

**FREMONT COUNTY BOARD OF HEALTH MEETING**  
**December 27, 2022**

The Fremont County Board of Health Meeting for December was held on Tuesday, December 27, 2022, at 2:00 p.m. in the Fremont County Administration building, 615 Macon Avenue, Room 208, Cañon City, Colorado. The following Board members were in attendance:

Kevin Grantham – Commissioner  
Dwayne McFall – Commissioner

**Staff Present:**

Brenda Jackson – County Attorney  
Amy Jamison – Environmental Health Officer  
Shawn Sutton – Finance Officer  
Tammy Childs – Interim County Manager  
Debbie Ulrich – Minutes Secretary

Kayla Marler – Public Health Director was absent from the December meeting; Amy Jamison will provide the Director’s report in her absence.

**CALL TO ORDER AND ROLL CALL**

Meeting was called to Order by Commissioner Grantham at 2:00 p.m. Roll call followed. Commissioner Grantham present, Commissioner McFall present, Commissioner Bell, absent.

**APPROVAL OF MINUTES**

Commissioner Grantham called for any changes or corrections to the Minutes. Amy Jamison noted that in Kayla’s report, the sentence concerning syphilis just stops. Minutes Secretary needs to finish the thought/statement.

Commissioner McFall made a Motion to Approve the November 29, 2022 minutes with the addition of language after syphilis. Commissioner Grantham seconded the Motion. Call for Vote. All Ayes; Minutes are Approved.

**APPROVAL OF AGENDA**

Commissioner Grantham called for any changes or additions to the Agenda. Commissioner McFall made a Motion to approve the Agenda. Commissioner Grantham seconded the Motion. Call for vote; All Ayes. Agenda is approved.

**FINANCIAL REPORT**

Shawn Sutton, Finance Officer presented the financial report for the FCDPHE. Shawn discussed different figures including \$95,629.00 and \$1,167,000.00 having been collected. Shawn needs to speak to Kayla regarding some other amounts for S Block, ELC Covid and the Immunization amount of \$116,000.00. Discussion continued with Shawn going over the financial documents that were provided in the packet on the Shared drive. Shawn stated that it appears to him that Kayla is ahead on Budget.

Commissioner McFall made a Motion to Accept the Financial Report. Commissioner Grantham seconded the Motion. Call for Vote; all Ayes. Financial Report is Accepted.

**CITIZENS NOT ON THE AGENDA – TIME TO ADDRESS THE BOARD**

None

## **OLD BUSINESS**

None

## **NEW BUSINESS**

Amy, in Kayla's absence presented the new business which includes:

**SB21 Certification Requirement signature.** FCDPHE is seeking approval to sign the SB21 Certification. This will put us in compliance with Senate Bill 21-131, Protection of Certified Information.

Commissioner McFall made a Motion to approve the signing of SB21 Certification. Commissioner Grantham seconded the Motion. Call for Vote; all Ayes. Motion is approved.

**Valley-Wide Mou.** FCDPHE is seeking approval to sign an MOU with Valley Wide. It is the same as what FCDPHE has in place with Dr. Button's office. FCDPHE will provide vaccine storage capabilities if Valley-Wide in Canon City goes down.

Commissioner McFall made a Motion to approve the signing of the MOU with Valley-Wide. Commissioner Grantham seconded the Motion. Call for Vote; all Ayes. Motion is approved.

**FCDPHE Workforce Budget Approval.** Amy noted that the Statement of Work is within the packet posted on the shared drive. This is a grant award that was received during the cyber-attack. Budget was approved by CDPHE. FCDPHE is now seeking approval to accept the monetary award and budget. This grant was to increase workforce within FCDPHE. The funding can be used in a variety of areas such as, hiring more staff, retention strategies, raises or investing in trainings and educational opportunities. Kayla's report also noted that this is the Grant that she had talked to Commissioner McFall about, regarding using \$12,000 of the Grant to pay the Steadman Group for facilitation on the Opioid Regional Funds. Commissioner McFall made a Motion to approve the Workforce Budget Grant award. Commissioner Grantham seconded the Motion; call for Vote; all Ayes. Motion is Approved.

**ELC 2 Budget Revision** FCDPHE is seeking approval for the ELC 2 Budget Revision. The ELC 2 funds will expire on July 31, 2023. Everyone was required to do a budget revision to determine how many funds will be needed to move forward with COVID related duties. FCDPHE has received approval from CDPHE to reimburse us if we do go into contract with Mako for continued testing.

**Mako Medical Contract** CDPHE has reviewed the Mako contract and is pleased with it. FCDPHE and Mako have not been given an exact date when funding of the community test sites will discontinue. Through this contract Mako will test for COVID and flu when they receive a sample. Funding will be ending July 31, 2023. Within the contract FCDPHE has made; it will end when we hit \$250,000 and/or on July 31, 2023 whichever comes first.

FCDPHE is seeking approval to sign the contract and make date effective the day following the end of CDPHE funding support for our community testing.

Commissioner McFall made a Motion to approve signing the Mako Medical Contract. Commissioner Grantham seconded the Motion; call for Vote; all Ayes. Motion is Approved.

## **DIRECTORS REPORTS**

### **Environmental Health Report**

Amy Jamison, Environmental Health Officer reported on a variety of things that she does throughout the month.

#### **New Establishments**

**Hotel St. Cloud,** Amy will do a walk through the week of December 26th. They were originally planning to open the bar on January 9<sup>th</sup> then it was pushed to the 16<sup>th</sup>, now it's going to be the 23<sup>rd</sup> of January.

Food will be provided by Fremont Provisions.

#### **Inspections, Re-inspections and Interventions**

Amy's inspections, re-inspections and interventions included the following: 2 Childcares that will be inspected by Amy along with someone from the State on December 28<sup>th</sup>, 2 Schools, 30 routine Retail Food establishments, and 2 consultative visits.

Amy received one complaint in the last month. The complaint was regarding bedbugs at the Quality Inn. Complainant stayed in room, found bugs and reported it. The hotel is taking adequate measures. The room is closed and the pest control operator has been called. The complainant was concerned that the whole hotel had not been closed. Amy added that bedbugs are considered a nuisance, but not a health problem.

#### Grants/Trainings/Scholarships

Joint childcare inspections with the State.

NEHA/FDA flexible funding model grant has been approved for next year.

#### License Renewals

These were sent out in November 2022. Amy mailed 189 renewals requiring fees, and 27 no fee licenses. She has received approximately 90 checks for renewals so far.

Amy is getting ready for her upcoming leave. She informed the BOH that she is handing the license renewals over to Anita and will be helping her while she is still at FCDPHE.

Commissioner McFall made a Motion to accept the Environmental Health report. Commissioner Grantham seconded the Motion. Call for vote; all Ayes. Environmental Health report is accepted.

#### **Public Health Director**

Amy reported on Public Health in Kayla's absence.

#### Staffing

Amy stated that FCDPHE has one position open at this time. The position is for Office Administration. This position will be posted internally.

#### CPR

All FCDPHE employees are now CPR Certified. Kayla wanted to thank the County Administration office for providing a CPR training opportunity outside of departments.

#### Clinical/Communicable Diseases

STI - There are 4 new Syphilis cases. FCDPHE is working with the State to address patients that are needing treatment.

FCDPHE is continuing to work on getting an STI Test to Treat Program in place. FCDPHE hopes to have a contract and budget to show the Board of Health at the January BOH meeting. FCDPHE is finishing up enrollments with HRSA and 340B Vendors.

Flu – 1 outbreak reported

RSV – 3 outbreaks reported

Covid – numbers are decreasing

HAN (Health Alert Network) notification went out to all providers regarding a Group A Strep.

#### Community Outreach

Billy and Michelle from FCDPHE addressed Golden Age Center attendees on what FCDPHE has to offer our communities in Fremont County and introduce them to different services and programs that are available to them to increase the health of Fremont County Residents.

Commissioner McFall made a Motion to accept the Public Health Directors report. Commissioner Grantham seconded the Motion. Call for Vote; All Ayes. The Public Health report is accepted.

Meeting is adjourned at 2:37