

DIRECTOR
Stacie Kwitek-Russell
Phone: (719) 275-2318
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FREMONT COUNTY
Department of Human Services
172 Justice Center Road
Canon City, Colorado 81212

COUNTY BOARD
Tim Payne Dist. 1
Debbie Bell Dist. 2
Dwayne McFall Dist. 3

November 24, 2020
2020 MEETING #11

The Fremont County Board of Human Services (BOHS) met in Regular Session Tuesday, November 24, 2020, in Conference Room 207 at the Fremont County Administration Building, 615 Macon, Cañon City, Colorado. Chairman Payne called the meeting to order at 2:15 p.m. Those present included:

| | | |
|---------------|------------------|---------|
| Tim Payne | Chairman | Present |
| Dwayne McFall | Chairman Pro Tem | Absent |
| Debbie Bell | Treasurer | Present |

Also present: Brenda Jackson, Fremont County Attorney, Sunny Bryant, Fremont County Manager, and Stacie Kwitek-Russell, Director, Department of Human Services (DHS).

MINUTES: Board Member Bell moved, duly seconded by Board Member Payne, to accept the minutes of the October 27, 2020 meeting with no additions or deletions. Upon vote: Board Member Payne, aye; Board Member Bell, aye. The motion carried.

AGENDA: There were no requested changes for the November 24, 2020 meeting agenda. Board Member Payne moved, duly seconded by Board Member Bell to accept the agenda. Upon vote: Board Member Payne, aye; Board Member Bell, aye. The motion carried.

FINANCIAL/CASELOAD REPORT: Stacie Kwitek-Russell noted that Child Care issuance had an increase and that one additional child care center closed temporarily due to COVID. She also said eligibility caseload numbers are staying steady, but the workload has increased due to cases being recertified that had previously been under a waiver. Following review and discussion of the financial and caseload reports, Board Member Bell moved, duly seconded by Board Member Payne to accept the October financial and caseload reports. Upon vote: Board Member Payne, aye; Board Member Bell, aye. The motion carried.

DIRECTOR'S REPORT: Stacie Kwitek-Russell provided the Board with a written report on current activity within the Department which included COVID response efforts, the final financial information for the SEP closeout, safety and security within the building, recruitment and retention, and program updates.

After a full discussion, Board Member Bell moved, duly seconded by Board Member Payne, to accept the monthly report. Upon vote: Board Member Payne, aye; Board Member Bell, aye. The motion carried.

OLD BUSINESS:

Stacie Kwitek-Russell shared that the decision had been made to not have any team Christmas gatherings. The early building closure is still approved, and Sunny Bryant explained all employees will have two extra floating holiday hours to use for the time that the building is closed.

NEW BUSINESS:

Director Kwitek-Russell provided a full update on COVID management. She said the Department has moved to having many staff work from home. There have been technology problems and some employees have come back to work in the office. She requested approval to be open by appointment only. Debbie Bell asked if people are productive at home, and Stacie said yes for the majority but it's being monitored. She also added that an app has been ordered that will use office extensions on employees' personal cell phones and the State has set up VPNs, which has been helpful.

Debbie Bell gave an update from a CCI call where she learned the State is looking at giving 3,500 to 35,000 for child care centers. Stacie said the feedback she is getting from centers is that it is costly to get the centers running, and that maybe these funds can be used for that.

Stacie Kwitek-Russell finished the discussion saying she appreciates the support for Built For Zero (BFZ), and a request has been made to the City and she's waiting to hear back.

With there being no other business to discuss, the meeting adjourned at 2:34 p.m.



Tim Deane

Chairman, Fremont County Board of Human Services

12/29/2020

Date



Kim Rankin

Secretary

12/29/2020

Date

STATE OF COLORADO
COUNTY OF FREMONT

ATHORIZATIONS AND PAYMENTS MADE BY FREMONT COUNTY DEPARTMENT OF HUMAN SERVICES

ELECTRONIC BENEFIT TRANSACTIONS FOR NOVEMBER 2020

\$ 1,814,450.73

WARRANTS ISSUED NOVEMBER 20, 2020 THROUGH DECEMBER 23, 2020

| | |
|--------------|-------------------|
| 11/24/2020 | 249,088.01 |
| 12/2/2020 | 82,608.36 |
| 12/10/2020 | 250,652.65 |
| 12/17/2020 | 4,949.27 |
| 12/23/2020 | 254,275.52 |
| Total | 841,573.81 |

I, STACIE KWITEK-RUSSELL, Director of the Department of Human Services, of Fremont County, Colorado, hereby certify that the payments as set forth herein as of this date have been approved and authorized to be issued through the EBT system or warrant.

12/29/2020

Date


Stacie Kwitek-Russell, Director

We the undersigned Fremont County Board of Commissioners acting in the capacity of Fremont County Board of Human Services do hereby certify the above EBT authorizations and ratify the warrants issued, having been properly certified by the Director of Fremont County Department of Human Services according to law, are approved for payment. Done this 29th day of December, 2020.


Chairman Payne


Commissioner Bell


Commissioner McFall

DIRECTOR
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HUMAN SERVICES RESOLUTION # 1

SERIES 2020

WHEREAS, the Fremont County Board of Commissioners acting in their capacity as the Fremont County Board of Human Services pursuant to C.R.S. 26-1-101 et. seq. do desire to elect officers for the Board of Human Services to serve effective January 1, 2021 for the calendar year 2021;

NOW, THEREFORE, BE IT RESOLVED that the Fremont County Board of Human Services has elected the following officers:

Chairman Commissioner *Grantham*
Chairman Pro Tem Commissioner *McFall*
Treasurer Commissioner *Bell*

Commissioner *Bell* MOVED THE ADOPTION OF THE FOREGOING RESOLUTION;
SECOND, Commissioner *McFall* WHEREUPON THE FOLLOWING VOTE WAS TAKEN.

Commissioner Payne *Tim Payne*
Commissioner Bell *Debbie Bell*
Commissioner McFall *Dwayne McFall*

The above resolution was duly adopted the 29th day of December, 2020.

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HUMAN SERVICES RESOLUTION # 2

SERIES 2020

WHEREAS, the Fremont County Board of Commissioners acting in their capacity as the Fremont County Board of Human Services pursuant to C.R.S. 26-1-101 et. seq. do desire to establish a set meeting date, time and place for the Fremont County Board of Human Services;

NOW, THEREFORE, BE IT RESOLVED that, effective January 1, 2021 the Fremont County Board of Human Services will meet the last Tuesday of each and every month, at the hour of 2:15 P.M. in a designated conference room of the Fremont County Administration Building, 615 Macon, Canon City, Colorado with posting of the agendas, at least twenty-four (24) hours in advance, at the Fremont County Administration Building and the Fremont County Department of Human Service.

Commissioner McFall MOVED THE ADOPTION OF THE FOREGOING RESOLUTION;

SECOND, Commissioner Bell WHEREUPON THE FOLLOWING VOTE WAS TAKEN.

Commissioner Payne

Commissioner Bell

Commissioner McFall

Tim Payne
Debbie Bell
Dy McFall

The above resolution was duly adopted the 29th day of December, 2020.