

JUN 24 2024

Planning &amp; Zoning



## TEMPORARY USE PERMIT APPLICATION

1. Project Name: Temple Canyon Hill Climb
2. Applicant: Colorado Hill Climb Assn Address: P.O. Box 6366  
 City: Colorado Springs State: CO Zip Code: 80934  
 Telephone #: 719-644-4457 Facsimile # \_\_\_\_\_  
 Email Address: dedigerr@gmail.com

### Please read the entire application form prior to completion of this application

Property owners and other potential applicants are encouraged to meet informally or communicate with Planning and Zoning Department staff to gain familiarity with the application process prior to formal submittal of an application and to continue the communications throughout the application process. For more details on application meetings, see Section 8.3 of the Fremont County Zoning Resolution (FCZR).

A special event which is to be conducted in whole or part within Fremont County (*non-incorporated areas*) such as spectator events, athletic events, carnivals, circuses, concerts, fairs, flea markets, public recreational events, tent meetings, or other similar uses with similar impacts which are for public participation, requires a Temporary Use Permit (TUP).

An application fee as adopted by resolution of the Fremont County Board of County Commissioners (Board) shall accompany this application.

The applicant shall provide **one (1) original document and an electronic copy (either CD or flash/thumb drive)** and all of its attachments. After submittal, the Department will review the application and all attachments and prepare a Department Submittal Deficiency and Comment Letter (D & C Letter). The letter will state the submittal deficiencies, Department comments and or questions about the application, which must be addressed by the applicant.

The Fremont County Department of Planning and Zoning (Department) shall be entitled to refuse any application for a temporary use permit which is not made on the form provided by the Department, which is incomplete, or is made later than thirty (30) working days prior to the regularly scheduled Board meeting at which the application is proposed to be heard. The application shall not be considered complete unless all information required in the application is provided at the time it is filed.

Once the Department has determined that the application is complete, the application will be scheduled on an agenda of the Board for their consideration of approval. Prior to issuance of a temporary use permit, the event shall be approved by the Board at a regularly scheduled meeting and all contingencies or requirements shall be met or provided. The Board does have the right to request review and recommendations from the Fremont County Planning Commission (Commission) and/or other pertinent entities, if the Board determines that it is necessary for its review. The Board may require professional review at the applicant's expense if deemed necessary by the Board. The Board may require the applicant to provide various professional studies and/or statements concerning the event in order to fully understand the impact of the proposed event. This could result in a longer review process and require more time to complete.

Under certain circumstances, the Department may have approval authority over an annual event which has been granted TUP approval by the Board consecutively for the three (3) previous years. See Section 8.16.2 of the Fremont County Zoning Resolution for requirements.

Attachments can be made to this application to provide expanded narrative for any application item including supportive documentation or evidence for provided application item answers. Please indicate at the application item that there is an attachment and label it as an exhibit with the application item number, a period and the number of the attachment for that item (i.e. the attached document providing evidence in support of the answer given at application item number 12 would be marked - Exhibit 12.1).

For specific regulatory requirements the applicant should refer to the appropriate sections of the Fremont County Zoning Resolution (FCZR) which can be viewed on the Internet at:

<http://www.fremontco.com/planningandzoning/zoningresolution.pdf>

2. Please provide a general description of the event: Timed hill climb racing event  
Vehicles consist of cars, quads, Trucks + Motorcycles
3. What is the general location and/or street address of the event? Temple Canyon, County Rd 3
4. What are the dates that the proposed event is scheduled to occur? August 31st  
to September 1st
5. What are the hours of the day that the proposed event is scheduled to occur? 7:30am to 6pm
6. Will there be any signs used to advertise the event? yes If yes, please provide a statement as to the size (type), location, and how many: Race in progress on County Rd 3,  
Temple canyon Hill climb sign on 1st St - see Attached "Fig 1"
7. Please provide a statement as to how litter will be disposed and include documentation consisting of agreements and/or contracts with companies providing necessary facilities. Trash service  
provided by Republic Svc's See Attached "Fig 2"
8. Address crowd control before, during and after the event. See Section 2C of Attached  
operation Plan
9. What are the anticipated off-site impacts that will be created by the proposed event?  
The Colorado Hill Climb Association does an extensive  
clean up of Temple canyon Rd + surrounding areas
10. Please provide a statement as to a drinking water plan which includes documentation consisting of agreements and signed contracts with companies providing necessary facilities. **NOTE: This will require review and approval by the Fremont County Environmental Health Officer.**  
Bottled water, Gatorade + Soda Sold onsite by food  
vendor

11. Please provide a statement as to a sanitation plan which includes documentation of agreements and signed contracts with companies providing necessary facilities. **NOTE: This will require review and approval by the Fremont County Environmental Health Officer.** Trash Service by Republic Services - See attached "Fig 2" Portolets provided by Canon Rental - See Attached "Fig 3" & "Fig 4"
12. Please provide a statement as to a concession plan, if any, which includes a list of vendor names and required permits. If vendors are used, please provide documentation of sales tax license. **NOTE: This will require review and approval by the Fremont County Environmental Health Officer.** Vendor - Chicago Bobs - See operation plan Section 10
13. Please provide an emergency service operation plan addressing what emergency services are proposed for the event. The emergency services shall include any agreements, signed contracts, with appropriate agencies or companies and a specific contact person with contact information. Emergency Services: Fire - Canon City AFD - See Attached "Fig 5" Medical - AMR - See Attached "Fig 6" & "Fig 7"
14. Will there be any street closures proposed in connection with the special event (or other provisions deemed appropriate with respect to the provision for safe and adequate vehicular and pedestrian traffic flow and parking associated with the conduct of the special event)? **Note: If Street closures are proposed, signed approval by the Director of the Fremont County Department of Transportation or Colorado Department of Transportation is required.** Yes - Fremont county Rd 3
15. Please provide a statement as to how the proposed event parking will be addressed. Such statement will include how many off-street parking spaces will be provided along with the size of spaces and parking area location. **Note: If on-street parking is proposed, signed approval by the Director of the Fremont County Department of Transportation or Colorado Department of Transportation as may be appropriate is required.** See operation Plan Section 4
16. Please provide a statement as to how vehicular and pedestrian traffic for the proposed event will be handled: See operation plan sections 2C, 2D, 2E, 4
17. **The following items shall be attached to this application and marked appropriately as exhibits:**
- ✓ a. A drawing of the property on which the event will be held locating items such as natural features (waterways, cliffs, etcetera), existing improvements (structures, driveways, septic systems, etcetera) and components of the special event (stages, parking areas, vendor areas, etcetera).
  - ✓ b. Documentation as to acceptance of a fire protection plan, signed by the appropriate agency representative along with a copy of said plan.

- ✓ c. Documentation that the Sherriff's Office has been notified of the event and any proposed street closures. There are two (2) options for notification. See FCZR Section 8.16.1.19.1 for details.
- ✓ d. Documentation that the Colorado State Patrol has been notified of the event and any proposed street closures. There are two (2) options for notification. See FCZR Section 8.16.1.20.1 for details.
- e. Documentation that the Director of the Fremont County Department of Transportation has been notified of the event and any proposed street closures. There are two (2) options for notification. See FCZR Section 8.16.1.21.1 for details.
- ✓ f. If the subject property gains direct access from a roadway under the jurisdiction of Colorado Department of Transportation (CDOT) or if deemed necessary by the Department, documentation that CDOT has been notified of the event and any proposed street closures. There are two (2) options for notification. See FCZR Section 8.16.1.22.1 for details.
- ✓ g. Documentation from the Environmental Health Officer as to acceptance and approval of application items number 10, 11 and 12, signed by the appropriate agency representative.
- ✓ h. Proof of general liability insurance for the event in amounts deemed appropriate by the Board of County Commissioners.
- ✓ i. Cash, surety or other bond deemed necessary and appropriate by the Board of County Commissioners to ensure that the property affected by the special event will be cleaned to the reasonable satisfaction of the County and that damage associated with the conduct of the special event may be repaired or remedied without cost to the County. *If a waiver of this item is requested it shall be in writing, with justification, at the time of application.*

**18. Additional Requirements:**

- a. The Department of Planning and Zoning shall have the right to require publication, notice to property owners and posting in accordance with Section 8.4.2.1 if it is deemed necessary.
- b. The Board of County Commissioners has the right to:
  - 1) Refer any application for Temporary Use Permit to the Planning Commission requesting its review and recommendations at a regular meeting.
  - 2) Refer any application for Temporary Use Permit to any entity the Board deems could have significant input regarding the potential impacts of the proposed Temporary Use Permit.
  - 3) Right to obtain professional review, at the applicant's expense, for any aspect of the proposed event as deemed necessary by the Board.
  - 4) Require the applicant to submit the following information if in their opinion it is necessary, to fully understand the impacts of the proposed Temporary Use Permit:
    - a) An environmental impact study/statement;
    - b) A roadway impact analysis study;
    - c) A drainage study;
    - d) A socioeconomic impact study/statement;
    - e) Studies, comments, referrals to agencies or professionals whose area or jurisdiction of expertise is applicable and germane to the use being proposed.

**By signing this Application, the Applicant, or the representative acting with due authorization on behalf of the Applicant, hereby certifies that all information contained in the application and any attachments to the Application, is true and correct to the best of Applicant's knowledge and belief.**

**Applicant understands that any required private or public improvements imposed as a contingency for approval of the application may be required as a part of the approval process.**

**Fremont County hereby advises Applicant that if any material information contained herein is determined to be misleading, inaccurate or false, the Board of Commissioners may take any and all reasonable and appropriate steps to declare actions of the Board regarding the Application to be null and void.**

**Signing this Application is a declaration by the Applicant to conform to all plans, drawings, and commitments submitted with or contained within this Application, provided that the same is in conformance with the Fremont County Zoning Resolution.**

Dillon Ediger

Applicant Printed Name



Signature

4/29/2024

Date

# TEMPLE CANYON AUTO HILL CLIMB OPERATING PLAN

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## I. GENERAL INFORMATION

### A. Introduction

This is the 33rd year for the event to be known as the "Temple Canyon Auto Hill Climb". The races will be conducted on County Road 3, known as Temple Canyon Road, and is authorized by the Fremont County Board of Commissioners. Practice and qualifying of the classes for the first race, will be conducted on Saturday, July 13, 2024 and the race will be on Sunday, July 14, 2024. The second race of the season will have practice and qualifying on August 31, 2024 and the race will be on September 1, 2024.

13 classes of vehicles are in the race involving approximately 50 vehicles

The Colorado Hill Climb Association is the sanctioning and promoting body for this event with the assistance of local authorities. The races will be held on July 13-14, 2024 and August 31-September 1, 2024.

### B. Purpose of the Plan

The purpose of this plan is to provide for the protection of the natural resources and provide adequate services for the spectators. This plan is to form the basis for the operation of this race and to ensure that steps have been taken to provide for the items agreed upon between Fremont County, the BLM, The Canon City Area Fire Protection District, and the CHCA in the temporary use permit issued to the CHCA.

## II. CONTROL AND RESPONSIBILITIES

### A. Control of the Race Course

Since the race course is located in Fremont County, the actual law enforcement control of the race course, excluding race activities, is the responsibility of the Fremont County Sheriff's Department. The predominate land areas on the race course such as staging areas and parking are the responsibility of the BLM. However, once the race activities start, the race course is under the supervision of the officials of CHCA, and remains so until the final race vehicle completes the race. The Fremont County Sheriff's Department and the BLM shall have the authority to stop the race as they deem necessary if they determine that some aspect of the race and/or weather conditions create an unsafe condition.

### B. Ticket Sales

Ticket sales will be handled by and accounted for by the CHCA

### **C. Crowd Control and Law Enforcement**

Crowd control is under the jurisdiction of the CHCA. The CHCA has reached an agreement with the Fremont County Sheriff's Department to provide cooperating personnel to insure the enforcement of crowd control and enforcement of state and local law if needed.

Enforcement of laws and regulations governing the occupancy and use of BLM land is under the jurisdiction of the Fremont County BLM office in Canon City, CO.

### **D. Post Race Traffic**

CHCA will arrange with local law enforcement officers to assist traffic flow onto State and County roads as needed.

### **E. Race Day Spectator Traffic**

Due to the location of ticket areas and actual racing parts of the road course, all spectators wishing to enter the race area (past ticket areas) will be able to do so, however, they may not go past the Start Line while the race course is active. Traffic may enter from above the finish line to allow for viewing of the race but will be stopped while the course is active with no vehicle traffic closer than ½ mile from the Finish Line. The Finish Line area will be barricaded with "Road Closed" signs and manned at all times with a trained safety worker.

## **III. Fire Suppression Plan**

- A. The CHCA will arrange to have a Type 6 Fire/Brush truck located at the race course during actual racing and trial activities. In addition, CHCA has notified the Canon City Area Fire Protection District and surrounding areas' Volunteer Fire Departments as well as Fremont County Sheriff's Office and the BLM, who has various firefighting equipment available for dispatching, including aircraft. Canon City Fire Department Type 6 Fire truck or better and 2 qualified firefighters are secured for this event.
- B. The CHCA Rule Book requires that each race vehicle will be equipped with an onboard fire extinguishing unit and each pit area is required to have a 5 lb dry chemical extinguisher visible during race hours.
- C. The CHCA Safety Network locations in between the Start Line and the Finish Line will have portable fire extinguishers.
- D. Fire prevention signs are to be posted by the BLM. (if applicable)
- E. Subject to fire danger, the BLM may close spectator areas to use, prohibit open fires, and/or impose other preventative measures (if applicable). Camp fires will not be allowed during fire restrictions.

#### **IV. Parking**

##### **A. General**

The major part of the parking will be in the following areas: Start Line, Pit Area, and approved spectator parking. CHCA will have personnel at the top and at the Start Line as well as at intermediary parking areas, as needed, to direct traffic. The program for this event advised people where not to park, in relation to their own safety during the race event, ie: to not par on the race course and to not park on the outside edge of corners.

#### **V. First Aid and Evacuation**

- A. During both days, Saturday and Sunday, there will be a fully equipped ambulance on site. The ambulance provider will identify the response capabilities and qualifications of the assigned apparatus and personnel for the event, in writing, to the Canon City Area Fire Protection District at least 2 weeks prior to the event.
- B. St. Thomas More Hospital is fully aware of the event and has alerted the Emergency Room of said event, and possible types of injuries that could occur. St. Thomas More is located approximately 5 miles from the race course. The address is 1338 Phay, Canon City, CO.
- C. ½ Hour Flight For Life Helicopter Services is also available from Colorado Springs.

#### **VI. Sanitation and Trash Plan**

##### **A. Purpose**

The purpose of this plan is to insure the efficient utilization of portable toilet facilities for the accommodation of hill climb race spectators, and to try to insure garbage collection and clean up of litter.

##### **B. Toilet Plan**

###### **1. Sanolet acquisition and placement is provided by Canon Rental**

Based on past experience, 10 Sanolets will be required. They will be of the portable self contained type. A trash container will be placed at all Sanolet locations. A large dumpster will be placed in the Pit Area. Howard Disposal will be providing the trash service.

###### **2. Toilet Placement**

Toilets will be placed on as level a site as possible. They should be faced so that the doors open away from crowd location, if possible. The following locations are suggested for toilets, based on road survey done with the BLM personnel and CHCA.

Start Line, Pit Area, Picnic Area, Finish Line



Many people attending the event have campers and motor homes which have self contained toilet facilities.

### **3. Toilet Servicing**

All Sanollets will be pumped and cleaned Saturday night. The CHCA will make a road trash sweep Sunday after the race event is over to clean up trash and debris left behind by spectators.

## **VII. Advertising and Media**

### **A. The following means of advertising will be used in connection with the Temple Canyon Hill Climb. All advertising must contain BLM disclosure statement.**

1. Programs printed and distributed by contracted persons of the CHCA
2. Pre-race posters announcing the Hill Climb to be distributed in surrounding communities.
3. Pre-race publicity will be located in the local newspaper.

## **VIII. Communication and Safety Network**

### **A. Radio communication will be provided during practice and the race.**

1. Safety Network: 2-way radios will be stationed throughout the race course. The radios will be on a separate frequency and shall be strictly used for starting, stopping, and cautioning racers should another race vehicle get into trouble.
2. Message Network: Particularly important on practice days, this network relays requests, etc. from one race official to another or from a car driver back to the pit crew. Again, this is separate from the Safety Network radios.
3. Timing: The timing crew will be charged with the responsibility of operating two sets of timing devices, primary and backup. This will not interfere with safety network radios.
4. Radio Communications will be in touch with the Race Officials and also for ambulance equipment there and the Flight for Life helicopter during both days.
5. Cell phone service works well in this area. This enables excellent communication with Fremont County Sheriff's Office and the BLM.
6. In the event of any vehicle accident with injuries, medical emergency, fire, or other incident requiring emergency response, appropriate event personnel shall immediately call 911 to report the emergency in order to initiate the appropriate jurisdictional response.

## **IX. Fees and Schedule**

### **A. Fees**

The CHCA will pay the Fremont County Department of Planning and Zoning, \$175.00 for the permit application, and the BLM the sum of \$350.00 (partial payment), by the date of submission of application. This amount is based on set fees and event entries.

**B. Schedule**

Practice runs will be staged on Saturday from 8:00 AM until approximately 6:00 PM. The race will be on Sunday from approximately 9:00 AM until 4:00 PM.

**X. Concessions**

- A. CHCA has negotiated with Short Stop Hamburgers as our food vendor for the weekend.
- B. Short Stop Hamburgers will sell bottled water, Gatorade, and canned sodas.
- C. Short Stop Hamburgers has provided a current health department certificate.
- D. All vending will occur on private land.
- E. The CHCA will have a limited amount of items for sale. Items such as hats, shirts, and bumper stickers will be sold.

**XI. Environment**

**A. Purpose**

It is the understanding of all parties concerned that the Temple Canyon Road is a County System road and is partly on BLM land.

**B. Plan**

In cooperation with the BLM, any areas designated ecologically sensitive and subject to usual conditions shall be marked off as closed areas. This may apply to both pedestrian and vehicle traffic (if applicable). A water truck will be used all weekend to keep dust levels at a minimum.

**C. General**

1. Pits are established at each course for the preparation, service, and repair of competition vehicles.
2. Timers are stationed at the beginning and ending of the course to maintain accurate accounting of the competitor's elapsed time.
3. There are thirteen (13) basic divisions involving approximately 50 vehicles and drivers. Any other vehicles permitted by the Chief Steward to run under race conditions at a CHCA event shall run as exhibition only.
4. The Safety Director will assign Officials and Workers as necessary, along the course to best provide for the safety and protection of competitors, participants, other workers, and spectators. The Safety Network will be equipped with radio

communications, fire extinguishers, signal flags, ambulance, and fire department vehicles and other appropriate equipment.

5. When all Safety positions are manned in preparation for competition, the road is closed. Closure of the road means no further traffic is allowed except for competitors under race conditions, unless an Emergency exists, and provisions can be made to open the road almost immediately. Public access is available between race runs.
6. A road "sweep" by a CHCA Safety Vehicle with red lights and siren operating, to finally ensure the course's safeness and readiness for competitors, will start the event. Upon completion of the "sweep", the Safety Director will notify the Chief Steward and then competition will begin.
7. Respective Safety positions will notify "Race Control" as each competitor vehicle starts and progresses along the course until its completion.
8. After each competitor has taken a green flag in a given run, and after the last of the competitors have completed the run, the road will be declared open by the race control, at which time normal traffic may commence until the road is again closed in preparation for the next run.

## **XII. Insurance**

CHCA carries a complete insurance policy with limits to 3 million dollars of coverage to include, but not limited to, participant medical, spectator liability. Entities such as Fremont County, City of Canon City, and BLM may be listed as additional insured. A binder of your insurance will be presented to Fremont County and BLM prior to the event.

## **XIII. Revisions**

This plan may also be altered or revised if mutually agreed to by the CHCA and the parties involved.



# Temple Canyon Hill Climb

## Concession Plan

*By:* Colorado Hill Climb Association

*For:* Fremont County, TUP

Rev. 0

April 19, 2023



## Concession Plan

- 1 Concessionaire will be onsite to serve food and beverages at the Temple Canyon Hill Climbs
  - Short Stop Hamburgers
- Short Stop Hamburgers sales tax license (retail food vendor) has been provided.
- Menu is below:
  - Hamburger
  - #2 Cheeseburger combo
  - Cheeseburger
  - #3 Double Cheeseburger Combo
  - Double Cheeseburger
  - #4 Chicken Breast Combo
  - Chicken Breast Sandwich
  - #5 Bacon Cheeseburger Combo
  - Bacon Cheeseburger
  - #6 Hot Dog Combo
  - Hot Dog
  - #7 Chili Cheese Dog Combo
  - Chili Cheese Dog
  - #8 Bratwurst Combo
  - Bratwurst
  - #9 BBQ Bacon Cheeseburger Combo
  - BBQ Bacon Cheeseburger
  - Bag O' Burgers
  - French Fries - Regular
  - French Fries - Large
  - Regular Size Drink 16 oz
    - Pepsi, Diet Pepsi, Mountain Dew, Dr. Pepper, Root Beer, Lemonade, Sweet Tea and Iced Tea.
  - Large Drink - 32 oz
    - Pepsi, Diet Pepsi, Mountain Dew, Dr. Pepper, Root Beer, Lemonade, Sweet Tea and Iced Tea.
  - Milk Shakes - Regular Size 16oz
  - Large Milk Shake - 32oz



# Temple Canyon Hill Climb

## Traffic Control/Parking Details

*By:* Colorado Hill Climb Association

*For:* Fremont County, TUP

Rev. 0

April 19, 2023



## **Traffic Control Details**

- We will have officials with radios at all check points and traffic control points 1-9 to stop any incoming traffic.
- We will allow traffic that has been stopped at any check point to use the road once a race run has been completed and the race cars have returned to the pit area.
- We do either a radio sweep or a vehicle sweep of the road, to make sure it is clear before resuming racing.
- In the event of an emergency evacuation, we will have all officials direct traffic either uphill or downhill based on the advice of the on-scene Fire officials.
- Once the race has concluded on both days, we will open all check points to the public for normal operations.
- All traffic operations during the event are the responsibility of Race Control.
- Spectators will be allowed to park in the designated parking area (start line) or designated safety stations only.

### **Saturday (as many practice runs as we can get in)**

- 6:00 AM - Safety/Officials Meeting in pit area, Driver's check-in in the pit area
- 7:00 AM - Drivers Meeting in pit area
- 7:40 AM - Road closes to all up and down hill traffic
- 7:47 AM - Sweep Vehicles starts to clear road
- 8:00 AM - First race car leaves the start Line
- 5:00 PM ~ - End of the day, will reopen road to all traffic (End time can vary, we will end when the current run concludes)

### **Sunday (two timed runs, and Possible Mechanics Race)**

- 7:00 AM - Safety/Officials Meeting in pit area, Driver's check-in in the pit area.
- 8:00 AM - Drivers Meeting in pit area.
- 8:40 AM - Road closes to all up and down hill traffic
- 8:47 AM - Sweep Vehicles starts to clear road.
- 9:00 AM - First race car leaves the start Line.
- 12:00 PM - Thirty-minute lunch (Lunch start time can vary; we will start it when the first run concludes)
- 5:00 PM ~ - End of the day, will reopen road to all traffic (End time can vary, we will end when the current run concludes)

### **NOTES:**

**If Jeep tours or Keller's arrive at start line checkpoint, race vehicles will be stopped within 5 minutes and will be allowed to traverse temple canyon road within 10 minutes.**

UNITED STATES  
DEPARTMENT OF THE INTERIOR  
BUREAU OF LAND MANAGEMENT

**SPECIAL RECREATION PERMIT**

(16 U.S.C. 6801 et seq., 43 U.S.C. 1701 et seq., 43 CFR Group 2930)

Permit No.

CO-200-RG-RU-24-23

BLM Issuing Office

**Royal Gorge Field Office**

Permittee Colorado Hill Climb Association

Authorized Representative Dillon Ediger

Address

PO Box 6366  
Colorado Springs, CO 80934

Phone Number (719) 644-4457

Email Address dedigerr@gmail.com

Fax Number \_\_\_\_\_

Web Site www.chcaracing.com

Permit is for (check all that apply):  Commercial Use  Competitive Use  Organized Group Activity or Event  Vending

Date Issued 06/14/2024 Date Expires 09/13/24 (Terms greater than one year subject to annual validation)

Seasonal or other period of use limitations \_\_\_\_\_

Permit Fee Formula Both commercial and competitive: Greatest of \$130/year or \$7/participant/day or 3% of gross revenue

If other, specify: \_\_\_\_\_

Assigned Sites (commercial only):  None No. of Assigned Sites subject to fees \_\_\_\_\_

Special Area Fees Apply:  Yes  No Special Area Fee \_\_\_\_\_

Minimum insurance coverage requirements High Risk: \$1,000,000 per occurrence, \$ annual aggregate

Permit is valid only if a current Certificate of Insurance, listing the United States of America as additional insured, is on file with the issuing BLM Office.

Post use report due date(s) September 31, 2024 Bond Requirement:  None Bond Amount \_\_\_\_\_

Purpose and activities authorized

**Automobile Hill Climb race - two day event.**

**Related use of adjacent BLM lands for spectators and camping**

Approved Area of Operation

**Temple Canyon Road (Fremont County Rd 3) for 3.2 miles to the top of the hill and adjacent BLM lands.**

**Certification of Information:** I certify use of this permit will be as per the operating plan on file with the BLM. I acknowledge I am required to comply with any conditions required by the BLM including the General Terms and Permit Stipulations listed on the following pages of this form and any additional stipulations which may be attached.

Additional Stipulations are attached:  Yes  No

\_\_\_\_\_  
(Permittee Signature)

\_\_\_\_\_  
(Date)

Approved and issued for the conduct of permitted activities and locations shown on this permit and in conformance with the operating plan. Permit is subject to General Terms and Permit Stipulations and any additional stipulations attached.

\_\_\_\_\_  
(BLM Authorized Officer Printed Name)

\_\_\_\_\_  
(BLM Authorized Officer Signature)

\_\_\_\_\_  
(Date)



## GENERAL TERMS AND PERMIT STIPULATIONS

- A. Compliance with laws, regulations, and other legal requirements.** The Permittee shall comply with all Federal, State, and local laws, ordinances, regulations, orders, postings, or written requirements applicable to the area or operations covered by the Special Recreation Permit (SRP). The Permittee shall ensure that all persons operating under the authorization have obtained all required Federal, State, and local licenses, certifications, or registrations. The Permittee shall ensure compliance with these requirements by all agents of the Permittee and by all clients, customers, participants, and spectators under the Permittee's supervision.
- B. Modification, Suspension, Termination.** An SRP authorizes specific uses of the public lands and related waters and when circumstances warrant, the permit may be modified by the BLM at any time, including modifying or limiting the amount of use. The Authorized Officer may suspend or terminate an SRP if necessary to protect public resources, health, safety, the environment, or because of non-compliance with permit stipulations. Actions by the BLM to suspend or terminate an SRP are appealable.
- C. Permit Value & Operating Rights.** No value shall be assigned to or claimed for the permit, or for the occupancy or use of Federal lands or related waters granted thereupon. The permit is not to be considered property on which the Permittee shall be entitled to earn or receive any return, income, price, or compensation, and may not be used as collateral for a loan. In the event of default on any mortgage or other indebtedness such as bankruptcy, creditors shall not succeed to the operating rights or privileges of the Permittee's SRP. This permit, which can be suspended or terminated, is not a contract or a lease, but rather a Federal license.
- D. Non-Exclusive Use.** Unless expressly stated, the SRP does not create an exclusive right to use an area by the Permittee. The Permittee shall not interfere with other valid uses of the Federal land by other users. The United States reserves the right to use any part of the area for any purpose.
- E. Subcontracting.** Where the BLM authorizes a Permittee to subcontract a portion of the permitted activities, the Permittee must retain operational control of the permitted activities and must comply with any applicable special stipulations related to contractors and subcontractors which may include, but are not limited to, provisions regarding permit compliance, fee payment, reporting requirements, and insurance requirements.
- F. Advertising.** All printed, electronic, and oral advertising and representations made to the public and the Authorized Officer must be accurate. Although the addresses and telephone numbers of the BLM may be included in advertising materials, the Permittee will not seek or obtain trademark rights, use, or incorporate the names, trademarks, or logos of the BLM, the Government, or their employees in any advertising, promotional materials, sales literature, or on any product without the prior written approval of the BLM for the specific use. The Permittee shall not state or imply that the Government or any of its organizational units or employees endorses any product, service, or activity as being conducted by the BLM. The BLM does not directly or indirectly endorse any product or service provided, or to be provided, by the Permittee whether directly or indirectly related to this SRP. The Permittee may not portray or represent the permit fee as a special Federal user's tax. The Permittee must furnish the Authorized Officer with a current brochure or website, including price list.
- G. Responsibility of Permittee.** The Permittee assumes responsibility for inspecting the permitted area for any existing or new hazardous conditions, e.g., trail and route conditions, landslides, avalanches, rocks, changing water or weather conditions, falling limbs or trees, submerged objects, hazardous flora/fauna, abandoned mines, or other hazards that present risks for which the Permittee assumes responsibility.
- H. Resource Protection.** The Permittee cannot, unless specifically authorized, erect, construct, or place any building, structure, or other fixture on public lands. Upon completing the permitted activities, the lands must be restored as nearly as possible to pre-existing conditions.
- I. Display of Permit.** The Permittee, Permittee's employees, agents, and Authorized Officer approved subcontractors, must present or display a copy of the SRP to an Authorized Officer's representative or law enforcement personnel, upon request. If required, the Permittee must display a copy of the permit or other identification tag on equipment used during the period of authorized use.
- J. Operating Plan.** The operating plan submitted in the application corresponding to this permit is incorporated as the operating plan for this permit. Any changes to a Permittee's operations as described in this plan must be requested in writing to the BLM and approved in writing by the BLM. This request must receive prior written approval from the BLM Authorized Officer before any operating plan changes can take effect.
- K. Accounting Records.** The Authorized Officer, or other duly authorized representative of the BLM, may examine any of the books, documents, papers, or records pertaining to the permit or transactions related to it, in the custody, control, or possession of the Permittee or its employees, business affiliates, or agents for up to 3 years after expiration of the permit. For permits with fees greater than \$10,000 annually, when requested by the BLM, the holder, at their own expense, shall have their annual accounting records audited by an independent public accountant acceptable to the BLM. The permit holder must maintain internal accounting records pertaining to

this authorized use, and these records must be readily discernible from accounting transactions with other permits, business endeavors, or personal use. Accounting records must include the following:

1. A recordkeeping procedural outline or process plan.
2. Customer receipt deposit log or similar detailed information, which includes at a minimum: (A) Customer identifier; (B) Location identifier; (C) Dated deposit and amount; (D) Gross fee collected; (E) Subtotal after each customer transaction; (F) Grand total after each deposit; (G) Grand total of year-end receipts.
3. Corresponding monthly bank statement ledgers to the customer receipt deposit log or other compensation attributed to activities conducted under this permit.
4. Price advertisements.
5. Original customer reservation listings or event registration sheets.
6. A record of all financial relationships with booking agents, advertisers, subcontractors, and business affiliates connected to permitted use.
7. A record of all receipts or compensation including payments, gratuities, donations, gifts, bartering, etc., received from any source conducted under the permit.
8. A record of all payments made by the permit holder and claimed as a deduction in the permit holder fee submission. Records consist of receipts, debit transaction logs, bank statements, or similar records.
9. W-2 records or other similar records of employment for all employees conducting activities under the permit.

- L. Revenue Reporting.** The Permittee must submit a post-use report and any other required forms to the Authorized Officer by the due dates shown on the permit or annual validation. If the post-use report is not received by the established deadline, the permit may be suspended or terminated, and/or late fees assessed. The post-use reports for permits for commercial use must contain a trip-by-trip log of trip location, beginning and ending dates of each trip, number of clients, number of employees (including contractors and volunteers), and gross receipts for the trip. Post use reports for all permit types must contain the information requested by the BLM. Deductions based on pre- and post-trip transportation and lodging expenses and discounts based on percentage of time, acres, or miles off of public land, if being claimed, must be requested by the Permittee and approved by the BLM in writing in advance of the report submission. Receipts are required for all claimed deductions, including transportation and lodging, and must show proof of payment.
- M. Resource Damage and Injury Reporting.** The Permittee shall notify the Authorized Officer in writing within 24 hours of any incident that occurs while involved in activities authorized by this permit which results in death, personal injury requiring admission to a hospital, emergency evacuation, or in property damage greater than \$2,500 (lesser amounts if established by State law). The Permittee shall coordinate with the BLM and, in accordance with applicable law, submit any documentation related to the incident, including reports, within a time frame agreed upon with the Authorized Officer.
- N. Indemnification.** The Permittee waives all demands, claims, and causes of action against the United States and its officers, employees, agents, and representatives, and releases the United States and its officers, employees, agents, volunteers, and representatives from all liability, arising out of or resulting from the permitted activities and operations. The permitted activities and operations include all activities and operations occurring within locations identified in the permit area of operation, permit map, operating plan, and any associated published closure notices. The BLM issues this permit upon the express condition that the United States and its officers, employees, agents, volunteers, and representatives will be free from all liability arising out of, or resulting from, the permitted activities and operations. Accordingly, the Permittee hereby agrees to indemnify, defend, and save and hold harmless the United States and its officers, employees, agents, volunteers, and representatives from and against all liability arising out of, or resulting from, the permitted operations or activities.
- O. Insurance.** If required by the Authorized Officer, the Permittee shall carry general liability insurance against claims occasioned by the action or omissions of the holder, its agents, employees, volunteers, and contractors in carrying out activities and operations under this permit. The permitted activities and operations include all locations within the permit area of operation, permit map, operating plan, and associated published closure notices. The policy shall name the United States of America as additional insured, with waiver of subrogation against the United States, and must be issued by a company licensed to do business and in good standing in the state(s) covered by this permit. The Permittee agrees to have on file with the BLM copies of the above insurance with the proper endorsements.
- P. Fee Payment.** The Permittee must pay the required fees before the BLM will authorize the use identified in the permit. For installment payments when more than \$1,000 is owed, the Permittee must sign and submit a BLM promissory note, which must also be signed by the Authorized Officer. For multi-year permits, final payments may be adjusted based on post-use reports. For multi-year commercial permits, excess payments will be applied toward the following year's or season's estimated fee. For permits other than multi-year commercial permits, the BLM will give the Permittee the option whether to receive refunds or credit overpayments to future permits, less processing costs.
- Q. Equal Opportunity and Nondiscrimination.** The Permittee, its employees, and affiliates shall not discriminate against any person on the basis of race, color, sex, national origin, age, or disability or by curtailing or refusing to furnish accommodations, facilities, services, or use privileges offered to the public generally. In addition, the holder and its employees shall comply with the provisions of Title VI of the Civil Rights Act of 1964 as amended, Section 504 of the Rehabilitation Act of 1973, as amended, Title IX of the Education Amendments Act of 1972, as amended, and the Age Discrimination Act of 1975, as amended.

Fig 5



# FREMONT COUNTY FIRE PROTECTION PLAN AND DISTRICT COMMENT FORM

The Fremont County Subdivision Regulations and Fremont County Zoning Resolution require a fire protection plan be submitted with many different types of applications, at the time of application submittal. In order to provide consistency in the information received, it shall be required that these plans be submitted on this form.

The Fremont County Department of Planning and Zoning (Department), Fremont County Planning Commission (Commission) and Fremont County Board of County Commissioners (Board) take into consideration the responses of the Applicant and the District during their respective review process.

Attachments can be made to this form to provide expanded narrative for any application item including supportive documentation or evidence for provided form item answers. Please indicate at the form item that there is an attachment and label it as an exhibit with the application item number, a period and the number of the attachment for that item (as an example, the first attached document providing evidence in support of the answer given at application item number 4 would be marked - Exhibit 4.1; the fifth attached document supporting the narrative provided for application item 4 would be marked - Exhibit 4.5). Exhibit numbers should be placed in either the lower right hand area or the upper right hand area of the exhibit.

If the subject property is not in a fire protection district, only applicants' information and map are required. A copy of the Colorado State Forest Service Wildfire Hazard Area Map with the subject property clearly and accurately located, shall be attached and marked as Exhibit A.

## APPLICANT INFORMATION

1. Project Name Temple Canyon Hill Club

2. Project Description Timed auto race

3. Type of application:

- |  |  |
|--|--|
| <input type="checkbox"/> Zone Change #1                                      | <input type="checkbox"/> Special Review Use Permit       |
| <input type="checkbox"/> Zone Change #2 - Use Designation Plan               | <input type="checkbox"/> Conditional Use Permit          |
| <input type="checkbox"/> Zone Change #2 - Final Development Plan             | <input checked="" type="checkbox"/> Temporary Use Permit |
| <input type="checkbox"/> Commercial Development Plan                         | <input type="checkbox"/> Change of Use of Property       |
| <input type="checkbox"/> Commercial Development Modification                 | <input type="checkbox"/> Subdivision Preliminary Plan    |
| <input type="checkbox"/> Expansion of an existing Business or Industrial Use | <input type="checkbox"/> Minor Subdivision               |

3. The subject property is located at:  
Temple Canyon Road, Fremont County Road 3  
Address and or General Location (If general location only is used, it will be required that a legal description of the subject property be attached Marked as Exhibit 3.1)  An exhibit is attached.

4. Fire protection will be provided in what manner and with what resources? A fire apparatus with personnel from Canon City Fire Department

5. The source of water for fire protection is:

--- Water District - Name of District: Canon City Water

--- Well - Colorado Division of Water Resources Well Permit Number: \_\_\_\_\_

Is the well approved for fire protection?  Yes ---  No Please explain: \_\_\_\_\_

--- Cistern - What is the cistern capacity? \_\_\_\_\_ Gallons - What is the water source for filling the cistern? \_\_\_\_\_

6. What is the distance from the subject property to the nearest fire hydrant? \_\_\_\_\_

7. What public roadways provide access to the subject property? CR-3

8. How many accesses to public roadways will the subject property have? 2

9. Are the interior roadways existing and or proposed for the subject property adequate for fire vehicle access?  Yes ---  No Please explain by providing right-of-way and surface widths, length of roadway, surface types for all interior existing and proposed roadways and turning radii for cul-de-sacs. \_\_\_\_\_

10. What are the existing and or proposed interior roadway names? CR-3

11. Is the subject property located within a fire protection district?  Yes ---  No

If yes, please provide the district name: Canon City AFAD

*If the subject property is not located within a fire protection district please answer the following questions and the form will be considered completed for submittal. If the subject property is located within a fire protection district then answers to the following will not be required, however the remainder of the form shall be addressed by a representative of the fire protection district in which the subject property is located.*

a. What is the name of the fire protection district closest to the subject property? \_\_\_\_\_

b. What is the distance from the subject property to the nearest fire protection district boundary? \_\_\_\_\_

c. Is it logical and feasible to annex the subject property to a fire protection district?

Yes -----  No Please explain: \_\_\_\_\_

d. What types of fire protection improvements are proposed for the subject property and or structures to be housed on the property? Please explain: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**By signing this Application, the Applicant, or the agent/representative acting with due authorization on behalf of the Applicant, hereby certifies that all information contained in the application and any attachments to the Application, is true and correct to the best of Applicant's knowledge and belief.**

**Applicant understands that any required private or public improvements imposed as a contingency for approval of the application may be required as a part of the approval process.**

**Fremont County hereby advises Applicant that if any material information contained herein is determined to be misleading, inaccurate or false, the Board of Commissioners may take any and all reasonable and appropriate steps to declare actions of the Board regarding the Application to be null and void.**

**Signing this Application is a declaration by the Applicant to conform to all plans, drawings, and commitments submitted with or contained within this Application, provided that the same is in conformance with the Fremont County Zoning Resolution.**

Robert Dool  
Applicant Printed Name

Robert Dool  
Signature

4-22-24  
Date

\_\_\_\_\_  
Owner Printed Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**FIRE PROTECTION AUTHORITY INFORMATION**

- 1. The name of the fire protection authority is: Canon City AFPO
- 2. Name of contact person: David DeVecchio  
Title: Fire Chief Telephone: 719-275-8666
- 3. The name and address of the responding fire station is: STA-2, 1349 Elm Ave
- 4. The distance from the subject property, by public roadway, to the responding fire station is: 7.5 miles
- 5. The estimated response time to the subject property is: 20 minutes
- 6. The location of the closest fire hydrant to the subject property is: CR-3 @ Manposa
- 7. Is the existing hydrant size and location adequate for the existing neighborhood and the proposed development?  Yes ---  No Please explain: N/A
- 8. Are the existing public roadways accessing the subject property adequate for fire vehicle access?  Yes ---  No Please explain: Existing
- 9. Are the interior roadways existing and or proposed for the subject property adequate for fire vehicle access?  Yes ---  No Please explain: Existing
- 10. Are the proposed fire protection measures adequate for any existing or proposed structures to be housed on the subject property?  Yes ---  No Please explain: N/A
- 11. What are the wildfire hazard classifications for the subject property, as prepared by the Colorado State Forest Service? 6

12. Recommendations concerning fire protection in general, fire protection improvements, suggested road names, for this project are as follows: **NOTE:** Be sure to list type, size and location of improvements recommended (i.e.; hydrants, water lines, cisterns, dry hydrants, roadway improvements, etc.). Please indicate whether recommendations or requirements are the result of codes or regulations, and provide supporting information which will assist the Planning Commission and the Board of County Commissioners to determine whether to adopt any or all of the recommendations as requirements of the permit.

- Fire/FMS provided by Canon City AFPS
- Event will hire a detail Engine and firefighters for standby @ the event for both days (July 13-14 and Aug 31 - Sept 1) on each of the scheduled events.
- Costs to be determined by the Fire Chief and approved by the event sponsors.

Chief David DeWick  
Signature and title of Authorized Fire Protection Representative

4/22/24  
Date

Fig 7

## STANDBY SERVICES PURCHASE ORDER

Customer Name: Temple Canyon Hill Climb Association

AMR Company: AMERICAN MEDICAL RESPONSE OF COLORADO, INC.

Expiration:

**Customer and AMR agree as follows:**

1. AMR will provide the medical standby services ("Services") set forth below to Customer on these terms and conditions for the Event. The Services shall be provided in accordance with prevailing industry standards of quality and care applicable to the medical transportation services industry.
2. Customer shall allow AMR to tour the Event area prior to the Event in order to determine the appropriate location for AMR personnel and vehicles to be positioned during the Event.
3. The Customer will pay AMR the amounts set forth below for the Services. Payment shall be due within thirty (30) days of receipt of invoice by Customer. Any payments not timely made shall accrue interest at the rate of twelve percent (12%) per annum. Additional Services will be charged at the rates set forth. Either party may terminate this agreement with forty-eight (48) hours written notice to the other party. Termination of this agreement shall not relieve Customer of any charges for Services already incurred or any applicable event cancellation fee (as set forth below) already incurred.
4. AMR shall be solely entitled to bill any ill or injured patrons, employees, event performers or other patients requiring medical transportation, and any responsible third party payor, including workers' compensation carriers, for medical transport that may result from the Services. AMR shall be solely entitled to all collections resulting from such billing.
5. AMR reserves the right to utilize its Event personnel and vehicles to respond to a disaster or catastrophe. The Customer will not be charged for any time that AMR resources are diverted to a disaster or catastrophe.
6. AMR represents that it has comprehensive automobile insurance, comprehensive general liability insurance, and professional liability insurance all in minimum amounts that are customary and usual within the emergency medical services industry and workers' compensation insurance in the statutory required amounts.
7. Each party will indemnify and hold the other party harmless from and against any liability, claims or damages, including attorneys' fees, resulting from or alleged to result from any negligence or willful or intentional misconduct of the indemnifying party.
8. Each party shall be in material compliance with all applicable laws, rules, and regulations, including the federal Anti-kickback Statute. AMR has made available to the Customer a copy of its Code of Conduct, Anti-kickback policies and other compliance policies, as may be changed from time-to-time, at AMR's web site, located at: [www.amr.net](http://www.amr.net), and the Customer acknowledges receipt of such documents. AMR warrants that its personnel shall comply with AMR's compliance policies. Each party represents and certifies that it is not ineligible to participate in Federal health care programs or in any other state or federal government payment program and shall not permit ineligible persons to order or provide services hereunder. This Agreement: (a) shall be interpreted and enforced in accordance with the laws of the state where the Event takes place; (b) constitutes the entire agreement between the parties with respect to the subject matter hereof, superseding all prior oral or written agreements with respect thereto; and (c) may be amended only by written instrument executed by both parties.



## STANDBY SERVICES PURCHASE ORDER

Customer Name: **Temple Canyon Hill Climb Association**

AMR Company: **AMERICAN MEDICAL RESPONSE OF COLORADO, INC.**

Expiration:

9. If the customer cancels an Event after less than two hours prior to the scheduled start time of the Event, the Customer shall pay AMR a cancellation fee calculated by multiplying 2 hours by the applicable hourly rate for the Standby Services.

### SCHEDULED STANDBY EVENTS AND CHARGES BASED ON ESTIMATED END TIMES

Date	Day	Start	Scn	End	Description	Location	Ded?		
8/31/2024	Sat	7:00	7:30	17:00	MEDICAL STANDBY	TEMPLE CANYON HILL CLIMB - CANON CITY	<input checked="" type="checkbox"/>		
		ROBERT DODD, (719) 217-2646		1 Amb, 1 EMT, 1 PAR		Events: 1	Hours: 9.50	Rate: \$98.00	Est'd Amt: \$931.00
		TEMPLE CANYON HILL CLIMB							
9/1/2024	Sun	8:00	8:30	15:00	MEDICAL STANDBY	TEMPLE CANYON HILL CLIMB - CANON CITY	<input checked="" type="checkbox"/>		
		ROBERT DODD, (719) 217-2646		1 Amb, 1 EMT, 1 PAR		Events: 1	Hours: 6.50	Rate: \$98.00	Est'd Amt: \$637.00
		TEMPLE CANYON HILL CLIMB							
# of Standbys: 2		# of Events: 2		Hours: 16.00		Est'd Amt: \$1,568.00			

*Changes and additions to the previously listed schedule may be made as mutually agreed.*

AMR

Signature: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Customer

Signature: Robert Dodd

Printed Name: Robert Dodd

Title: Co-Race Director

Date: 4-25-24

## COLORADO HILL CLIMB ASSOCIATION

St. Thomas More Hospital personnel and emergency room staff of Canon City, Colorado have been notified of the Temple Canyon Hill Climb to be held on July 13-14, 2024 and August 31-September 1, 2024. The CHCA will have emergency personnel on site for this event. Per the operating plan for the hill climb event, local hospitals and staff are notified of the event in advance.



Robert Dodd

Co-Race Director

St. Thomas More Hospital



## COLORADO HILL CLIMB ASSOCIATION

The Canon City Fire Protection District has been notified by the Colorado Hill Climb Association of the Temple Canyon Hill Climb races that will be held on July 13-14, 2024 and August 31-September 1, 2024, on County Road 3, Canon City, Colorado. The CHCA is also requesting that Canon City Fire Protection District supply a type 6 fire truck and personnel to be on site during the operating times of the event.



Robert Dodd

Co-Race Director

Canon City Fire Protection District



## COLORADO HILL CLIMB ASSOCIATION

The Fremont County Sheriff's Department has been notified by the Colorado Hill Climb Association of the Temple Canyon Hill Climb races that will be held on July 13-14, 2024 and August 31-September 1, 2024, on County Road 3, Canon City, Colorado. The CHCA will notify the county 911 system of any law enforcement that may be required during the event.

A handwritten signature in black ink that reads "Robert Dodd".

Robert Dodd

Co-Race Director

A handwritten signature in blue ink, appearing to be "Cpt J. S.", with a long horizontal stroke extending to the right.

Fremont County Sheriff's Office

## Re: Notice of tentative dates for Hill Climb race

---

From: Hunt - CDPS, Chad (chad.hunt@state.co.us)

To: chcasafety@yahoo.com

Cc: lana.evans@state.co.us

Date: Tuesday, April 23, 2024 at 10:29 AM MDT

---

Good morning Bob,

I just wanted to let you know that I have received your information and have no concerns. I hope both of your races are successful!

Respectfully,

On Tue, Apr 23, 2024 at 8:30 AM Evans - CDPS, Lana <lana.evans@state.co.us> wrote:

Captain,

The Hill Climb Association is sending this to fulfill the requirements of the permit only and are not requesting CSP UTC.

Please respond to Bob Dodd that you received this email.

On Mon, Apr 22, 2024 at 11:29 PM chcasafety@yahoo.com <chcasafety@yahoo.com> wrote:

### 2024 Temple Canyon Hill Climb

Colorado Hill Climb Association

April 22, 2024

Captain Chad Hunt, Colorado State Patrol

Please be advised that the Colorado Hill Climb Association is planning to have the Temple Canyon Hill Climb race on July 13-14, 2024 and August 31-September 1, 2024, located on Fremont County Road 3. We will continue to follow the directions that we have previously discussed with Captain Smith to include:

Contracting with Canon City Fire Protection District to stage an apparatus at the event; contracting with AMR ambulance to stage a paramedic crew at the event; contacting Fremont County Sheriff's Office for law enforcement matters and security at the event; notify the hospital of the event to assist with their planning efforts; our staff will coordinate emergency responses with FreComm by calling 911 to report emergencies; our staff will have a central radio communications system using VHF radios; radio communications will allow additional public safety vehicles to safely access the road during the closure if the need arises; Fremont County Road 3 will be closed to the public and rules of the road are suspended during the event; to assist with congestion in Canon City and on Highway 50, following the event, exiting traffic will be staggered.

Please advise me that you have received this letter and notify me if there are any changes you would like implemented.

Thank You,

Bob Dodd, Race Director  
5384 Blair View  
Colorado Springs, CO 80916  
719-217-2646

[Lana.evans@state.co.us](mailto:Lana.evans@state.co.us)

Cc: [chcasafety@yahoo.com](mailto:chcasafety@yahoo.com)

--  
**Lana Evans**  
Program Assistant 1  
CSP - Troop 2A  
600 W. 3rd St., Ste. C  
Florence, CO 81226  
(719) 784 - 3275



--  
**Captain Chad J Hunt**  
**Cell 303-903-8482**  
Colorado State Patrol  
Troop 2A Commander  
600 W. 3rd St Suite C  
Florence, CO 81226  
[chad.hunt@state.co.us](mailto:chad.hunt@state.co.us)

[ColoradoStatePatrol.com](http://ColoradoStatePatrol.com)  
[FaceBook.com/ColoradoStatePatrol](https://Facebook.com/ColoradoStatePatrol)  
[Twitter.com/CSP\\_News](https://Twitter.com/CSP_News)

"Fig 1"



**CHCA**  
COLORADO HILL CLIMB ASSOCIATION

**RACE EVENT**

→

**TICKETS \$15.00**  
**INCLUDES SAT. & SUN**  
**KIDS UNDER 12 FREE**

**PHOTOS BY**  
**GILBERT**  
**PHOTOGRAPHY/**  
**KAYRINA**

# Temple Canyon Road

Fremont County Road 3

## Legend

- Cedar Ridge Quilting
- Great escape trail overlook
- Temple Canyon Trailhead

Portolet Location

Racing Start Line/Traffic Control Point

Turnaround Area/Traffic Control Point

Racing Finish Line

Portolet Location

Safety Flag Station

Great escape trail overlook

Safety Flag Station

Safety Flag Station

Road Closed Signage

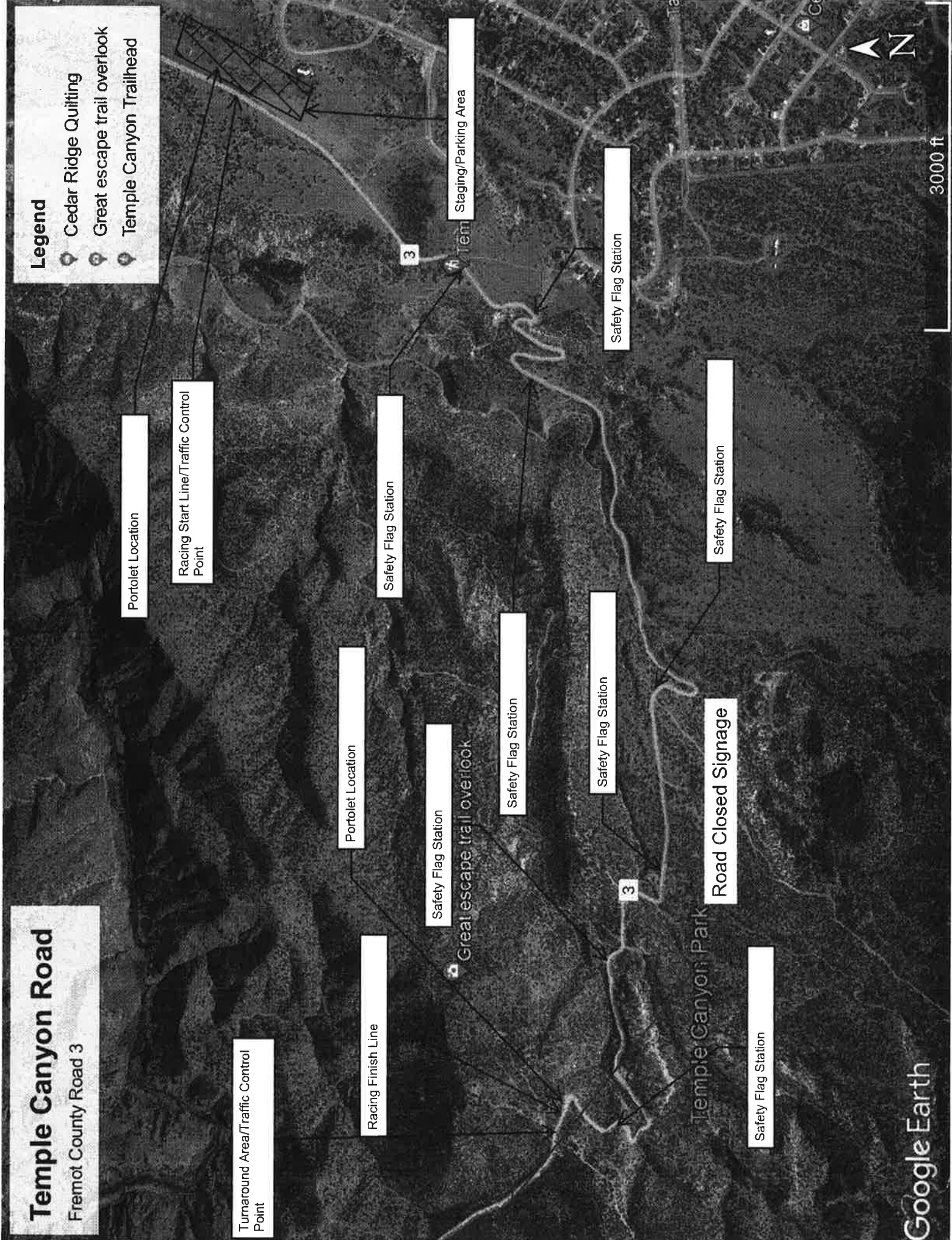
Safety Flag Station

Safety Flag Station

Staging/Parking Area

Safety Flag Station

Safety Flag Station





# CANON RENTAL

401 South 9th Street  
Canon City, CO 81212

**(719) 275-0615**

HOME OWNERS  
CONTRACTORS, PARTY, WEDDING,  
TENT RENTALS, & PORTABLE TOILETS

WE CHARGE 7 DAYS A WEEK.  
WE CHARGE FOR TIME OUT,  
NOT TIME USED. RATES  
QUOTED COVER 40 HOURS  
A WEEK, OR 8 HOURS A DAY.

**TERMS**  
2% PER MO. FINANCE CHARGE  
WILL BE MADE ON ALL AMOUNTS  
UNPAID AFTER 30 DAYS FROM  
DUE DATE, RESULTING IN AN  
ANNUAL PERCENTAGE RATE  
OF 24%, IN EVENT OF DEFAULT,  
PURCHASER AGREES THAT  
COLLECTION COST INCLUDING  
REASONABLE ATTORNEY FEES  
MAY BE RECOVERED.

**RENTAL ONLY - NOT FOR SALE**

**DAMAGE WAIVER** Charge is 12% of Gross Rental Charges

By initials, Lessee declines damage waiver in consideration of the charges shown below. Dealer agrees to waive certain claims against Lessee for damage to equipment, as more fully set forth on the reverse hereof. If declined, Lessee must provide Dealer with a certificate of primary insurance in form acceptable to Dealer, covering all risks of loss to the subject equipment. Furthermore, certificate of insurance must include proof of physical damage coverage as respect to the equipment as rented herein plus all liability and property damage coverage.

**BY HIS INITIALS CUSTOMER DECLINES DAMAGE WAIVER X**

**WARNING:** 40-5-402; UNLAWFUL FAILURE TO RETURN RENTED PROPERTY IS A CLASS 5 FELONY UNLESS THE VALUE OF THE PROPERTY IS UNDER ONE-HUNDRED DOLLARS IN WHICH CASE IT IS A CLASS 3 MISDEMEANOR.

**LESSEE IS RESPONSIBLE FOR ALL TIRE DAMAGE & REPAIR**

IF EQUIPMENT DOES NOT WORK PROPERLY, NOTIFY OFFICE AT ONCE. LESSEE AGREES TO KEEP EQUIPMENT LOCKED OR GUARDED WHEN NOT IN USE. NO DRIVERS OF RENTAL TRUCKS UNDER 21 YEARS OF AGE.

COLORADO HILL CLIMB ASSOCIATIO		TEMPLE CANYON	Res# 21469
PO BOX 6366			
COLORADO SPRINGS CO 80934		"Fig 3"	Loc 100
DOBth	LicP		
		H (719) 217-2646	08/30/24 8:00 AM JET
		0 (719) 641-5352	
ID#3			
0	BOB 719-217-2646	<b>DUE</b>	09/03/24 7:30 AM JET

RESERVATION

Charge for 1.00 Day(s)

Page: 1

QTY	ITEM#	MIN	HOURLY	OVNITE	8-HOUR	DAY	WEEK	4 WEEK	EXT AMT	NET AMT
Rental Text : 11 extra services										
10	9928-0000				PORTABLE TOILET SPECIAL (WEEK)				1000.00	1000.00
					\$100.00/D	.00	100.00			
1	9924-0000				PORTABLE TOILET HANDICAP UNIT				150.00	150.00
					\$150.00/D	150.00		165.00		
1	1527-0000				PORTABLE SINK				46.00	46.00
					\$46.00/D	.00		124.00		
1	1321				DELIVERY (INTOWN)			100.00	100.00	100.00
11	3060				EXTRA SERVICE/PORTABLE TOILETS			27.00	297.00	297.00
1	312151				EXTRA SERVICE PORTABLE SINK			13.00	13.00	13.00
----- Payments -----										

BY SIGNING BELOW I HERE BY  
AUTHORIZE CHARGES IN THE  
AMOUNT ACCORDING TO CARD  
ISSUER AGREEMENT.

HAVE READ THE ENTIRE CONTRACT AND THE PART CONCERNING THE  
COLORADO CRIMINAL LAW GOVERNING SAME, AND AGREE TO ALL CONDITIONS.

PROVISIONS ON THE BACK OF THIS LEASE ARE PART OF THIS CONTRACT.

LESSEE X \_\_\_\_\_

RENT 1196.00  
SALES 410.00  
OTHER 0.00  
DMG WAIVER 143.52  
SME TAX 0.00  
SALES TAX 0.00  
DEPOSIT 0.00

TOTAL DUE 1749.52 TOTAL PAID 0.00  
EST AMT DUE 1749.52

"Fig 2"



PROPOSAL

4/19/2024

Bob Dodd  
Colorado Hill Climb  
Temple Canyon  
Canon City, CO81212  
Quote: A910991659

Colorado Hill Climb:  
Below is our proposal of recommended services, customized for your business needs identified during our discussions. If you ever need additional services, or just need an extra pickup, please give us a call at 719-633-8709. It's that easy.

Service Details			
<b>SMALL CONTAINERS</b>			
Equipment Qty/Type/Size:	2 - 8 yard Containers	Lift Rate:	\$50.00 per lift
Frequency:	On-Call		
Material Type:	Solid Waste		
Lifts/ month:	2.0		

Estimated Monthly Amount *	
Small Container Base Rates	\$100.00
<b>Total Estimated Amount</b>	<b>\$100.00</b>

One Time Charges	
Delivery Charge Subtotal	\$366.00
Valued Customer Discount - Delivery	- \$226.00
Additional Items	
1 - Ten 96 Gallon Carts	\$45.00
<b>Total One-Time Amount</b>	<b>\$185.00</b>

Chris Martinez  
Republic Services  
(719) 344-1057  
cmartinez3@republicservices.com  
[www.republicservices.com](http://www.republicservices.com)

\* The Total Estimated Amount is merely an estimate of your typical monthly invoice amount without one-time start-up charges (e.g., delivery). It does not include any applicable taxes or local fees, which would be additional charges on your invoice.  
\*\*FRF, RPC, ERF and ADMIN: The Fuel Recovery Fee (FRF) and the Recycling Processing Charge (RPC) are variable charges that change monthly. For more information on the FRF, RPC, Environmental Recovery Fee (ERF) and Administrative Fee, please visit [www.republicservices.com/customer-support/fee-disclosures](http://www.republicservices.com/customer-support/fee-disclosures). The proposed rates above are valid for 30 days. This proposal is not a contract or agreement or an offer to enter into a contract or agreement. The purpose of this proposal is to set forth the proposed framework of service offerings and rates and fees for those offerings. Any transaction based upon this proposal is subject to and conditioned upon the execution by both parties of Republic Services' Customer Service Agreement.

**INVOICE TO**

**CUSTOMER NAME** Colorado Hill Climb  
**ATTN** Bob Dodd  
**ADDRESS** PO BOX 6366  
**CITY** COLORADO SPRINGS, CO  
**STATE**  
**ZIP CODE** 80934  
**TEL. NO.** (719) 217-2646 FAX NO.

**SITE LOCATION**

**SITE NAME** Colorado Hill Climb  
**ADDRESS** Temple Canyon  
**CITY** Canon City, CO  
**STATE**  
**SUITE**  
**ZIP CODE** 81212  
**TEL. NO.** (719) 217-2646 **FAX NO.**  
**AUTHORIZED BY** Bob Dodd **TITLE**  
**CONTACT** Bob Dodd **TITLE**



**REPUBLIC SERVICES**

**Temporary Service Agreement**

**AGREEMENT NUMBER** A910991659  
**ACCOUNT NUMBER** 653  
**EMAIL** : chcasafety@hillclimbyahoo.com

NO	CONT GRP	TYPE	SIZE	C	QTY	ACCT TYPE	CD	SERV. FREQUENCY	EST LIFTS	S	PO REQ	RECP REQ	LF CODE	OPEN CLOSE DATE	LIFT CHARGE	MONTHLY SERVICE	EXTRA LIFT	DISP RATE	ADDITIONAL CHARGES	TC/RC CMP
N		FL	8.88Yd(6)	N	2	T	N	OC	2			N	XXXX	7/12/2024	\$60.00					

Alpine Disposal, Inc. (DIA) Republic Services of Colorado Springs  
**HEREINAFTER REFERRED TO AS THE "COMPANY"**

The undersigned individual signing this Agreement on behalf of the Customer acknowledges that he or she has read and understands the terms and conditions of this Agreement and that he or she has the authority to sign the Agreement on behalf of the Customer.

**BY:** \_\_\_\_\_  
 (AUTHORIZED SIGNATURE)

**BY:** *Bob Dodd*  
 (AUTHORIZED SIGNATURE)

**TITLE:** *CO-1900 director*

**TITLE:** \_\_\_\_\_

*Robert Dodd*  
 CUSTOMER NAME (PLEASE PRINT)

*4-25-24*  
 DATE OF AGREEMENT

Exempt from: Fuel Recovery Fee, Environmental Recovery Fee, Administrative Fee  
**COMMENTS:**  
 Fuel Recovery Fee - No, Environmental Recovery Fee - No, Administrative Fee - No  
 Valued Customer Discount - Delivery for 2 containers FL 8.00 yard - \$228.00  
**Delivery Notes:**  
 Safety: No Safety Concerns  
 Additional Items:  
 One-Time charge of \$45.00 for 1 Ten 96 Gallon Carts

See reverse for Terms and Conditions





# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
4/25/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must have **ADDITIONAL INSURED** provisions or be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).


<b>PRODUCER</b> AssuredPartners Colorado 4582 S. Ulster St., Suite 600 Denver CO 80237	<b>CONTACT NAME:</b> _____ <b>PHONE (A/C, No, Ext):</b> 303-863-7788 <b>FAX (A/C, No):</b> 303-861-7502 <b>E-MAIL ADDRESS:</b> APCOI@assuredpartners.com	
	<b>INSURER(S) AFFORDING COVERAGE</b>	
<b>INSURED</b> Colorado Hill Climb Association PO Box 6366 Colorado Springs, CO 80934	<b>INSURER A:</b> Underwriters At Lloyd's, London <b>NAIC #</b> 15792	
	<b>INSURER B:</b>	
	<b>INSURER C:</b>	
	<b>INSURER D:</b>	
	<b>INSURER E:</b>	
	<b>INSURER F:</b>	

**COVERAGES**      **CERTIFICATE NUMBER:** 1855541545      **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> <b>COMMERCIAL GENERAL LIABILITY</b> <input checked="" type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER: _____		B0180PN2407716	4/21/2024	4/21/2025	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 Deductible \$ 5,000
	<b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY					COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	<input type="checkbox"/> <b>UMBRELLA LIAB</b> <input type="checkbox"/> OCCUR <input type="checkbox"/> <b>EXCESS LIAB</b> <input type="checkbox"/> CLAIMS-MADE DED    RETENTION \$					EACH OCCURRENCE \$ AGGREGATE \$ \$
	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> Y/N If yes, describe under DESCRIPTION OF OPERATIONS below		N/A			PER STATUTE    OTH-ER E.I. EACH ACCIDENT \$ E.I. DISEASE - EA EMPLOYEE \$ E.I. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)  
Certificate holder is named as additional insured as respects the above referenced liability policies.

<b>CERTIFICATE HOLDER</b>  United States Government US Forest Service 5575 Cleora Rd Salida CO 81201	<b>CANCELLATION</b>  SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE 





# Western Surety Company

## CONTINUATION CERTIFICATE

Western Surety Company hereby continues in force Bond No. 66642219 briefly described as SPECIAL USE PERMIT CITY OF CANON CITY,  
 \_\_\_\_\_,  
 for COLORADO HILL CLIMB ASSOCIATION,  
 \_\_\_\_\_, as Principal,  
 in the sum of \$ TWENTY THOUSAND AND NO/100 Dollars, for the term beginning May 05, 2024, and ending May 05, 2025, subject to all the covenants and conditions of the original bond referred to above.

This continuation is issued upon the express condition that the liability of Western Surety Company under said Bond and this and all continuations thereof shall not be cumulative and shall in no event exceed the total sum above written.

Dated this 29th day of March, 2024.



WESTERN SURETY COMPANY

By *Larry Kasten*  
 Larry Kasten, Vice President

**THIS "Continuation Certificate" MUST BE FILED WITH THE ABOVE BOND.**

Cañon City, CO 81212

April 29, 2024

Nº 13718

# FINANCE OFFICE

RECEIVED OF Colorado Hill Climb \$ 2,385.00  
Two thousand three hundred eighty five and 00/100 DOLLARS

ACCOUNT OF 0020.5206 Aug 31st  
Sept 1st  
✓ 5193  
Temple Canyon Hill Climb

Annette Red-Hughes



FREMONT COUNTY  
DEPARTMENT OF PUBLIC HEALTH & ENVIRONMENT

201 N 6<sup>TH</sup> STREET  
CAÑON CITY, CO 81212

(719) 276-7450 FAX NUMBER (719) 276-7451

[amy.jamison@fremontco.com](mailto:amy.jamison@fremontco.com)



TO: Event planners and coordinators  
FROM: Amy Jamison, Fremont County Environmental Health  
SUBJECT: Requirements for food booths at special/temporary events  
DATE: June 14, 2023



Enclosed are some informational handouts for you to copy and distribute to individuals or groups that are interested in having a food booth at your event. This information can also be found at <https://www.fremontco.com/public-health/environmental-health>, under the requirements for temporary/special events. Please read over this information carefully and feel free to contact me if you have questions.

If you plan to have food booths at your special event or celebration, the Fremont County Department of Public Health and Environment (FCDPHE) needs to have the following information from you, the organizer, at least 2 weeks before the event:

1. A complete list of **all** food booths/mobile units that will be participating in your special event or celebration, including names, addresses, phone numbers and email addresses.
2. If food booths are already licensed outside of Fremont County for the current calendar year, I need a copy of their current RETAIL FOOD ESTABLISHMENT LICENSE or TEMPORARY EVENT LICENSE, along with the attached vendor application.
3. If food booths are not currently licensed and would like to obtain their license from Fremont County during the special event or celebration, the individual or group operating the booth must have all paperwork (license and vendor applications), into this office at least 14 days before the event.
4. If food booths are exempt from licensing requirements (charitable or non-profit, etc.) documentation of their charitable or non-profit status must be provided.
5. Fremont County licensed mobile units are NOT required to fill out the FCDPHE vendor applications again. However, please have them provide their current license to you and have them on the vendor list.

Your cooperation is appreciated. By working together, we can make your special event or celebration fun and safe.

Amy Jamison  
Environmental Health  
Office: 719-276-7361 [Amy.jamison@fremontco.com](mailto:Amy.jamison@fremontco.com)

FREMONT COUNTY  
DEPARTMENT OF PUBLIC HEALTH & ENVIRONMENT



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[amy.jamison@fremontco.com](mailto:amy.jamison@fremontco.com)

## Event Coordinator Application

**TURN IN APPLICATION AT LEAST 2 WEEKS PRIOR TO EVENT**

### EVENT INFORMATION

Name of the Event: Temple Canyon Hill Climb

Date(s) of the Event: Aug 31 - Sept 1st

Location of the Event: Temple Canyon Rd

Hour of the Event: (Days and times) 7-5 both days

Expected number of patrons: 300

Expected peak day(s) if event is longer than 1 day: Saturday Aug 31st

Anticipated Number of Food Booths: 1 (Complete Vendor Information List and attach)

Event Coordinators Name: Dillon Ediger

Coordinator's Phone Number: (719) 644-4457

Coordinator's Fax Number: \_\_\_\_\_

Coordinator's Mailing Address: 1401 Greenwood Ave

City Canon city State CO Zip Code 81212

Coordinator's E-mail address: dlediger@gmail.com

Contact Person during the Event (if different from above): \_\_\_\_\_

Contact phone number for the day of the Event: (719) 644-4457

**Water Supply:**

- There is access to a potable water taps on site.
- Vendors must bring their own water supplies.

**Wastewater:**

- There will be liquid waste collection tanks / receptacles on site.
- Vendors must arrange for their own wastewater disposal.

**Electricity:**

- There will be no electricity supplied on site.
- There is access to electricity on site.
- Generators will be provided for vendor use.
- Vendors are allowed to use generators on site.

**Trash / Refuse:**

- There will be trash receptacles throughout the event for the public.
  - There will be dumpsters on site for vendor and public trash removal.
- How often will they be serviced? \_\_\_\_\_

**Toilet Facilities:**

- Water carrying public restrooms. How many? \_\_\_\_\_
  - Portable toilets. How many? 10
- How often will they be serviced? Daily

**Hand Wash Facilities:**

- Water carrying public restrooms. How many? \_\_\_\_\_
  - Portable hand wash stations. How many? 3
- How often will they be serviced? \_\_\_\_\_

**Other Services:**

- Refrigerated truck
- Commissary kitchen (Provide a list of available equipment in kitchen.)
- Ice

**TEMPORARY EVENT SITE MAP**

Provide a labeled map of the entire Temporary Event area and include the following:

- Toilet facilities (portable and fixed)
- Hand washing facilities
- Trash containers
- Electrical hook-up points and generator locations
- Potable water taps for vendors
- Location of all food preparation and service areas on the event grounds
- Food booth vendors
- Roadways, sidewalks, and walkways
- Refrigerated truck (if applicable)
- Commissary kitchen (if applicable)
- Petting Zoo (if applicable)



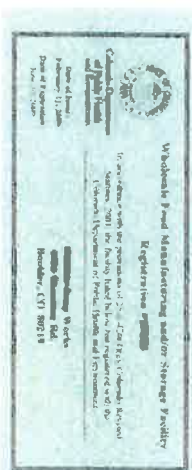
# Required Licenses for Food Vendors at Temporary Events

State of Colorado licenses listed below are acceptable licenses for food vendors at temporary events within Colorado with the exception of the City and County of Denver. All vendors must operate using approved commissary kitchens.

License Type	License	Approved at	Application Process
<b>Temporary Event</b> A single community event or a celebration that operates for not more than 14 consecutive days. May include town celebrations, fairs, and festivals.		Temporary events <ol style="list-style-type: none"> <li>1. Complete <u>food vendor application</u></li> <li>2. Obtain Fremont County Temporary Event license.</li> </ol>	* Event coordinators must submit a <u>Event Coordinator Application</u> including vendor log
<b>Special Event</b> Organized recurring events or celebrations including farmers markets, stadium sports events, and ongoing street fairs		Temporary Events <ol style="list-style-type: none"> <li>1. Apply for Fremont County Special Event license by submitting a <u>Food vendor application</u></li> <li>2.</li> </ol>	
<b>Mobile Pre-Packaged</b> Bottled, canned, packaged or other approved methods from a commissary or food processing plant		Temporary Events <ol style="list-style-type: none"> <li>1. Apply for license in county where Special Events</li> <li>2. Apply for license in county where permitted by county or municipal codes and regulations</li> </ol>	
<b>Mobile Units or Push Carts</b> A retail food establishment that is a wheeled vehicle or trailer that is readily moveable		Temporary Events <ol style="list-style-type: none"> <li>1. Apply for license in county where Special Events</li> <li>2. Apply for license in county where permitted by county or municipal codes and regulations</li> </ol>	

**Wholesale Registration**

Approved food manufacturers do not need an additional retail food license if they are only providing **non-potentially hazardous and prepackaged** food under a wholesale registration



✓ Temporary events  
 ✓ Special Events  
 1. Apply for registration with the Colorado Department of Public Health and Environment  
 2. Complete food vendor application

**Sampling**  
 A "bite" or "swallow" (no larger) of food or drink from an approved source.

No retail food license needed. Contact Fremont County Public Health for approval.

✓ Temporary events  
 ✓ Special Events  
 1. Complete a food vendor application

**501 c3 Approved Non-profits**  
 Non-profit or charitable organization located within Fremont County whose operation does not exceed 52 days within a calendar year

No retail food license needed. Contact Fremont County Public Health for approval.

✓ Temporary Events  
 1. Complete food vendor application  
 2. Attach copy of 501c3 Documentation

**Cottage Food**  
 Limited types of food products that are non-potentially hazardous

No retail food license needed. Contact Fremont County Public Health for approval.

✓ Temporary Events  
 ✓ Special Events  
 ✓ Anywhere permitted by county or municipal codes and regulations  
 1. Complete food vendor application  
 2. Product labeling in compliance with cottage food act

Caterers are **not approved** to operate at temporary and special events without obtaining a separate license. Catering is defined as a retail food establishment that provides a contracted, **prearranged number of meals and/or food products** that is prepared by a licensed retail food establishment for service and consumed at the same or another prearranged offsite location and **not available for individual sale**.

# Food Safety Guidelines for Temp Events

## Preparation



**Use a simple menu.** Use a simple menu; they are safer and easier to prepare. Only use food from approved sources. Food must be prepared or stored in a commercial commissary kitchen.



**Pre-wash all produce.** All produce must be washed at an approved commissary in a food prep sink or be received pre-washed (i.e. lemons for lemonade, potatoes for fries, or apples for caramel apples).



**Keep foods cold during transport.** Cold foods must be transported and held in approved units capable of maintaining foods at less than 41°F. Only smooth, easily cleanable, non-absorbent ice coolers or approved food-grade containers may be used for the storage of food, ice, or drinks. Containers or coolers made from Styrofoam may not be used.



**Cool all foods at the commissary.** Foods cooked at the commissary and then cooled must be rapidly cooled from 135°F to 70°F within 2 hours, then to 41°F within an additional 4 hours. Food prepared at room temperature must be cooled to 41°F within 4 hours in a 2-4" deep container uncovered in refrigeration; in an ice bath (stirring often), in an ice bath with an ice paddle; or in refrigeration.



**Store all food, utensils, equipment away from contamination.** Food, utensils, equipment, and single-use items must be protected from dust, insects, customers, and other contamination while being transported, stored, used, and/or served. All food, paper products, and utensils must be stored at least 6" above the ground. Sneeze guards, covers, or other barriers must be provided to protect food from customers and other sources of contamination.

## Clean-Up



**Use sanitizer solution.** Wiping cloths must be used with sanitizer solution and must be stored in the sanitizer between uses. Test kits must be provided and used. Sanitizer concentration requirements are as follows: Chlorine (bleach): 50-200 ppm / Quaternary ammonium: 200 ppm or as per label.



**Do not wash dishes on-site.** On-site washing in tubs/basins or 3-compartment sinks is not allowed. Extra serving utensils must be provided so that soiled utensils can be changed every four (4) hours.



**Store and dispose of wastewater properly.** All liquid waste, except drainage from clean potable ice, must be stored in a properly sized retention tank and be discharged into an approved wastewater disposal system.



**Collect and dispose of garbage properly.** Any solid waste, such as food debris or waste paper, must be collected and disposed of at an approved commercial establishment. A clean trash receptacle must be provided in the food booth.



**Collect and dispose of grease and oil properly.** Grease and oil must be collected and disposed of at an approved facility or if available at the event in a grease collection dumpster. Grease and oil must NOT be dumped into storm drains, water ways or the sanitary sewer.

## Food Service



**Check cooking temperatures.** Use a digital food thermometer to check cooking temperatures. Measure the temperature in the thickest part of the food. Cook hamburgers and ground beef to at least 155°F, chicken or other poultry to 165°, and pork to 145°. After the food is cooked, it must be kept hot at 135° or more until it is served. If you're serving potentially hazardous foods you must have an accurate, probe-type, digital food thermometer on-site at all times during the event.



**Reheat to 165°F.** Any foods being reheated must reach 165°F within 30 minutes. Do not attempt to reheat any food in a crock-pot, chafing dish, or other hot-holding device; they take too long to reheat food, giving bacteria a chance to grow.



**Keep cool foods at 41°F or less.** Cold perishable foods must be kept at 41°F or less at all times.



**Wash hands in running water.** Handwashing facilities with running potable water, liquid soap, and paper towels must be provided. You may use a portable water source that allows both hands to be placed in a stream of water simultaneously, such as a container with a pullout waterspout or a Cambro-type container and a catch basin for the dirty water.



**Do not touch ready-to-eat foods with bare hands.** Workers may not touch ready-to-eat foods or food contact surfaces with their bare hands. Use disposable gloves, tongs, napkins, or other tools to handle food. Keep food covered at all times to protect it from insects, dust, etc. Condiments must be served from pre-approved covered containers. Animals are not allowed inside the booth.



**Send sick workers home.** Only healthy workers may prepare food. Anyone showing signs of illness, such as coughing, sneezing, diarrhea, vomiting, fever, etc. is not allowed in the booth. Workers must wear clean clothes. No smoking is allowed in the booth.



**Use potable water only.** Potable water must be available and used. A food-grade hose must be used when connecting to a potable water supply.



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 CANON CITY, CO 81212  
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[amy.jamison@fremontco.com](mailto:amy.jamison@fremontco.com)

**TURN IN APPLICATION AT LEAST 2 WEEKS  
 PRIOR TO EVENT**

**VENDOR APPLICATION FOR TEMPORARY FOOD EVENTS**

All vendors must complete and submit to the Event Coordinator for each event in **FREMONT** County. *If no menu and no equipment changes are occurring from one event to another, the completed original may be copied and a copy submitted for each subsequent event.* Please attach a copy of your current Temporary/Special Event or mobile unit *Colorado Retail Food Establishment License*, if you are already licensed.

Event Name: \_\_\_\_\_ Date(s): \_\_\_\_\_

**Please complete the following information:**

Temporary Retail Food Establishment Name		Legal Owner's Name
Establishment Address(Street Address and P.O. Box)		
City	State	Zip Code
Telephone Number ( )	Fax #	
Contact Name	Contact #	
Which county issued your license?	E-mail	

**\*All vendors shall have the original Colorado Retail Food Establishment license on premise at all times\***

**Are you:**

Unlicensed \_\_\_\_\_ *Fremont County* Non-profit (provide documentation) \_\_\_\_\_  
 Licensed Temporary/Special Event (provide copy) \_\_\_\_\_ Licensed Mobile Unit (provide copy) \_\_\_\_\_

Obtaining your license from Fremont County during the event (prior arrangements must be made) \_\_\_\_\_

Approved for your license from another county but the actual license has not been issued yet (attach documentation such as a receipt for your license and a copy of an approved inspection report from that county) \_\_\_\_\_

Cottage Foods \_\_\_\_\_ (list Cottage Foods that you will be selling on Page 2 under MENU *(you don't need to complete anything beyond MENU).*)

**Hours of operation of the temporary food booth for this event:**

Mon \_\_\_\_\_ Tue \_\_\_\_\_ Wed \_\_\_\_\_ Thu \_\_\_\_\_  
 Fri \_\_\_\_\_ Sat \_\_\_\_\_ Sun \_\_\_\_\_

How many people do you anticipate serving each day of the event? \_\_\_\_\_

**Please list any additional events and dates that you plan on participating in Fremont County**

Event name \_\_\_\_\_ Date \_\_\_\_\_ Location \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**FOR HEALTH DEPARTMENT USE**

Licensed \_\_\_\_\_ APPROVED  
 Needs a license \_\_\_\_\_ Yes \_\_\_\_\_  
 Non-profit \_\_\_\_\_ No \_\_\_\_\_  
 Fremont County issuing license during the event \_\_\_\_\_  
 Cottage Foods \_\_\_\_\_  
 EH Specialist Signature \_\_\_\_\_ Date \_\_\_\_\_



**MENU** (Please attach additional sheet, as necessary)

Please list all food products and the specific source of all food items (name of grocery chain, wholesaler, etc.)  
Be sure to include items such as toppings and condiments.

Food and Drink Items	Location where obtained
1.	
2.	
3.	
4.	
5.	
6.	
7.	
8.	
9.	
10.	

**FOOD PREPARATION**

**Preparation at Approved Facility or Commissary Before Event**

Check which preparation procedure each menu item requires.

Food	Thaw	Cut/ Assemble	Cook/ Bake	Cool	Reheat	Cold Holding	Hot Holding
1.							
2.							
3.							
4.							
5.							
6.							
7.							
8.							
9.							

**What is the name and location of your commissary? (Complete Commissary Agreement on page 5.)**

Name: \_\_\_\_\_

Contact Person and Phone Number: \_\_\_\_\_

**Cooling**

How will foods be rapidly cooled to 41°F or below? (mark all that apply)

- Shallow pans (less than 4") in refrigerator or cooler
- Using an ice-bath to cool the food product
- Ice paddle or wand
- Other (specify) \_\_\_\_\_

**Reheating**

How will foods be re-heated to at least 165 degrees F? (mark all that apply)

- Microwave
- Grill
- Oven
- Hot plate
- Other (specify) \_\_\_\_\_

**Transport**

Please provide the distance that you will be transporting food to the event? \_\_\_\_\_

What equipment will you use to control temperatures during transport?

- Coolers with Ice
- Cambros for cold foods
- Cambros for hot foods
- Other (specify) \_\_\_\_\_

**HANDWASHING AND FOOD HANDLING**

A hand-washing station WITHIN each booth or unit is REQUIRED unless only prepackaged foods requiring no preparation and / or cooking are to be served. Please check the space below that applies to your booth / unit.

- I will be serving only prepackaged foods that require no preparation and/or cooking.
- I will be serving foods that require preparation and / or cooking and will provide the following for hand-washing:
  - 1.) a **minimum of 5 gallons** of warm drinking (potable) water shall be provided in a container with a 'hands-free' spigot; more water may be required based on menu, equipment and hours of operation
  - 2.) soap
  - 3.) paper towels
  - 4.) 7 gallon bucket (minimum) to catch and contain wastewater until it is properly disposed

*NOTE: Hand 'sanitizers' are NOT an acceptable substitute for required hand-washing set-up.*

**Where will wastewater be disposed?**

- Commissary
- Approved on-site receptacle at event
- Other \_\_\_\_\_

*Waste water CANNOT be dumped on the ground or into storm drains. Water must be placed in approved receptacle or sanitary sewer. Please find out from event coordinator where this is located for each event.*

**How will you prevent bare hand contact with ready to eat foods?**

- Tongs
- Food-grade disposable gloves
- Deli tissues
- Other (list) \_\_\_\_\_

**Food Handling at the Booth** *(Please attach additional sheets, as necessary.)*

List all menu items, including beverages, to be served from the temporary food booth. Check which food handling procedure each menu item requires at the booth.

Food	Cold Holding	Reheat	Cook/ Grill	Hot Holding	Assemble	Other
1.						
2.						
3.						
4.						
5.						
6.						
7.						
8.						
9.						
10.						

**Hot Food Items**

1. How will these foods be cooked at the site? (mark all that apply)

- Grill  Hot plate
- Deep fat fryer  Oven
- Microwave
- Other (specify) \_\_\_\_\_

2. How will hot foods be held at 135°F or above at the event? (mark all that apply)

**(Sterno or other gel fuel burners are prohibited)**

- Hot holding unit  Steam table
- Held under heat lamps  Served immediately after cooking
- Crock-pot  Held on grill until served
- Other (specify) \_\_\_\_\_

3. What utensils will you use to dispense or serve the hot items? \_\_\_\_\_

**Cold Food Items**

1. How will cold foods be held at 41°F or below at the event? (mark all that apply)

- Refrigerator / freezer
- Ice chest - *must be drainable and foods may not be kept in contact with the ice unless they are packaged and sealed.*
- Other (specify) \_\_\_\_\_

2. What utensils will you use to dispense or serve the cold items? \_\_\_\_\_

3. What kind and how many food thermometers (0-220°F) do you have? \_\_\_\_\_

- Metal stem probe  Thermocouple  Digital

**Where will utensil washing take place?**

- Commissary  Commercial 3-compartment sink unit

**Onsite warewashing is prohibited unless otherwise approved by the Department.**

**What is your booth plan for flying insects and dust control, if applicable?**

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**BOOTH LAYOUT AND MAP**

**Provide a drawing of the Temporary Food Establishment. Identify and describe all equipment.**

**The map shall include the following:**

- Cooking equipment  Hot and Cold Holding equipment
- Hand Washing facilities  Work surfaces
- Food and Single Service storage  Garbage containers
- Customer Service area

Note: Overhead protection/cover is required.

**TURN IN APPLICATION AT LEAST 2 WEEKS PRIOR TO EVENT**



**FREMONT COUNTY**  
**DEPARTMENT OF PUBLIC HEALTH & ENVIRONMENT**  
 201 N 6<sup>TH</sup> STREET  
 CANON CITY, CO 81212  
 (719) 276-7450 FAX NUMBER (719) 276-7451  
[amy.jamison@fremontco.com](mailto:amy.jamison@fremontco.com)

**COMMISSARY AGREEMENT**

I, \_\_\_\_\_ of \_\_\_\_\_ Date \_\_\_\_\_  
 (Owner/Operator) (Establishment Name)

located at \_\_\_\_\_  
 (Address of Establishment)

do hereby give my permission to \_\_\_\_\_  
 (Name of Mobile Unit/Pushcart/Temporary Booth)

to use my kitchen facilities to perform the following:

Preparation of foods such as vegetables or fruits, cutting meats, cooking, cooling, reheating.	Warewashing.
Washing fresh fruits & vegetables. <b>An approved vegetable/food-prep sink is required.</b>	Service and cleaning of the equipment.
Filling water tanks.	Storage of food, single-service items and cleaning supplies.
Dumping wastewater.	Other (list below).

Commissary Water Supply?	Municipal	Well
Commissary Sanitary Sewer Service?	Municipal	Septic/OWTS

Indicate the equipment available at the commissary for the proposed uses:

Handsink.	Refrigeration, freezer
Vegetable/food-prep sink	Cooling equipment
Mopsink	Dry storage
3-compartment sink	Other (list below)
Dishmachine	

\_\_\_\_\_  
 Commissary Owner/Operator

Phone Number \_\_\_\_\_

email address \_\_\_\_\_

**The commissary for vendors operating at an event of more than one (1) day in duration shall be within 30 minutes or 30 miles of the event.**

**This Commissary Agreement is valid for this calendar year only.**