

FREMONT COUNTY BOARD OF HEALTH MEETING

March 28, 2023

The Fremont County Board of Health Meeting for March was held on Tuesday, March 28, 2023, at 2:00 p.m. in the Fremont County Administration building, 615 Macon Avenue, Room 208, Cañon City, Colorado. The following Board members were in attendance:

Kevin Grantham – Commissioner
Dwayne McFall – Commissioner
Debbie Bell – Commissioner

Staff Present:

Brenda Jackson – County Attorney
Tony Carochi - County Manager
Shawn Sutton – Finance Officer
Sarah Miller – Interim Public Health Manager
Wyatt Sanders – Building Dept. Director
Debbie Ulrich – Minutes Secretary

CALL TO ORDER AND ROLL CALL

Meeting was called to Order by Commissioner Bell at 2:00 p.m. Roll call followed. All present.

APPROVAL OF MINUTES

Commissioner Bell called for any changes or corrections to the February Minutes. Seeing none; Commissioner McFall made a Motion to Approve the February 28, 2023, Minutes; Commissioner Grantham seconded the Motion. Call for Vote. All Ayes; Minutes are Approved.

APPROVAL OF AGENDA

Commissioner Bell called for any changes or additions to the Agenda. There is one addition to the Agenda under New Business, which is an OWTS in Howard. Commissioner Grantham made a Motion to approve the Agenda with the addition of the OWTS. Commissioner McFall seconded the Motion. Call for vote; all Ayes. Agenda is approved.

APPROVAL OF FINANCIAL REPORTS

Sarah stated that there hasn't been any changes to the financial reports that were posted to the shared drive in the BOH Meeting packet. Shawn informed the BOH that they are still moving some items from 2023 to 2022. We are still receiving revenue from 2022 and marking it as such so that accounting knows it needs to be applied to 2022.

Commissioner McFall made a Motion to Accept the Financial Report. Commissioner Grantham seconded the Motion. Call for Vote; all Ayes. Financial Report is Accepted.

CITIZENS NOT ON THE AGENDA – TIME TO ADDRESS THE BOARD

None

OLD BUSINESS

None

NEW BUSINESS

Wyatt Sanders, Building Department Director presented a Vault request for 776 Highland Drive in Howard. Wyatt stated that the owner of the property is deceased. The OWTS has been in failure for a long time. The property doesn't have room to replace the OWTS and he recommends putting in a Vault. Casey Stapleton (brother of deceased) has the property on the market. He needs to put in the Vault to be sold. Wyatt noted that he needs the Board of Health's approval for the use of a Vault. Wyatt's inspector Tony has been in touch with Stapleton. The property is in probate. Commissioner Grantham made a Motion to approve installing a Vault system at 776 Highland, Howard. Commissioner McFall seconded the Motion. Call for vote; all Ayes. Vault is approved.

DIRECTORS REPORTS

Environmental Health Report

In Amy's absence Sarah presented the Environmental Health report. Sarah stated there had been 38 inspections, plan reviews and licenses; which included: 5 Childcare facilities, 4 retail food, 12 businesses and the Royal Gorge. Sarah updated the BOH on Amy's return to work. Amy plans on returning part-time on April 3, 2023 and then full-time on April 17, 2023. Commissioner McFall asked if there are any not paying their RFE licensing fees. Sarah says there might be; but according to Amy some of them are seasonal and she (Sarah) doesn't know all of the specifics of when they pay their fees.

Commissioner McFall made a Motion to Accept the Environmental Health Report. Commissioner Grantham seconded the Motion. Call for Vote; all Ayes. Environmental Health Report is Accepted.

Public Health Administrator

Staffing

FCDPHE has hired two new staff members; Autumn Devers and Sidney Danielso. Autumn is working on re-allocating funds, spreadsheets, etc.

Audit Preparation

ICSP/Fremont Corp. – Sarah stated that she has gone through everything from July 2021 – 2022 and determined that the monies that looked like they weren't spent; had actually been spent.

Cyber Attack – August 2022 Salaries

Sarah informed the BOH that the pay for employees during the Cyber Attack wasn't allotted to anything and Sarah would like to know if FCDPHE could use the indirect funds for the pay. Sarah will be checking with Grant providers on payments. Commissioner Bell suggested that Shawn check into it more. Shawn also explained the funding.

S Grant – This grant will be for \$200,000.00 which is meant to fund 1 and ½ positions. Michelle will be teaching BOTIN. Sarah said that this Grant isn't ready as of this meeting.

Drunk Driving Prevention Grant – The application for this grant is due back on March 28, 2023. Sarah noted that the application has been prepared. The Grant is for \$100,000.00 a year for 5 years. Sarah shared with the BOH that written policies are needed for FCDPHE. Sarah will be working with Autumn on the policies. Sarah stated that the Mako invoicing is all caught up now. Mako is supposed to be invoicing FCDPHE weekly. They have sent FCDPHE an invoice for January thru July totaling \$23,300.00. Sarah will be sending the figures to all.

Commissioner McFall thanked Sarah for all of her hard work.

Commissioner Grantham made a Motion to accept the Public Health report. Commissioner McFall seconded the Motion. Call for vote; all Ayes. The Public Health report for March is accepted.

Meeting is adjourned at 2:42.

