Take Back the Night, the Opioid Summit, held Wear Blue Wednesdays challenging partners to do the same, hosted a Living Blue Ribbon photo, and much more. We believe it has been very successful in raising awareness thus far.
- On April 5th, I met with Jenni Guentcheva to discuss our current contracts and explore any additional services that DHS and/or FIOG may need next fiscal year.
- On April 8th, I participated in a phone call with Leif Associates who is contracted with CDHS to complete an Adoption Assistance Actuarial study to identify current practice throughout the state on processes for adoption subsidy negotiations and ultimately make recommendations for future practice. This is a result of an investigation from the Child Welfare Ombudsman.
- On April 15th, I joined Mick Stumph for a meeting in Pueblo with HCPF regarding Single Entry Point. Through the discussion, it was clarified that each year, the SEPs will be required to return any fund balance from the end of the sfy on or before September 30th. This year, it will be extended to October 31st, however.
- April 16th was our first monthly New Employee Orientation Day. We previously had an orientation program, directed by the new employee that they were to complete within their first 30 days. Through feedback from many staff, we revised the program to be a one day event where all new employees that start within that month attend the meeting/training and all of the administrators and various program supervisors join them to discuss their program areas and discuss how they will interact on behalf of clients. The first one was a success!
- Also on the 16th, I attended the Fremont Managers' lunch. That evening I attended a meeting hosted by the Early Childhood Council where representatives from the Colorado Division of Labor and Employment led us through a discussion on creating a business sector for Early Childhood Workforce Development.
- I chaired the FIOG meeting on April 17th. It is the time of year where much of our work is preparing the MOU for the next sfy. We also had a discussion at this meeting with Brian Turner,

CEO of Solvista Health, regarding the efforts they are making within the community to increase access and quality of services provided by their agency.

- Following up on the discussions at the mid-month meeting regarding the salaries for caseworkers and technicians, I met with Tammy Childs on April 17th. She explained that the first step in reviewing classifications would be for DHS to review and update the job descriptions for the positions being reviewed. We will make this a priority to ensure they are accurate and thorough.
- The DHS building has had a lot of improvements this past month. The legal unit remodel has been completed to the point of the team moving to their new space. They hosted an “office warming” open house for the rest of the agency on April 22nd. There are only a few items remaining to have that project complete. A wall was added in Child Welfare to turn a large meeting room into an office and a storage room. Additionally, the landscaping has been completed.
- The Training Center is furnished and being utilized daily.
- Our quarterly all agency meeting is scheduled for April 24th where we will be reviewing the results of the Recruitment & Retention survey and discussing, among other things, efforts the management team is taking to improve our retention rates.
- On Monday, April 29th, I am scheduled to attend my first Division of Youth Services Community Board meeting in Colorado Springs.