

Fremont County Sheriff's Office

RECORDS TYPE GENERAL INFORMATION

OFFICER CASE REPORT:

This is a report written by Fremont County Sheriff's Office Deputies to officially document and describe incidents and crimes reported to us. This includes the officers' narrative and supplemental narratives, but does not include any witness statements, digital media, scanned images or other elements of the case investigation (these items must be specifically requested). *If you were arrested by or your report was completed by: Canon City Police Department, Florence Police Department or Colorado State Patrol, you will need to contact the investigating agency directly to obtain a copy of their report.

INVESTIGATION CASE FILE

The investigation case file expands on the basic Officer Case report for cases submitted to investigations. Restrictions on the release of investigation reports include:

- Incomplete or Active Investigation: Only completed investigations are eligible for release, provided they are not part of an active criminal prosecution. Decisions regarding release of these reports will be made on a case-by-case basis.
- Active Prosecution: Documents related to ongoing criminal cases should be obtained through a Discovery Motion to the court.
- Identifying information of victims of sexual assault will be redacted; Juvenile suspect identifying information be redacted.

AUDIO/VIDEO/PHOTO

This can include: interviews, photos, and/or video from a closed investigation (depending on content). Please call to verify if the item you're requesting is available or exists. (any graphic or sexual contact or identifying information of victims of sexual assault, or juveniles will not be released) One CD per request.

DISPATCH RECORDS:

Location history/Calls for Service

This is a computer-based summary which lists calls for service for a specific location. This report includes dates, times and the nature of the call. This cannot calculate radius from a specific residence/business.

***Please note:** *Calls are documented by a specific physical location or address of occurrence. If any other caller made the call and the address of occurrence can't be determined, then the information would be logged under the caller and their address. This record may not reflect all calls.*

Dispatch Recording /911 or Radio Audio Traffic (CD)

This is a recording of calls made to dispatch between the dispatcher and the deputies responding to a call. The dispatch recording contains information concerning the call. We must have the exact date and approximate time the call or the incident happened. Please note the Communication Center retains all

recordings of incoming 9-1-1 / non-emergency calls and police radio transmissions for a period of three (3) years plus the current year. If your request is older than the retention period, it may not be available.

Dispatch Event Log (CAD Report)

This is a computer-based record of a dispatch call log. This report contains a typed summary of an event for a specific call. It is not verbatim or a transcription of the call. The report typically includes responding officer name(s); date, time, and location; and a summary of the call entered by the dispatcher. "This is not a police report".

**The call listed is initially entered by the dispatcher who collects the information from the caller and may not result in the actual offense/incident type, the full outcome of that call may not be logged or known.

AGENCY RECORDS CHECK:

This record is a history of criminal and non-criminal contacts made with the Fremont County Sheriff's Office. Any record check conducted through this agency will include records maintained by this agency. We MUST have the person's full name and date of birth to assure we are releasing the correct information on the person whom the record check is being completed on (nicknames, alias, or other names used are helpful). If no history is located, we will provide a clearance letter, stating no record was found.

If you require a statewide criminal history, please contact the Colorado Bureau of Investigations (CBI) in Denver, Colorado at 303-239-4300, or visit their website at www.cbirecordscheck.com.

Please contact the Fremont County Combined Courts at (719)269-0100 for final disposition (s), court transcription, plea agreement, judgment, sentencing and warrant information or visit www.cocourts.com to obtain case disposition.

JAIL RECORDS:

Jail Booking Report

This report is specific to an arrest on a certain date which includes information regarding the arrest. It includes the arresting agency, the nature of the charge(s), the date and place of action, the name, DOB, last known address and the sex of the accused person. Request must include the person's first name, last name and date of birth. You will receive the most current booking report on file unless a specific arrest or release date is specified.

Arrest/Release Dates (Incarceration History)

This record shows how many times an individual has been booked into the Fremont County Detention Center. It is a summarized incarceration history of dates of arrest, charges and release dates. To obtain a copy of this record you will need the inmate's first name, last name and date of birth.

Mug Shot or Booking Photo

This is a copy of the photograph taken at the time a subject is arrested and booked into the jail. Request must include the person's first name, last name, and date of birth. This is required to make sure the correct person is identified prior to releasing the photograph. You will receive the most current photo on file unless a specific arrest or release date is specified.

Image detail report: 1-page document used for Identification (includes picture, physical description)

Other Jail Records (*required information):

- **Medical Records:** *Medical release authorization signed by the inmate/patient.
- **Phone Records:** *Date of call(s), inmate's name and name and phone number of other persons.
- **Email:** *Date range, inmates name, recipient name and/or email address
- **Kiosk:** *Date range, inmate's name, type of correspondence
- **Jail Video:** *Date and time, location of incident, inmate's name, Specific details on what you're looking for.

Please note: Unless previously retrieved or preserved, video footage is only available for a maximum of 50 days after it has been captured. The video footage will be written over and purged after a 50-day period.

MISC /OTHER RECORDS:

The Records Division processes additional searches and research requests not covered in a standard records request or fee schedule. If you feel your request fits this category, please specify in detail what type of record you're requesting.

Please note: this option may be selected to encompass multiple items listed on the request form or other records not specifically addressed.

IMPORTANT: All records are released in accordance with Colorado Criminal Justice Records Act (CCJRA), C.R.S 24-72-301, et seq.