

FREMONT COUNTY DEPARTMENT OF PLANNING AND ZONING 615 MACON AVENUE, ROOM 210, CAÑON CITY, COLORADO, 81212 Telephone 719-276-7360 / Facsimile 719-276-7374 Email: Planning@fremontco.com

# Special Review Use, Conditional Use Permit. & Commercial Development Plan

**Application Packet** 

Note: All applications prior to submittal must have gone through a pre-application meeting. FREMONT COUNTY PLANNING & ZONING

## **Process & Requirements Overview**

Any application which is not complete or does not include all minimum submittal requirements will be rejected by the Fremont County Department of Planning and Zoning (Department). The department requires one (1) hard copy of the application and all required submittals. Two (2) copies of a drawing shall be prepared to professional standards, minimum size 24" X 36", drawn at a common increment scale between or including 1" = 50' and 1" = 200' unless otherwise approved by the Department prior to submittal of the application, & two (2) reduced (to 11"x17") copies. One (1) electronic copy all items shall be labeled exactly as the required submittal.

Upon receipt of a complete application, the Department will review the application and all attachments and prepare a Department Submittal Deficiency and Comment Letter (D & C Letter), which will state the submittal deficiencies which must be addressed by the applicant, Department comments and/or questions about the application, and the number of revised application packets to be supplied to the Department for placement on an agenda of the Commission. An <u>additional full application fee</u> may be charged to the applicant, as per Resolution approved by the Board of County Commissioners (Board), if all deficiencies as per the initial D & C Letter are not adequately addressed or provided. Each subsequent D & C Letter, based on resubmitted items, will result in <u>another full application fee</u>. All such fees shall be paid along with the deficiency submittal, prior to any further review of the application.

The Department, Commission, and/or Board of County Commissioners (Board) may require additional information at any time during the application process as may be deemed necessary for thorough consideration of the application and to enable an informed final decision.

Any Land Use application for that has been submitted after the use requiring the permit has been established on the property may be subject to a penalty fee in addition to the set application fee for such permit. The penalty fee shall be equal to the initial application fee for the Land Use Application. As with all land use applications payment of associated fees <u>do not ensure approval</u> of the application.

If the application is approved by the Board with contingencies the contingencies shall be completed to the Department within six (6) months of the approval date, or the approval shall be deemed rescinded and the application expired, after which, re-submittal of the application, including fees, and procedural requirements, will be required.

In approving an application for Land Use, the Board may require higher standards for development than required by the Fremont County Zoning Resolution (FCZR).

Modifications, major or minor, to the Land Use Permit as approved, shall be accomplished in compliance with requirements of the Fremont County Zoning Resolution.

Applicants shall pay all application fees to the Fremont County Treasurer's Office. Upon receipt of a complete application, a Department representative will provide the applicant with a payment check list to present to the Treasurer's Office with payment.



## FREMONT COUNTY DEPARTMENT OF PLANNING AND ZONING

615 MACON AVENUE, ROOM 210, CAÑON CITY, COLORADO, 81212 Telephone 719-276-7360 / Facsimile 719-276-7374 Email: <u>Planning@fremontco.com</u>

Check the Applicable Application		
Special Review Use \$1,800.00	□ Conditional Use Permit \$1,800.00	Commercial Development Plan \$1,800.00
<ul><li>Minor Modification \$500.00</li></ul>	Major Modification \$1,000.00	Existing Permit #

**PROPERTY INFORMATION:** Provide information to identify properties and the proposed development. Attach additional sheets if necessary.

Property Address(es):	
Tax ID/Parcel Numbers(s):	Parcel size(s) in Acres:
Zone District:	Proposed Land Use:

**PROPERTY OWNER(S) INFORMATION:** Indicate the person(s) or organization(s) who own the property proposed for development. Attach additional sheets if there are multiple property owners.

Name(s) (Individual or Organization):
Mailing Address:
Telephone:
Email Address:

**AUTHORIZATION REPRESENTATIVE / AGENT / CONSULTANT:** Indicate person(s) submitting the application if different than the property owner(s). Attach additional sheets if necessary.

Name(s) (Individual or Organization):
Mailing Address:
Telephone:
Email Address:

By signing this Application, the Applicant, or the agent / representative / consultant acting with due authorization on behalf of the Applicant, hereby certifies that all information contained in the application and any attachments to the Application, is true and correct to the best of the Applicant's knowledge and belief.

The Applicant understands that required private or public improvements imposed as a contingency of approval for the application may be required as a part of the approval process.

Fremont County hereby advises the Applicant that if any material information contained herein is determined to be misleading, inaccurate or false, the Board of County Commissioners may take any and all reasonable and appropriate steps to declare null and void, any actions of the Board regarding the Application.

Signing this Application is a declaration by the applicant that all plans, drawings and commitments submitted with or contained within this Application are or will be in conformance with the requirements of the Fremont County Zoning Resolution.

Printed Name

Applicant Signature

Date

Printed Name

Owner Signature

Date



### Fremont County Planning & Zoning Department

Special Review Use, Conditional Use Permit, & Commercial Development Plan Application

1. Please indicate the Zone District & Current Land Use for adjacent properties.

	Zone District	Land Use
Northerly		
Easterly		
Westerly		
Southerly		

- 2. Master Plan Planning District of property: \_\_\_\_\_\_
- 3. Is access through adjacent properties?  $\Box$  Yes  $\Box$  No
  - If <u>"yes"</u> is access legally established through:
     □ Deed of Record □ Recorded Plat □ Court Order (Attach documentation marked "Exhibit 1.3").
- 4. Does the property lie adjacent to or within three (3) miles of any municipal boundary lines (city/town limits)? □ Yes □ No
  - If marked <u>"yes"</u> Entity Name: \_\_\_\_\_\_\_
- 5. Requested duration of proposed use: 

  Life of Use 
  Estimated use in years: \_\_\_\_\_\_
- 6. List Utility Provider information:

WATER	
SANITATION	
ELECTRICAL	
TELEPHONE	
REFUSE	
IRRIGATION WATER	
NATURAL GAS / PROPANE	
CABLE TELEVISION	

#### **REQUIRED EXHIBITS**

Submittals and exhibits should be clearly identified with section and/or question number located on the bottom right-hand corner, or otherwise tabbed or marked. Any waiver requests shall be labeled as the same exhibit number.

	LETTERS OF INTENT – SECTION TWO
EXHIBIT 2.1	Describe in detail the proposed type of operation to include days, & hours of operation, number of employees, number of guests, machinery used, etc
🗆 EXHIBIT 2.2	Describe the existing land use & proposed structures, with dimensions and square footage, & the current and proposed lot coverage.
EXHIBIT 2.4	Landscaping Plan
EXHIBIT 2.5	Lighting Plan
EXHIBIT 2.6	Total parking spaces standard size, compact size, ADA spaces, & loading
	areas. Parking surface material and thickness. Describe the lighting for all
	parking areas.
🗌 Exhibit 2.8	Statement indicating how the proposed use complies with "Goals
	Objectives, and Implementation Strategies" of the
	Fremont County Master Plan District
🗌 Exhibit 2.9	Statement indicating how the proposed use will be in harmony and
	compatible with surrounding land uses and development in the area and/or
	measures that can be taken to make it in harmony & compatible.

	IMPACT ANALYSIS – SECTION THREE
EXHIBIT 3.1	Dust and erosion measures
EXHIBIT 3.2	Noise control measures
EXHIBIT 3.3	Visual impact control measures
🗆 EXHIBIT 3.4	Odor Control
EXHIBIT 3.5	Wildlife/plant habitat protection measures
🗆 EXHIBIT 3.6	Water quality and/or water way(s) protection measures
EXHIBIT 3.7	Safety measures to protect adjacent properties, residents, & agricultural
	operations
🗆 EXHIBIT 3.8	Measures to protect and/or preserve archaeologically or historically
	significant sites
EXHIBIT 3.9	Measures to limit or control offsite discernable vibrations

#### **REQUIRED SUBMITTALS – SECTION FOUR**

🗆 Exhibit 4.1	Current Deed of Record
☐ Exhibit 4.2	Water Supply documentation: Public water source requires documentation evidencing ability to provide service. Wells require documentation of a well permit and/or documentation that the existing well is adequate for the proposed use.

☐ Exhibit 4.3	Sanitation Documentation: Public sewer shall require documentation evidencing the ability to provide service. Onsite Wastewater System (OWTS) shall require a soils report and a design plan from a certified engineer. Existing OWTS systems shall require documentation that the existing system is adequate for the proposed use.
🗆 Exhibit 4.4	Refuse Plan: Shall address the storage, collection, and disposal of refuse. It shall also document screening of refuse receptacles/areas. (Refuse plans require approval by the Fremont County Environmental Health Dept.)
🗆 Exhibit 4.5	Drainage Plan & Report: (Drainage plans require approval by the County Engineer).
🗆 Exhibit 4.6	Noxious Weed Control Plan
Exhibit 4.7	List of owners and mailing address for all properties located within five hundred (500') foot radius of the subject property.
🗆 Exhibit 4.8	A detailed utility plan showing the proposed or existing location of all utilities.

**IF APPLICABLE SUBMITTALS – SECTION FIVE** Exhibit 5.1 CDOT Notification of Proposed Land Use and comments Exhibit 5.2 Mineral Interest Notification and certified mailing receipt. (this is only required if the minerals interests are severed) Copies of all local, state and federal licenses and/or status of applications. Exhibit 5.3 In circumstances of Corporate Ownership, documentation evidencing Exhibit 5.4 whom is eligible to execute documents on behalf of the corporation In circumstances where the applicant is not the owner written Exhibit 5.5 authorization from the owner specifying the extent to which the representation is authorized In circumstances where a consultant is making application on behalf of the Exhibit 5.6 owner, written authorization from the owner specifying the extent to which the representation is authorized In circumstances where the property owner of record is not involved in the Exhibit 5.7 operation or application, documentation indicating right to occupy and use the property shall be provided. (lease or similar document) Exhibit 5.8 Buffering Plan Required for Contractor Yards, Junk Yards, Automobile Graveyards, & Vehicle Impoundment Yards Exhibit 5.9 Current registration for SMM equipment or documentation that equipment is on tax rolls associated with the property, to include list of machinery. Exhibit 5.10 List of Hazardous materials stored and/or used on site, to include location of storage and management practices Copies of mining and reclamation plans (CUP's) Exhibit 5.11 Exhibit 5.12 Required information set forth in FCRZ 8.01(a) (Airports) Required information set forth in FCRZ 8.01(b) (Adult Uses) Exhibit 5.13 

□ Exhibit 5.14 □ N/A	Required information set forth in FCRZ 8.01(c) (Antenna or Towers)
□ Exhibit 5.15 □ N/A	Required information set forth in FCRZ 8.01(d) (Contractor's Yard #2)
□ Exhibit 5.16 □ N/A	Required information set forth in FCRZ 8.01(e) (Junkyards)
□ Exhibit 5.17 □ N/A	Required information set forth in FCRZ 8.01(f) (Kennel)
□ Exhibit 5.18 □ N/A	Required information set forth in FCRZ 8.01(g) (Solid Waste Disposal Site and Facility)
□ Exhibit 5.18 □ N/A	Required information set fourth in FCZR 8.01(h) Tiny Home Communities
□ Exhibit 5.19 □ N/A	Required information set forth in FCRZ 8.01(i) (Travel Trailer Park & Campground)

REQUIRED FORMS	
	Fremont County's Colorado Division of Water Resources Information Form
□ FCDOT	Fremont County Roadway Impact Analysis Form (if accessed from a county road)
🗆 СДОТ	Colorado Department of Transportation Access Permit (if accessed from a CDOT controlled highway)
□ FIRE	Fire Protection Plan

#### <mark>SITE PLAN</mark>

Two (2) copies of a drawing shall be prepared to professional standards, minimum size
24" X 36", drawn at a common increment scale between or including $1'' = 50'$ and $1'' =$
200' unless otherwise approved by the Department prior to submittal of the
application. Two (2) reduced (to 11"x17") copies all of which shall include the following:
Written and graphic scale with minimum of 1" = 200' max 1" = 50';
Appropriate title (SPECIAL REVIEW USE PERMIT, CONDITIONAL USE PERMIT,
COMMERICAL DEVELOPMENT PLAN FOR {name};
Appropriate subtitle (brief description of the proposed use);
Boundary drawing of the property with bearings and dimensions illustrating the legal
description;
Legal description of the property;
Acreage or square footage of the subject property;
Zoning classification of the subject property;
Zoning classification of the adjoining properties;
North Arrow;
Vicinity map locating the subject property in relation to surrounding areas;
Table indicating relationship between proposed and existing construction to remain on
 the property
Minimum lot size, maximum lot coverage, maximum building height, minimum
lot width, minimum setback requirements (Front, Two sides, & Rear)

Size and shape of all existing & proposed structures: each structure shall be labeled/noted as existing or proposed. Dimensions from at least two property lines shall be noted;
Location of all parking areas to include size, dimensions, surface type & thickness, type of space (ADA, Standard, Compact) and a table specifying the minimum numbers of spaces required for each category;
Location of loading areas to include size, dimensions surface type & thickness;
Labeled access points including interior roadways with dimensions, surface type & thickness, circulation pattern, and dimensions from property lines;
Any proposed pedestrian areas & walkways to include dimensions, surface type & thickness;
Location and dimensions of refuse areas;
Identification and location of all drainageway, drainage facilities, including FEMA flood areas with the Map # and effective date, to include dimensions from property lines;
Location, height & type of lighting for parking and off-loading areas;
Location, type, and size of all on-site identification signage (table may be used);
All easements (existing & proposed) to include dimensions from property lines (beginning, end, & centerline) width, and if they are to be vacated or relocated;
Significant natural features;
Soil types
Open space areas
Legend identifying symbols and/or lines

Architectural rendering or perspectives to portray fully the whole project. The rendering shall be a minimum size of 18"x24"; multiple sheets can be used to display the project. CUP applications are excluded from this requirement.



FREMONT COUNTY WEED MANAGEMENT 1901 East Main St. Cañon City, CO 81212 719-276-7317 brittany.pierce@fremontco.com

Integrated Weed Management Plan

Project/Owner Name:

\_\_\_\_\_ DATE \_\_\_\_\_

Address (or location of property) Legal Description-

#### List of Noxious Weeds and Control Plan:

Noxious Weeds Present Control Measures:

Reference "Guideline for Weed Management Plans April 2015"

State Law requires all landowners to manage noxious weeds on their property. The following weeds under Colorado Noxious Weed Act, if present, are considered a threat to the economic and environmental value of our state lands. These listed under the Noxious Weed Act shall be managed under the provisions of this article. The following species under this act have been identified in this county and should be managed in the appropriate manner as mandated throughout the term of the permit and thereafter.

"List A" species - These are rare noxious weed species that are subject to eradication upon confirmed identification during any interval of reclamation to the site. Such List A species confirmed in Fremont County may include, but are not limited to:

\*Myrtle Spurge, \*Japanese Knotweed, \*Giant Reed, \*Elongated Mustard

"List B" species - These are noxious weed species distributed throughout the State of Colorado and are subject to eradication, containment, or suppression in order to halt the continued spread. Species identified within Fremont County may include, but are not limited to:

Absinth Wormwood, Black Henbane, Bouncingbet, \*Bull Thistle, \*Canada Thistle, Common Teasel, \*Dalmatian Toadflax, Dame's Rocket, \*Diffuse Knapweed, Eurasian Watermilfoil, \*Hoary Cress, \*Houdstongue, Hybrid Knapweed, Hybrid Toadflax, Jointed Goatgrass, \*Leafy Spurge, \*Musk Thistle, Oxeye Daisy, Perennial Pepperweed, \*Russian Knapweed, Russian-olive, \*Salt Cedar, Scentless Chamomile, Scotch Thistle, \*Spotted Knapweed, \*Yellow Toadflax.

"List C" species - Are well-established noxious weed species and are widespread throughout the State for which control is only recommended. Common species in Fremont County include, but are not limited to:

Chicory, Common Burdock, Common Mullein, Downy Brome, Field Bindweed, Halogeton, Johnsongrass, Perennial Sowthistle, Poison Hemlock, Puncturevine, Redstem Filaree

Identification and treatment can be conducted through Fremont County Weed Management or a recommended partnering agency. Please see Fremont County Weed Control's booklet, "Guideline for Weed Management Plans" for more details such as herbicide rates and specifics about weed control methods.

Fremont County Weed Management is operated by Qualified Licensed Applicators under the Department of Agriculture. Any management or treatment involving chemical treatment should be carried out as indicated on the label. The label is the law. Any information on management planning or about receiving cost share that is available to the public can be discussed with the department to confirm eligibility.

\*These weed species receive priority for cost-share funding.

Other Required Action: Though not always present, it is highly advisable to keep an eye out for these species as well as any other state-listed noxious weeds if they begin to emerge. Heavy traffic and soil disturbances can bring about the growth of other seeds dormant in the soil. Watching for this type of activity is key to monitoring this type of occurrence. In the event any 'List A' or large populations of 'List B' species are observed, a site visit would be recommended during the peak growing season to discuss further management plans. In order to do this, please consider all factors in choosing a time (such as weather, presence of actively growing plants, and operation plans or activities). Any additional questions or concerns in completing this management plan please contact Fremont County Weed Management to discuss available options. (719-276-7317)

Applicant Signature

Owner/Manager Signature

Brittany Pierce Fremont County Weed Management Representative Date

Date

Date

O: Mineral Interest Owner	
Mineral Interest Owner	
Yrom:Subject Property Owner	
Date:	
Reference: Proposed Subdivision Name	
t has been determined by research of the Fremont County Assessor's Records that you own a sev nineral interest of a property proposed for subdivision. As required by the Fremont County Subdivision Regulations (FCSR) you are entitled to notice of the proposed subdivision.	
Type of application: Minor Subdivision – Said notice to be post marked a minimum of thirty (30) prior to the Fremont County Planning Commission (Commission) meeting at we the application is anticipated to be heard, not to include the day of the meeting.	•
Sketch Plan – Said notice to be post marked a minimum of thirty (30) days privite the Commission meeting at which the application is anticipated to be heard, n include the day of the meeting.	
□ Preliminary Plan – Said notice to be post marked a minimum of thirty (30) prior to the Commission meeting at which the application is anticipated to be h not to include the day of the meeting.	•
<b>Final Plat</b> – Said notice to be post marked a minimum of thirty (30) days pri the Fremont County Board of County Commissioners (Board) meeting at which application is anticipated to be heard, not to include the day of the meeting.	
The subject property, as referenced above is located at	<u> </u>
The subject property is legally described as:	
Check here if legal description is attached as Exhib	it B.
The proposed subdivision will result in the creation of lots with a density of units per a	cre.
The proposed land use for the proposed lots is	
This application is anticipated to be heard by the Commission on The public meeting starts at 3:00 PM.	
This application is anticipated to be heard by the Board on The public meeting starts at 9:30 AM.	

These meetings are held in Room LL3 (*lower level Board Meeting Room*) of the Fremont County Administration Building, 615 Macon Avenue, Cañon City, Colorado. You and or your representative (*representative documentation may be required*) may attend the meeting to present your comments or written comments will be accepted at the meeting or prior to the meeting at the Department of Planning and Zoning (Department) in Room 210 of the Administration Building. Oral comments cannot be accepted except at the meeting at which the application is to be heard.

If you would like further information regarding the application you can contact the Department by telephone at (719) 276-7360 or by email at planning@fremontco.com to schedule an appointment to review the application. For further reference regarding the governing regulations:

> the Fremont County Zoning Resolution may be viewed on the Internet at http://www.fremontco.com/planningandzoning/zoningresolution.shtml

and the Fremont County Subdivision Regulations may be viewed on the Internet at http://www.fremontco.com/planningandzoning/subdivisionregulations.shtml

The Department, Commission and Board would welcome your comments regarding this application and will include written comment, on or accompanied by this form, in the hearing body's review packet if received by the Department with enough time to include prior to finalization of the review packets. Please complete the following information with any written comments.

Mineral Interest Owner's Name(s):			
Mailing Address:	City	State	Zip Code
Property Address: Street Address Are you the current owner of the mineral inter Are you currently leasing these mineral intere this notification in a timely fashion to the lesse	Tests of the reference	property?  Yes	Zip Code
Are there current or proposed mineral extra Please explain.	action plans for the	subject property?	
As a severed mineral interest owner(s) of the s or We are $\square$ AGAINST this subdivision; but have the following comments) [ $\square$ other co	; for the following re	easons: (or I or We an	re 🗌 Neutral

Failure to provide written comment prior to the meeting, written comment at the meeting or oral comment at the meeting at which the application is to be heard will result in the Department, Commission and Board assuming that you, as a mineral interest owner of the subject property, have no comments with regard to the proposed subdivision.

Mineral Interest Owner Printed Name

Signature



#### FREMONT COUNTY'S COLORADO DIVISION OF WATER RESOURCES INFORMATION FORM FOR SPECIAL USE, ZONING, AND OTHER LAND USE ACTIONS

The Fremont County Department of Planning & Zoning (Department) is required to submit proposed land use actions to the State Engineer's Office (SEO) at the Colorado Division of Water Resources (CDWR). The SEO is responsible for providing an opinion regarding material injury likely to occur to decreed water rights by virtue of diversion of water necessary or proposed to be used to supply the proposed land use action.

This CDWR Information Form must be filled out completely and accurately to ensure that the submittal to the CDWR regarding this proposed land use action includes the necessary information required by that agency. The CDWR has 21 days to respond to County submittals. Incomplete submittals will be returned to the County for additional information and then must be resubmitted to the CDWR.

Please note that the CDWR timeframe for review may not coincide with the County deadlines or meetings, and if the CDWR requires additional information, further delays may occur.

Attachments can be made to this application to provide expanded narrative for any application item including supportive documentation or evidence for provided application item answers. Please indicate at the application item that there is an attachment and label it as an exhibit with the application item number, a period and the number of the attachment for that item (as an example, the first attached document providing evidence in support of the answer given at application item number 8 would be marked - Exhibit CDWR-8.1, the fifth attached document supporting the narrative provided for application item 8 would be marked - Exhibit CDWR-8.5). Exhibit numbers should be placed in the lower right hand area of the exhibit.

- 1. Name of proposed project:
- 2. Provide a map of proposed improvements with an identified location that includes a quarterquarter, section, township, range and principle meridian (PLSS).

3. Legal description of subject property:

- 4. What is the size of the existing parcel?
- 5. What are the proposed uses of the subject property?

Residential Only
Commercial

Commercial and Residential

6. What are the current uses of water on this parcel?

a. Are there any established uses that require water? 🗌 Yes --- 🗌 No

b. Number of existing homes:

		If one or more, date this use was established:
	c.	Home lawn / garden irrigation: 🗌 Yes 🗍 No
		If yes, amount: Acres Square feet Date this use was established:
	d.	Livestock watering: 🗌 Yes 🗌 No
		If yes, commercial or non-commercial livestock? (Circle one)
		If yes, date this use was established:
	e.	Other uses: Dates established:
7.	W	hat will be the proposed uses of water for this parcel?
	a.	Number of proposed homes (including the home above if it will remain):
	b.	Lawn / garden watering, amount: Acres Square feet
	c.	Livestock watering: Yes No
		If yes, commercial or non-commercial livestock? (Circle one)
	d.	Number of Employees per day: Number of days open per year:
	e.	Number of Customers per day: Number of days open per year:
	f.	Bed / Breakfast Customers per day: Number of days open per year:
	g.	Describe other water needs:
8.		urce of water for the uses described above: (If more than one source is utilized for parcel, scribe which sources will supply which proposed uses)
	a.	Is Municipal water available to parcel: Yes No
	b.	Is water available to parcel from an independent water district? 🗌 Yes 🗌 No
	c.	Are the uses described above proposed to be provided water by a municipality?
		Yes No
		Name of provider:

- d. Is water hauled: 🗌 Yes --- 🗌 No
- e. Is there an existing permitted well?: Yes --- No

If yes, permit number:

f. Is there a Substitute Water Supply Plan? (Substitute water supply plans provide water users a mechanism to replace out-of-priority depletions on an interim basis.)
Yes --- No

If yes, name of plan:

- g. Is there an unregistered well? Yes --- No
- h. Is there a Surface Spring? 🗌 Yes --- 🗌 No

If yes, Court Adjudication Number and Spring Name:

- 9. What is the Waste Water Method?
  - Municipal
  - Septic with Leach Field
  - Closed Vault, Waste Water hauled to:

By signing this form, the Applicant, or the agent/representative acting with due authorization on behalf of the Applicant, hereby certifies that all information contained in the form and any attachments to the form, is true and correct to the best of Applicant's knowledge and belief.

Fremont County hereby advises Applicant that if any material information contained herein is determined to be misleading, inaccurate or false, the Board of Commissioners may take any and all reasonable and appropriate steps to declare actions of the Department regarding the Application to be null and void.

Signing this form is a declaration by the Applicant to conform to all plans, drawings, and commitments submitted with or contained within this form, provided that the same is in conformance with the Fremont County Zoning Resolution.

Applicant Printed Name	Signature	Date
Property Owner Printed Name (If different from applicant)	Signature	Date



### Fremont County Department of Planning and Zoning Roadway Impact Analysis Form

This form shall be used in conjunction with any applications submitted in accordance with Section 8 of the Fremont County Zoning Resolution and or Section VI of the Fremont County Subdivision Regulations. This form is considered a minimum application submittal item and shall be required to be provided at the time of application submittal. This form is intended to provide the <u>minimum</u> items that must be addressed in the roadway impact analysis. The form can be expanded or attachments can be made to further address the roadway impact of the proposed use. If the estimated average daily traffic increase is less than thirty (30) vehicle trips per day (*one trip to be considered as a single or one-direction vehicle movement with either the origin or the destination [exiting or entering] inside the subject property*) as per the Institute of Transportation Engineers, Trip Generation Handbook, Second Edition or subsequent editions for the entire development, as estimated by the project engineer, then a Roadway Impact Analysis will not be required to be completed by an engineer. In such situations other minimum items shall be addressed by the applicant.

1. Project Name \_\_\_\_\_\_

2.	<ul> <li>Type of application:</li> <li>Zone Change #1</li> <li>Zone Change #2 – Use Designation Plan</li> <li>Zone Change #2 – Final Development P</li> <li>Commercial Development Plan</li> <li>Commercial Development Modification</li> <li>Expansion of an existing Business or Ind</li> </ul>	lan	Cond Tem Char	tial Review Use Permit ditional Use Permit porary Use Permit nge of Use of Property livision Preliminary Plan
3.	Engineer:	Address:		
	City:			
	Telephone #: ( Facsimile #: (	)	_ Email	
4.	Provide a detailed description of the proposed use	2:		

5. Provide the estimated average daily traffic to be generated by the proposed use(s), using the Institute of Transportation Engineers, Trip Generation Handbook, Second Edition or subsequent editions. The estimated volumes of traffic to be generated by the proposed use(s) shall include as a minimum, the average weekday traffic volume and the peak-hour (*morning and afternoon*) traffic volumes. Specify the number of trips in each category. (*one trip to be considered as a single or one-direction vehicle movement with either the origin or the destination [exiting or entering] inside the subject property*] Residential: \_\_\_\_\_ peak-hour am, \_\_\_\_\_ peak-hour pm \_\_\_\_\_

Employee: \_\_\_\_\_ daily, \_\_\_\_\_ peak-hour am, \_\_\_\_\_ peak-hour pm \_\_\_\_\_

Customer: \_\_\_\_\_ daily, \_\_\_\_\_ peak-hour am, \_\_\_\_\_ peak-hour pm Truck generated by the proposed use: \_\_\_\_\_ daily, \_\_\_\_\_ peak-hour am, \_\_\_\_\_ peak-hour pm Delivery – required by the use: \_\_\_\_\_ daily, \_\_\_\_\_ peak-hour am, \_\_\_\_\_ peak-hour pm Total Vehicle Trips: \_\_\_\_\_ daily, \_\_\_\_\_ peak-hour am, \_\_\_\_\_ peak-hour pm

I certify that based on the proposed use(s) the total vehicle trips using the Institute of Transportation Engineers, Trip Generation Handbook, Second Edition or subsequent editions will average less than thirty (30) trips per day based on any fourteen (14) day time frame.

\_\_\_\_\_Date \_\_\_\_\_Seal

Colorado Licensed Professional Engineer

If the above has been certified, then the applicant can complete the form and acknowledge it. If completed by the applicant only the questions marked by asterisk (\*) are required to be answered.

**NOTE:** If the additional information provided warrants improvements to the roadway system, even though the traffic generated by the proposed use is less than thirty (30) trips per day, such improvements will be required. If in the future the use exceeds an average of thirty (30) trips per day a complete analysis could be required.

6.	*What is the	general	location of	of the	subject	property?_
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7. \*What are the names and/or the numbers of the public roadways that serve the site?\_\_\_\_\_

Provide a site plan drawing that shows the subject property, its proposed access points and all public roadways within a one-half ( $\frac{1}{2}$ ) mile radius of the subject property, marked as Exhibit 7.1.  $\Box$  An exhibit has been attached.

- 8. \*What is the classification, according to the Fremont County Master Plan, of the roadway from which the project site will gain access to the public transportation system?

  Expressway or Freeway --- Major Arterial --- Collector --- Local
- 9. \*Do the roadways in question lie within a three (3) mile radius of any incorporated town or city limits or the boundary of another County? 
  Yes --- No
  If yes, provide the name(s) of the jurisdiction(s):
  In addition if a new roadway is to be constructed, how will it comply with the transportation plan in effect for the municipality?
- 10. \*Will this project require a Fremont County Driveway Access Permit or a Colorado Department of Transportation (CDOT) State Highway Access Permit? 
  Yes --- No Please explain:

11. \*Will the project require construction of, or improvement to any roadway maintained by the CDOT?

If yes, will the proposed construction	or improvement be in	compliance with (	CDOT's "5 Year
Transportation Plan"?  Yes  N	Please Explain		

Has CDOT required that the applicant provide a traffic study?  $\Box$  Yes ---  $\Box$  No If yes, a copy of the study shall be attached to this application, marked as Exhibit 11.1.  $\Box$  An exhibit has been attached.

- 12. \*Will the project require construction of, or improvement to any roadway currently maintained or proposed to be maintained by the County? 
  Yes --- No
  If yes, what would be the social, economic, land use, safety and environmental impacts and effects of the new roadway on the existing transportation system and neighborhood?
- 13. \*Are any roadways proposed to be vacated or closed in conjunction with the proposed project? Yes --- No If yes, please explain.\_\_\_\_\_
- 14. \*Is the proposed project site adjacent to or viewable from any portion of the Gold Belt Tour Scenic Byway or other scenic corridor designated by the Master Plan? Yes --- No If yes, identify the byway and or scenic corridor:

If yes, explain how the scenic quality will be affected by the proposed project.\_\_\_\_\_

If yes, what measures will be taken to not have a negative impact on the byway and or scenic corridor?\_\_\_\_\_

- 15. \*Will the proposed project gain access to the public transportation system via 3<sup>rd</sup>, 9<sup>th</sup>, K and or R Streets in the Penrose-Beaver Park Area of the County? Yes --- No
- 16. \*Does the subject property have frontage on a public roadway? Yes --- No If answered no, then documentation evidencing a "right of access" to the subject property for the proposed use shall be attached marked as Exhibit 16.1. An exhibit has been attached. If answered no, then please explain what the right of access consists of:

\_\_\_\_\_

- 17. \*What is the right-of-way width of the public roadway(s) that serve the site?\_\_\_\_\_
- 18. \*What is the surface type of the public roadway(s) that serve the site?\_\_\_\_\_

19.	*What is th	ne surface	width of th	he public	roadway(s)	) that serve	the site?	

20. *	*What are the	existing drain	nage facilities	for the public	roadway(s) that	serve the site?

		have curb and gutter?  Yes  No tter?
☐ Yes □	No	te have adjacent sidewalks or other pedestrian ways?
23. *How many ac	ccess points will the subject prope	erty have to public roadways?
than at perpend	licular? 🗌 Yes 🗌 No	public roadways intersect the public roadways other
public roadwa	y that serves the site? ( <i>mark and</i> ) site distance:	<ul> <li>, from the subject property access point(s) along the provide distance for each that is applicable)</li> <li>Southerly, site distance:</li> <li>Westerly, site distance:</li> </ul>
intersection wi provide distant	ith another public roadway along <i>ce for each that is applicable</i> ) distance:	berty access point(s), in all directions, to the nearest g the public roadway that serves the site? ( <i>mark and</i> Southerly, distance: Westerly, distance:
driveway(s) al <i>is applicable</i> )	ong the public roadway that serv	
28. *What are the blind curve(s) <i>that is applicate</i>	along the public roadway that s	perty access point(s), in all directions, to the nearest erves the site? ( <i>mark and provide distance for each</i>
	stance:	

- 29. \*What are the distances from the subject property access point(s), in all directions, to the nearest blind hill(s) along the public roadway that serves the site? (*mark and provide distance for each that is applicable*)
  - Northerly, distance:
     Southerly, distance:

     Easterly, distance:
     Westerly, distance:
- 30. \*Identify any and all hazardous conditions with regard to the public roadway(s) that provide access to the subject property in the general area of the subject property:

If the public roadway(s) that currently serve the subject property have any hazardous conditions, then recommendations shall be made for improvements that will decrease the hazardous conditions on the public roadway(s):\_\_\_\_\_\_

- 31. \*Explain what effect the proposed use will have on the existing traffic in the neighborhood. If no change is expected, please explain why no change is expected:
- 32. \*Will the proposed use, due to the increase in traffic or the type of vehicle traffic generated by the proposed use, change the level and or type of required maintenance for the public roadway(s) that serve the site? 
  Yes --- No, (*please explain*)

If the proposed use, due to the increase in traffic or the type of vehicle traffic generated by the proposed use, changes the level and or type of required maintenance for the public roadway(s) that serve the site, then recommendations shall be made that would lessen the maintenance impact for the entity in control of maintenance of the public roadway(s):

**Note:** If improvements are required, it may be mandatory that such improvement be installed prior to final approval of the application.

33. \*Are new roadways proposed to be constructed, on or off site, in association with the proposed project? Yes --- No If yes, provide evidence that the roadways will be constructed to conform to natural contours in order to minimize soil disturbance, cut and fills, protect drainageways and not create to unstable slopes. 34. Provide an analysis of the existing traffic volumes on the adjacent roadway system, including the average weekday traffic (*vehicles per day*) and the weekday peak-hour traffic (*vehicles per hour – am and pm*), showing the dates and times of traffic counts or source utilized for traffic volume counts. Determine the existing level of service or percentage of roadway capacity currently in use.

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- 35. Provide an estimate of the probable traffic directional distribution from and to the subject property based on the proposed use(s) and assignment of the estimated traffic volumes to the adjacent roadway network. Estimate the future background and resulting total traffic volumes (*including the estimated generated traffic due to the proposed use*) on the adjacent roadway system for a twenty (20) year design period, showing volumes for both left and right turn movements as well as through traffic.
- 36. Determine the projected future levels of service or percentage of roadway capacity to be in use at the subject property's access points and key adjacent intersections. Provide recommendations for street and access improvements if any portions of the roadways do not have the capacity to accept the additional estimated traffic volumes. All necessary improvements will be required to be designed, completed and accepted by the County prior to any final action regarding the application.

37. Please provide any additional information considered by the Certifying Engineer to be pertinent to the roadway impact in association with the proposed project:\_\_\_\_\_

I hereby certify that the foregoing information was prepared by myself or under my direct supervision and is true and correct to the best of my knowledge and belief.

\_\_\_\_\_ Date \_\_\_\_\_ SEAL

Colorado Licensed Professional Engineer

If not completed by an Engineer, then the following acknowledgement shall be signed by the applicant and/or owner.

By signing this Application, the Applicant, or the agent/representative acting with due authorization on behalf of the Applicant, hereby certifies that all information contained in the application and any attachments to the Application, is true and correct to the best of Applicant's knowledge and belief.

Applicant understands that any required private or public improvements imposed as a contingency for approval of the application may be required as a part of the approval process.

Fremont County hereby advises Applicant that if any material information contained herein is determined to be misleading, inaccurate or false, the Board of Commissioners may take any and all reasonable and appropriate steps to declare actions of the Board regarding the Application to be null and void.

Signing this Application is a declaration by the Applicant to conform to all plans, drawings, and commitments submitted with or contained within this Application, provided that the same is in conformance with the Fremont County Zoning Resolution.

Applicant Printed Name

Signature

Date

Owner Printed Name

Signature

Date



### FREMONT COUNTY FIRE PROTECTION PLAN AND DISTRICT COMMENT FORM

The Fremont County Subdivision Regulations and Fremont County Zoning Resolution require a fire protection plan be submitted with many different types of applications, at the time of application submittal. In order to provide consistency in the information received, it shall be required that these plans be submitted on this form.

The Fremont County Department of Planning and Zoning (Department), Fremont County Planning Commission (Commission) and Fremont County Board of County Commissioners (Board) take into consideration the responses of the Applicant and the District during their respective review process.

Attachments can be made to this form to provide expanded narrative for any application item including supportive documentation or evidence for provided form item answers. Please indicate at the form item that there is an attachment and label it as an exhibit with the application item number, a period and the number of the attachment for that item (as an example, the first attached document providing evidence in support of the answer given at application item number 4 would be marked - Exhibit 4.1, the fifth attached document supporting the narrative provided for application item 4 would be marked - Exhibit 4.5). Exhibit numbers should be placed in either the lower right hand area or the upper right hand area of the exhibit.

If the subject property is not in a fire protection district, only applicants' information and map are required. A copy of the Colorado State Forest Service Wildfire Hazard Area Map with the subject property clearly and accurately located, shall be attached and marked as Exhibit A.

### **APPLICANT INFORMATION**

1.	Project Name	
	5	

- 2. Project Description \_\_\_\_\_
- 3. Type of application:
  - Zone Change #1 Zone Change #2 - Use Designation Plan Zone Change #2 – Final Development Plan Commercial Development Plan **Commercial Development Modification** Expansion of an existing Business or Industrial Use Minor Subdivision
    - Special Review Use Permit
    - Conditional Use Permit
    - **Temporary Use Permit**
    - Change of Use of Property
    - Subdivision Preliminary Plan

3. The subject property is located at:

Address and or General Location (If general location only is used, it will be required that a legal description of the subject property be attached Marked as Exhibit 3.1) An exhibit is attached.

4. Fire protection will be provided in what manner and with what resources?

5	The source of water for fire protection is:			
5.	Water District – Name of District:			
	Well – Colorado Division of Water Resources Well Permit Number:			
	Is the well approved for fire protection?  Yes  No Please explain:			
	Gallons – What is the cistern capacity? Gallons – What is the water source for filling the cistern?			
6.	What is the distance from the subject property to the nearest fire hydrant?			
7.	7. What public roadways provide access to the subject property?			
8.	3. How many accesses to public roadways will the subject property have?			
9.	9. Are the interior roadways existing and or proposed for the subject property adequate for fire vehic access? Yes No Please explain by providing right-of-way and surface widths, length roadway, surface types for all interior existing and proposed roadways and turning radii for cul-d sacs.			
10	What are the existing and or proposed interior roadway names?			
11	. Is the subject property located within a fire protection district?  Yes  No If yes, please provide the district name:			
	If the subject property is not located within a fire protection district please answer the following questions and the form will be considered completed for submittal. If the subject property is located within a fire protection district then answers to the following will not be required, however the remainder of the form shall be addressed by a representative of the fire protection district in which the subject property is located.			
	a. What is the name of the fire protection district closest to the subject property?			
	b. What is the distance from the subject property to the nearest fire protection district boundary?			

c. Is it logical and feasible to annex the subject property to a fire protection district? Yes ----- No Please explain:

d. What types of fire protection improvements are proposed for the subject property and or structures to be housed on the property? Please explain:

By signing this Application, the Applicant, or the agent/representative acting with due authorization on behalf of the Applicant, hereby certifies that all information contained in the application and any attachments to the Application, is true and correct to the best of Applicant's knowledge and belief.

Applicant understands that any required private or public improvements imposed as a contingency for approval of the application may be required as a part of the approval process.

Fremont County hereby advises Applicant that if any material information contained herein is determined to be misleading, inaccurate or false, the Board of Commissioners may take any and all reasonable and appropriate steps to declare actions of the Board regarding the Application to be null and void.

Signing this Application is a declaration by the Applicant to conform to all plans, drawings, and commitments submitted with or contained within this Application, provided that the same is in conformance with the Fremont County Zoning Resolution.

Applicant Printed Name	Signature	Date
Owner Printed Name	Signature	Date

### FIRE PROTECTION AUTHORITY INFORMATION

1.	The name of the fire protection authority is:
2.	Name of contact person:
	Title: Telephone:
3.	The name and address of the responding fire station is:
4.	The distance from the subject property, by public roadway, to the responding fire station is:
5.	The <u>estimated</u> response time to the subject property is:
6.	The location of the closest fire hydrant to the subject property is:
7.	Is the existing hydrant size and location adequate for the existing neighborhood and the proposed development?  Yes No Please explain:
8.	Are the existing public roadways accessing the subject property adequate for fire vehicle access?
9.	Are the interior roadways existing and or proposed for the subject property adequate for fire vehicle access?  Yes  No Please explain:
	Are the proposed fire protection measures adequate for any existing or proposed structures to be housed on the subject property?  Yes No Please explain:
	. What are the wildfire hazard classifications for the subject property, as prepared by the Colorado State Forest Service?

12. Recommendations concerning fire protection in general, fire protection improvements, suggested road names, for this project are as follows: **NOTE:** Be sure to list type, size and location of improvements recommended (*i.e.; hydrants, water lines, cisterns, dry hydrants, roadway improvements, etc.*). Please indicate whether recommendations or requirements are the result of codes or regulations, and provide supporting information which will assist the Planning Commission and the Board of County Commissioners to determine whether to adopt any or all of the recommendations as requirements of the permit.

Signature and title of Authorized Fire Protection Representative

Date