



TEMPORARY USE PERMIT APPLICATION

1. Project Name: PENROSE APPLE DAYS
2. Applicant: JIM SHERIDAN Address: _____
 City: PENROSE State: CO Zip Code: 81240
 Telephone #: 785-317-0436 Facsimile # _____
 Email Address: SHERIDANJAMES07@GMAIL.COM

Please read the entire application form prior to completion of this application

Property owners and other potential applicants are encouraged to meet informally or communicate with Planning and Zoning Department staff to gain familiarity with the application process prior to formal submittal of an application and to continue the communications throughout the application process. For more details on application meetings, see Section 8.3 of the Fremont County Zoning Resolution (FCZR).

A special event which is to be conducted in whole or part within Fremont County (*non-incorporated areas*) such as spectator events, athletic events, carnivals, circuses, concerts, fairs, flea markets, public recreational events, tent meetings, or other similar uses with similar impacts which are for public participation, requires a Temporary Use Permit (TUP).

An application fee as adopted by resolution of the Fremont County Board of County Commissioners (Board) shall accompany this application.

The applicant shall provide **one (1) original document and an electronic copy (either CD or flash/thumb drive)** and all of its attachments. After submittal, the Department will review the application and all attachments and prepare a Department Submittal Deficiency and Comment Letter (D & C Letter). The letter will state the submittal deficiencies, Department comments and or questions about the application, which must be addressed by the applicant.

The Fremont County Department of Planning and Zoning (Department) shall be entitled to refuse any application for a temporary use permit which is not made on the form provided by the Department, which is incomplete, or is made later than thirty (30) working days prior to the regularly scheduled Board meeting at which the application is proposed to be heard. The application shall not be considered complete unless all information required in the application is provided at the time it is filed.

Once the Department has determined that the application is complete, the application will be scheduled on an agenda of the Board for their consideration of approval. Prior to issuance of a temporary use permit, the event shall be approved by the Board at a regularly scheduled meeting and all contingencies or requirements shall be met or provided. The Board does have the right to request review and recommendations from the Fremont County Planning Commission (Commission) and/or other pertinent entities, if the Board determines that it is necessary for its review. The Board may require professional review at the applicant's expense if deemed necessary by the Board. The Board may require the applicant to provide various professional studies and/or statements concerning the event in order to fully understand the impact of the proposed event. This could result in a longer review process and require more time to complete.

Under certain circumstances, the Department may have approval authority over an annual event which has been granted TUP approval by the Board consecutively for the three (3) previous years. See Section 8.16.2 of the Fremont County Zoning Resolution for requirements.

Attachments can be made to this application to provide expanded narrative for any application item including supportive documentation or evidence for provided application item answers. Please indicate at the application item that there is an attachment and label it as an exhibit with the application item number, a period and the number of the attachment for that item (i.e. the attached document providing evidence in support of the answer given at application item number 12 would be marked - Exhibit 12.1).

For specific regulatory requirements the applicant should refer to the appropriate sections of the Fremont County Zoning Resolution (FCZR) which can be viewed on the Internet at:

<http://www.fremontco.com/planningandzoning/zoningresolution.pdf>

2. Please provide a general description of the event: ANNUAL APPLE DAYS FESTIVAL 2024
3. What is the general location and/or street address of the event? BROADWAY ST WITH ADJOINING STREETS, FREMONT, GRANT, ILLINOIS, ALLEY BY FIRE DEPT
4. What are the dates that the proposed event is scheduled to occur? OCTOBER 5TH 2024
5. What are the hours of the day that the proposed event is scheduled to occur? 0530 TO 1700
6. Will there be any signs used to advertise the event? NO If yes, please provide a statement as to the size (type), location, and how many: _____
7. Please provide a statement as to how litter will be disposed and include documentation consisting of agreements and/or contracts with companies providing necessary facilities. PROPOSAL ATTACHED FROM TWIN ENVIRO
8. Address crowd control before, during and after the event. ALL STREET AVENUES WILL BE BLOCKED WILL HAVE SECURITY PERSONNEL WALKING WITH COUNTY ASSIST IF AVAILABLE
9. What are the anticipated off-site impacts that will be created by the proposed event? TEMPORARY ROAD CLOSURE TO MAIN ST
10. Please provide a statement as to a drinking water plan which includes documentation consisting of agreements and signed contracts with companies providing necessary facilities. **NOTE: This will require review and approval by the Fremont County Environmental Health Officer.** FOOD VENDORS + VFW WILL BE OPEN FOR REFRESHMENTS

11. Please provide a statement as to a sanitation plan which includes documentation of agreements and signed contracts with companies providing necessary facilities. **NOTE: This will require review and approval by the Fremont County Environmental Health Officer.** ALL

12. Please provide a statement as to a concession plan, if any, which includes a list of vendor names and required permits. If vendors are used, please provide documentation of sales tax license. **NOTE: This will require review and approval by the Fremont County Environmental Health Officer.** LIST ATTACHED

13. Please provide an emergency service operation plan addressing what emergency services are proposed for the event. The emergency services shall include any agreements, signed contracts, with appropriate agencies or companies and a specific contact person with contact information. FIRE DEPARTMENT & EMS EGRESS PLANS DISCUSSED & AGREED

14. Will there be any street closures proposed in connection with the special event (or other provisions deemed appropriate with respect to the provision for safe and adequate vehicular and pedestrian traffic flow and parking associated with the conduct of the special event)? **Note: If Street closures are proposed, signed approval by the Director of the Fremont County Department of Transportation or Colorado Department of Transportation is required.** YES CLOSURE OF BROADWAY FROM FIRE DEPT ALLEY TO ILLINOIS ST & ADJACENT SIDE STREETS

15. Please provide a statement as to how the proposed event parking will be addressed. Such statement will include how many off-street parking spaces will be provided along with the size of spaces and parking area location. **Note: If on-street parking is proposed, signed approval by the Director of the Fremont County Department of Transportation or Colorado Department of Transportation as may be appropriate is required.** PARKING ON SIDE STREETS

16. Please provide a statement as to how vehicular and pedestrian traffic for the proposed event will be handled: ALL AVENUE'S TO BROADWAY FROM F.D ALLEY TO ILLINOIS WILL BE BLOCKED

17. **The following items shall be attached to this application and marked appropriately as exhibits:**

- a. A drawing of the property on which the event will be held locating items such as natural features (waterways, cliffs, etcetera), existing improvements (structures, driveways, septic systems, etcetera) and components of the special event (stages, parking areas, vendor areas, etcetera).
- b. Documentation as to acceptance of a fire protection plan, signed by the appropriate agency representative along with a copy of said plan.

- c. Documentation that the Sherriff's Office has been notified of the event and any proposed street closures. There are two (2) options for notification. See FCZR Section 8.16.1.19.1 for details.
- d. Documentation that the Colorado State Patrol has been notified of the event and any proposed street closures. There are two (2) options for notification. See FCZR Section 8.16.1.20.1 for details.
- e. Documentation that the Director of the Fremont County Department of Transportation has been notified of the event and any proposed street closures. There are two (2) options for notification. See FCZR Section 8.16.1.21.1 for details.
- f. If the subject property gains direct access from a roadway under the jurisdiction of Colorado Department of Transportation (CDOT) or if deemed necessary by the Department, documentation that CDOT has been notified of the event and any proposed street closures. There are two (2) options for notification. See FCZR Section 8.16.1.22.1 for details.
- g. Documentation from the Environmental Health Officer as to acceptance and approval of application items number 10, 11 and 12, signed by the appropriate agency representative.
- h. Proof of general liability insurance for the event in amounts deemed appropriate by the Board of County Commissioners.
- i. Cash, surety or other bond deemed necessary and appropriate by the Board of County Commissioners to ensure that the property affected by the special event will be cleaned to the reasonable satisfaction of the County and that damage associated with the conduct of the special event may be repaired or remedied without cost to the County. *If a waiver of this item is requested it shall be in writing, with justification, at the time of application.*

18. Additional Requirements:

- a. The Department of Planning and Zoning shall have the right to require publication, notice to property owners and posting in accordance with Section 8.4.2.1 if it is deemed necessary.
- b. The Board of County Commissioners has the right to:
 - 1) Refer any application for Temporary Use Permit to the Planning Commission requesting its review and recommendations at a regular meeting.
 - 2) Refer any application for Temporary Use Permit to any entity the Board deems could have significant input regarding the potential impacts of the proposed Temporary Use Permit.
 - 3) Right to obtain professional review, at the applicant's expense, for any aspect of the proposed event as deemed necessary by the Board.
 - 4) Require the applicant to submit the following information if in their opinion it is necessary, to fully understand the impacts of the proposed Temporary Use Permit:
 - a) An environmental impact study/statement;
 - b) A roadway impact analysis study;
 - c) A drainage study;
 - d) A socioeconomic impact study/statement;
 - e) Studies, comments, referrals to agencies or professionals whose area or jurisdiction of expertise is applicable and germane to the use being proposed.


By signing this Application, the Applicant, or the representative acting with due authorization on behalf of the Applicant, hereby certifies that all information contained in the application and any attachments to the Application, is true and correct to the best of Applicant's knowledge and belief.

Applicant understands that any required private or public improvements imposed as a contingency for approval of the application may be required as a part of the approval process.

Fremont County hereby advises Applicant that if any material information contained herein is determined to be misleading, inaccurate or false, the Board of Commissioners may take any and all reasonable and appropriate steps to declare actions of the Board regarding the Application to be null and void.

Signing this Application is a declaration by the Applicant to conform to all plans, drawings, and commitments submitted with or contained within this Application, provided that the same is in conformance with the Fremont County Zoning Resolution.

JAMES R. SHERIDAN
Applicant Printed Name


Signature
CHAMBER PRESIDENT

9/2/24
Date



Quote

Inbox x

Jennifer Ellis <jellis@twinenviro.com>

Fri, Ji

to me, Chris, Adrian, Rick

Here is the quote for apple days. Please let me know if you have any questions or need anything else.

Jennifer E.

2500 County Road 67

Penrose, CO 81240

(719) 372-6671

Jellis@twinenviro.com



Please note our mailing address has changed to:

PO BOX 367

Florence CO 81226

One attachment • Scanned by Gmail



Twin Enviro is a service of Apex Waste Solutions, LLC. All rights reserved.
Please contact Apex Waste Solutions, LLC for more information.
Apex Waste Solutions, LLC
10000 W. 10th Ave., Suite 100
Denver, CO 80202
Phone: 719-372-6671
Fax: 719-372-6672
www.apexwasteco.com

Apple Days 2024...

Thank you, I will let you know.

Looks great, thank you!

This order is approved.



APEX 719-372-6671
WASTE SOLUTIONS
www.apexwasteco.com

Twin Landfill Corporation of Fremont County
P.O. Box 367, Florence CO 81226

Twin Landfill Corp of Fremont County, DBA: Twin Enviro Services
Is pleased to present this proposal for:

Penrose Chamber of Commerce

- Apple Days Parade

2 Regular Porta Johns-----\$60.00 Each----- Total-- \$180.00

1 Handicap Porta-----\$75.00 Each----- Total—\$75.00

2 Handwash Station-----\$60.00 Each----- Total--\$120.00

3—8 Yard Containers-----\$60.00 Each----- Total—\$180.00

6—95 Gallon Wheel Carts-----\$20 Each-----Total—\$120.00

Thank you for this opportunity

We at Twin value our relationship with our customers.

Twin Enviro Services

Chris Brochu

General Manager

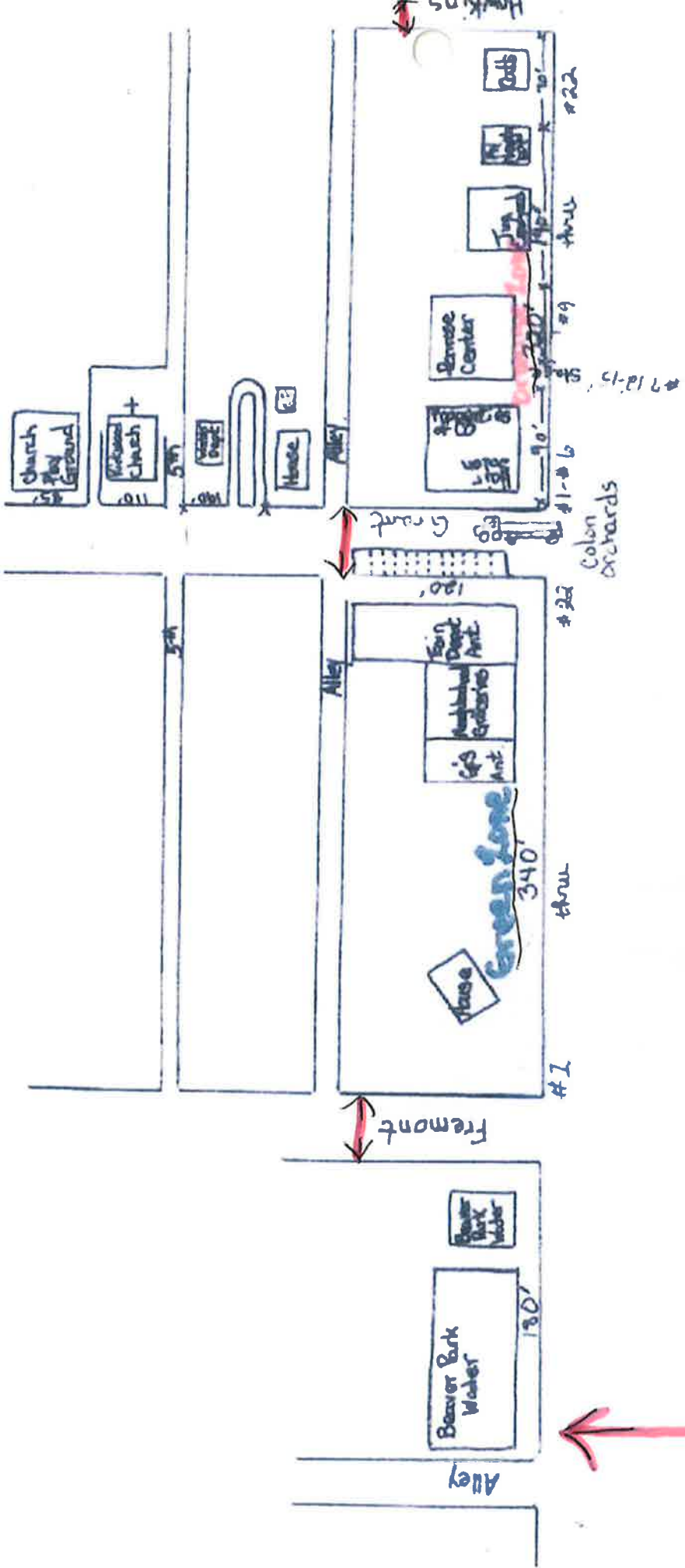
2500 C.R. 67

Penrose, Colorado, 81240

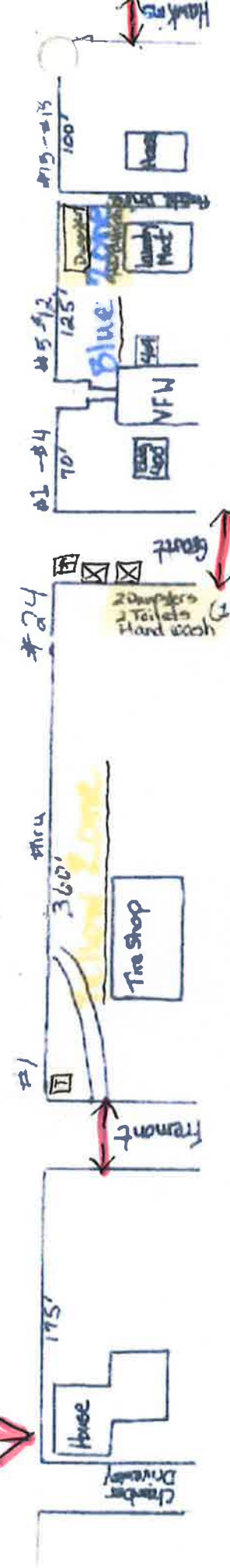
719-372-6671-Office

719-371-0914-24/7- Cell

cbrochu@apexwasteco.com



1 TOILET



(6) 95 gal wheel carts situated from Fremont to
 (3) Toilets (1 Handicap)
 (2) Handwash sites
 (BROADWAY ST BLOCKED AT ILLINOIS ST) FOR PARADE LINEUP
 HAWKINS

DUMPSTERS
 TOILETS

Penrose Chamber of Commerce

P.O. Box 706

Penrose CO 81240

Hello to everyone ;

It is that time of Year again where the Town of Penrose Celebrate's Apple Days.

This year is it on October 5th 2024.

I am informing Everyone listed below of this event that Saturday. The Festivities will begin at 0530 with the roads indicated on the Map attached Blocked.

Vendors will be coming in at 0700 and setting up. The Parade will Start at 1000 with the School Floats followed with the regular Parade.

I am asking Fremont County Sheriff to lead the Parade and assist with traffic if possible and would Like to invite Colorado State Patrol to Participate as well. And Florence Fire Prot Dist.

Festivities will end at Approx 1700 hrs. And the Street will be opened up for traffic.

If any Questions contact Jim Sheridan 785-317-0436 leave message if not answer.

Cc:

Fremont County Office

Fremont County Sheriff

Colorado State Patrol

Florence Fire Protection District Stat. 2

Colorado Dept of Transportation

Beaver Creek Water

Penrose Chamber of Commerce

P O Box 760

Penrose CO 81240

To Whom It May Concern:

We as the Penrose Chamber of Commerce in Penrose Colorado are asking for a Waiver for the FEE of filing for the Special Use Permit in Fremont County Colorado.

We are a NON-Profit Organization that serves the Community of Penrose.

We are not funded by any Company or Businesses.

We solely operate with the Moneys received from the Subscriptions to the Chamber to which the Money's collected there are redistributed to the participants of our Apple Days as Prizes and our Apple Dumpling and Queen contestants as their Prizes.

We as the Chamber are asking the Filing Fee be Waived for this event.

Thank You

Penrose Chamber President

James Sheridan

A handwritten signature in black ink, appearing to read 'James Sheridan', with a long horizontal flourish extending to the right.



2024 Apple Day Vendor Registration Form



Vendor/Business Name: _____
 Name: _____ Vendor Previously: Y N
 Mailing Address: _____ Chamber Member: Y N
 City: _____ State: _____ Zip: _____ Phone: _____
 Email: _____

For what purpose do you plan to use your Apple Day Vendor Booth?

- Sell Goods & Services (non-food) Sell Food and/or Drink
- Promote a Cause/Candidate Other: _____

Please describe what you plan to sell, offer, or promote at your Apple Day Vendor Booth:

Special Notes: _____

How many 15' x 10' spaces would you like? _____ Total Cost: \$ _____

If you commit to selling apple related products, or if your business is a PCoC member, the cost for the first two spaces is \$45.00 each. Otherwise, the first two spaces are charged \$55.00 each. All additional spaces cost \$50.00 each.

Application Checklist:

- Registration Form
- Payment
- Food Vendor License or Proof of Non-Profit Status
- Self-Addressed & Stamped Envelope
- This envelope will be used to mail you a confirmation & map with details about your booth placement.
- If requested, an email confirmation may be used in lieu of mailing confirmation; please make email addresses legible.

Please make a copy of this application and send your materials to:
Penrose Chamber of Commerce
C/O Penrose Park & Rec
401 Park Place Penrose, CO.
81240,
or drop off application at
Penrose Community Library.

By my signature, I admit that I have read and agree to abide by all Penrose Chamber of Commerce and Apple Day policies. I expressly release, discharge, and/or otherwise indemnify and hold harmless the Penrose Chamber of Commerce, Penrose Park and Recreation District, and their volunteers against any claim, lawsuit or written demand, including but not limited to any claims for property loss, personal or physical injury or death, by or on behalf of the vendor.

Vendor Signature: _____

Date: _____

Apple Day is held the first Saturday of October every year. This year it will be October 5th, 2024.

Office Use Only

Date Received: _____ Space #: _____ Check #: _____ Confirmed: _____

Apple Day Vendor Policies



*We appreciate you taking the time to read our Apple Day Vendor Policies.
If you have any questions, please let us know.
We look forward to a successful and enjoyable event!*



1. To reserve a space, all non-food vendors must submit to the Penrose Chamber of Commerce a signed Vendor Registration Form, and proper payment, no later than **September 1st, 2024**.
2. Food and drink may only be sold by a **licensed** food vendor or **qualifying non-profit organization**.
 - a. To reserve a space, all licensed food vendors must submit to the Penrose Chamber of Commerce a signed Vendor Registration Form, a current Fremont County Food Vendor License and payment no later than **September 1st, 2024**.
 - b. To reserve a space, all non-profit entities planning to sell food or drink must submit to the Penrose Chamber of Commerce a signed Vendor Registration Form, proof of non-profit status, and proper payment no later than **September 1st, 2024**.
3. Each vendor space is 15' x 10'. The Penrose Chamber of Commerce is unable to provide any furnishings but the space, so please remember to bring your own tables, chairs, tent, and/or generator. Keep in mind that these spaces are located outdoors on hard dirt or pavement and in a community prone to high winds; this is a rain, or shine event.
 - a. **Please be sure to purchase enough spaces to fit your entire set-up, including any container unit or vehicle from which you plan to sell.**
 - b. The first two spaces cost \$55.00 each. If you are a Penrose Chamber of Commerce member and/or if you commit to selling apple related merchandise, (example: apple pies, apple tree pictures, apple fabric crafts), there is a \$10 discount on the first two spaces (\$45.00 each).
Refunds will be issued on a case-by-case basis.
 - c. Spaces may not be sublet or shared without the prior approval of the Vendor Committee.
 - d. If you need electricity, you must provide your own generator. Please place generators in the back of your display to shield the noise from attendees. Excessive noise is not allowed.
4. The Apple Day Vendor Committee will use your self-addressed and stamped envelope, and/or email, to confirm your space and its location. Confirmation letters/emails will be sent no later than September 20th, 2024. Spaces are reserved on a first-requested and paid basis.
5. Due to permitting restrictions, vendors may not set-up before 7:00 am on Apple Day. All booths should be ready and all vendor vehicles parked no later than **8:45 am**. Vendors should not begin tearing down until 4:00pm. For safety reasons, only emergency and parade vehicles will be allowed on Broadway between 9:00 am and 4:00 pm. If you need assistance finding your space, contact a Vendor Committee Member or Apple Day Volunteer; they will be walking around on the golf cart.
6. To ensure that you leave the vendor area better than when you found it, please remove all trash from your space. Trash bags are available upon request and trash receptacles will be located throughout the vendor area.
7. Vendors will be solely responsible for handling their own sales tax and for conforming to all state and federal laws. No products that violate copyright or other laws will be permitted. Only items listed on the registration form will be allowed to be sold.
8. No public drinking of alcohol, smoking of marijuana, or using of drugs will be permitted. This rule will be enforced by the Fremont County Sheriff's Department.
9. The Penrose Chamber of Commerce will not be responsible for any loss, damage, theft, or injury experienced by a vendor or its employees, volunteers, customers, assigns, etc.
10. Please keep a copy of these policies for your records. For additional information, please contact the Penrose Chamber of Commerce President James Sheridan at (785) 317-0436, or you can also send a message to Roberta Newton, Penrose Park Treasurer, and she will forward your message onto the Chamber. Please make sure to leave contact information.



2024 Apple Day Parade Registration Form



Entry Name: _____ Return Entrant: Y N

Contact Name: _____

Mailing Address: _____

City: _____ State: _____ Zip: _____ Phone: _____

Email: _____

Type and Number of Entries:

- Children's Parade Float
- Main Parade Float
- Marching Band
- Classic Automobile
- Political
- Walking/Marching/Twirling Activity
- Other: _____

Approximate Number of People: _____ Number of Vehicles: _____

Approximate Size of Entry (Feet & Inches): _____'

Special Requests and/or Considerations: _____

How would you like to be announced?: _____

Please Note:

*Apple Day will held Saturday, October 5th, 2024. The Children's portion of the parade will begin at 10:30am and the Main portion of the parade will begin at (11:00am approximately).

*This is the 90th year since the first Apple Day Celebration, which began as a Rural Invitational Softball Tournament in 1935. This year's theme is "Appily Ever After!"

*There is a \$20 fee per entry due at the time of registration. Checks may be written out to: Penrose Chamber of Commerce.

*Registration forms are due no later than October 1st, 2024.

*Equine entries are permitted with proof of liability insurance.

*Candy, flyers, and other appropriate materials may be given to the parade attendees during the parade in a safe manner ensuring attendees (parade observers) do not run into the parade route, or impede parade traffic.

By my signature, I expressly release, discharge, and/or otherwise indemnify and hold harmless the Penrose Chamber of Commerce, Penrose Park and Recreation District and their volunteers against any claim, lawsuit or written demand, including, but not limited to any claims for property loss, personal or physical injury or death, by or on behalf of the parade entrant.

Entrant Signature: _____ Date: _____

Please make a copy of this application and send your materials to: Penrose Chamber of Commerce C/O Penrose Park & Rec 401 Park Place Penrose, CO. 81240, or drop off application at Penrose Community Library.