

# FREMONT COUNTY BOARD OF HEALTH MEETING

February 28, 2023

The Fremont County Board of Health Meeting for February was held on Tuesday, February 28, 2023, at 2:00 p.m. in the Fremont County Administration building, 615 Macon Avenue, Room 208, Cañon City, Colorado. The following Board members were in attendance:

Kevin Grantham – Commissioner  
Dwayne McFall – Commissioner  
Debbie Bell – Commissioner

#### Staff Present:

Brenda Jackson – County Attorney  
Tony Carochi - County Manager  
Shawn Sutton – Finance Officer  
Tammy Childs – Interim County Manager  
Sarah Miller – Interim Public Health Manager  
Debbie Ulrich – Minutes Secretary

#### **CALL TO ORDER AND ROLL CALL**

Meeting was called to Order by Commissioner Bell at 2:00 p.m. Roll call followed. All present.

#### **APPROVAL OF MINUTES**

Commissioner Bell called for any changes or corrections to the January Minutes. Seeing none; Commissioner McFall made a Motion to Approve the January 31, 2023, Minutes; Commissioner Grantham seconded the Motion. Call for Vote. All Ayes; Minutes are Approved.

#### **APPROVAL OF AGENDA**

Commissioner Bell called for any changes or additions to the Agenda. Seeing none; Commissioner Grantham made a Motion to approve the Agenda. Commissioner McFall seconded the Motion. Call for vote; all Ayes. Agenda is approved.

#### **APPROVAL OF FINANCIAL REPORTS**

Sarah noted the information/reports that Shawn had prepared are in the BOH meeting packet on the shared drive. Sarah was asked “how do things look?” Sarah shared that she has been working on invoices from December and found some from November. She also stated that certain staff weren’t noted as being paid through a Grant. Shawn stated that he will be working with FCDPHE to get everything on track. Shawn reminded Sarah that some of the figures might need to be moved back to 2022. Sarah noted the changes she has made regarding the ELC-2 budget. Shawn stated that Kayla had already put changes into place. Commissioner Bell made a Motion to Approve the Financial Reports. Commissioner McFall seconded the Motion. Call for Vote; all Ayes. Financial Reports are Approved.

#### **CITIZENS NOT ON THE AGENDA – TIME TO ADDRESS THE BOARD**

None.

## **OLD BUSINESS**

None

## **NEW BUSINESS**

None

## **DIRECTORS REPORTS**

### **Environmental Health Report**

Discussed deferring the Environmental Health Director's report until the next meeting. Commissioner Grantham made a Motion to Defer the Environmental Health Director's report until the next meeting; Commissioner McFall seconded the Motion. Call for Vote; all ayes. Motion is approved.

### **Public Health Administrator**

#### Budget/Grants

STEPP Grant: Sarah shared that they are currently working on Hannah's budgets for the next fiscal year. There is a drunk driving prevention grant that FCDPHE is looking at applying for. The grant goes along with SBLOCK and would also align with Michelle's work as the Public Health Educator. This Grant application is due on March 28, 2023.

#### Staffing

FCDPHE has hired an Office Administrator; Autumn Devere .

#### SE-2 Contract Status

Sarah stated that Andrea from Chaffee County has offered to be the physical office for the region. We are currently the physical office for the whole region. The Contract is \$503,000 for the Region. Brief discussion followed.

#### Program Updates

Sarah informed the Board of Health that she has terminated the contract for the Vending Machine providing Nar-can that was to be located at Loaves and Fishes.

#### Communicable Disease

A child in Fremont County has Latent Tuberculosis. This requires a treatment time of 4 months.

Sarah told the Board that they(FCDPHE) are having trouble connecting with Dr. Bresnahan regarding a certification he needs to have done. Cheyenne has emailed him regarding the certification. He didn't receive the email. Sarah thinks he and Kayla have a friendship.

Sarah stated that 2 staff members have just returned from a conference.

Sarah updated the Board that Amy Jamison will be checking with Alicia (HR) about returning to work earlier than expected on a parttime basis.

Sarah stated that everyone and everything is good.

Meeting is adjourned at 2:32.